

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**January 3, 2005**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President Dave Jolly at 7:00pm. Members present Bill Bradford, Dan Harden, Bette Lopez, Carol Meneley, Blaine Moore and Jeff VanPetten. Officials present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto Director of Curriculum and Instruction; Pat Happer and Ed West, principals.

- A. *Comments from Patrons and Guests* – There were none.
- B. *Communications*- Several thank you's were shared regarding the food trays and service pins that were shared with employees recently.

**II. APPROVE AGENDA**

- A. *Items added*-  
Motion was made by Bill Bradford and seconded by Carol Meneley to approve the agenda with items added as presented. Motion carried 7-0.

**III. CONSENT AGENDA (a)**

- A. *Minutes of December 6, 2004*
- B. *Claims for Payment*
- C. *Treasurer's Report*  
Motion was made by Bette Lopez and seconded by Carol Meneley to approve the consent agenda as presented. Motion carried 7-0.

**IV. BOARD ISSUES**

Motion was made by Jeff VanPetten and seconded by Bill Bradford to adjourn to executive session at 7:05pm for a period of fifteen minutes to discuss matters affecting a student per KSA 75-4319. Motion carried 7-0. The Board invited Mr. West into executive session; Ms. Mitchell was invited in at 7:15pm. Upon return to open session, a motion was made by Bill Bradford and seconded by Jeff VanPetten to extend executive session by five more minutes to 7:25pm. Motion carried 7-0. Upon return to open session, a motion was made by Carol Meneley and seconded by Jeff VanPetten to extend executive session by ten minutes to 7:35pm. Motion carried 7-0. Ms. Mitchell left executive session at 7:27pm. Upon return to open session, a motion was made by Dave Jolly and seconded by Carol Meneley to extend executive session by ten minutes to 7:45pm. Motion carried 7-0. Upon return to open session, a motion was made by Dave Jolly and seconded by Jeff VanPetten to extend executive session by ten minutes to 7:55pm. Motion carried 7-0. Ms. Mitchell was invited into executive session at 7:48pm. Mr.

West and Ms. Mitchell left executive session at 7:52pm. The Board returned to open session at 7:54pm.

A. *Out of District Enrollment (a)*

1. *Megan Mitchell- recommend executive session*

Motion was made by Jeff VanPetten and seconded by Carol Meneley to refer this issue back to Mr. West, HS Principal. Motion carried 7-0.

B. *Budget Planning (i)*

1. *Estimated need for next year's budget*

This issue was referred to executive session due to personnel matters of non-elected personnel.

C. *Request for Contractual Agreement between Allen County Community College and USD 340 for shadowing experience (i)*

This issue was tabled until a later date.

**V. STUDENT ISSUES**

A. *Possible Calendar (i)*

Dr. Little shared a draft calendar for FY06 with the board.

B. *ESP (Extended Study Program) at JWHS (i) or (a)*

- *need to adjust consequences of program for some students*

Mr. West shared information regarding the program and consequences. Motion was made by Jeff VanPetten and seconded by Dan Harden to approve the material as presented. Motion carried 7-0. (material attached)

C. *Early Graduation Request*

1. *Josh Bingham*

Motion was made by Bill Bradford and seconded by Dan Harden to approve the early graduation request of Josh Bingham as recommended by Ed West, HS Principal. Motion carried 7-0.

**VI. PLANNING/FACILITIES/EQUIPMENT**

A. *NEKESC*

- *Minutes (i)*

The NEKESC minutes were noted.

B. *Utility Review Project (i) or (a)*

Dr. Little shared information from Mr. Mears regarding this subject.

**VII. PERSONNEL ISSUES**

Motion was made by Jeff VanPetten and seconded by Dan Harden to adjourn to executive session at 8:10pm for a period of fifteen minutes to discuss matters of non-elected personnel and negotiations and budget data affecting personnel per KSA 75-4319. Motion carried 7-0. Upon return to open session, a motion was made by Dave Jolly and seconded by Jeff VanPetten to continue executive session for ten minutes. Motion passed 7-0. Upon return to open session at 8:35pm, a motion was made by Carol Meneley and seconded by Bill Bradford to extend executive session for an additional five minutes.

Motion passed 7-0. The board returned to open session at 8:40pm.

*A. Personnel (a)*

1. *Transportation Supervisor Job Description*
2. *Ron Christlieb – Transportation Supervisor (a)*
3. *Superintendent – contract renewal – salary to be determined at a later date (a)*
4. *ES Custodial Position – Ryan Pater*

*B. Negotiations (i)*

Motion was made by Jeff VanPetten and seconded by Carol Meneley to approve the Transportation Supervisor job description as presented. Motion carried 7-0. Motion was made by Jeff VanPetten to approve the appointment of Ron Christlieb as Transportation Supervisor. Motion carried 7-0. Motion was made by Bill Bradford and seconded by Blaine Moore to approve contract renewal for the superintendent, salary to be determined at a later date. Motion carried 7-0. Motion was made by Jeff VanPetten and seconded by Carol Meneley to approve the appointment of Ryan Pater as ES Custodian. Motion carried 7-0.

**VIII. CALENDAR ITEMS/TRAINING PROGRAMS**

- KASB Chief Negotiators Seminar 1/11 & 1/13
- KASB Work Comp Fund Trustees Mtg 1/15
- KASB Board of Directors Mtg 1/15
- High School Variety Show 1/15
- NO SCHOOL In-Service 1/17
- KASB School Closing & Consolidation Seminar 1/20
- KASB Practicum in Negotiations Seminar 1/21, 22
- NSBA Leadership Conference 1/28, 29, 30
- NSBA FRN Mtg 1/30, 31, 2/1, 2

**IX. ADJOURN**

The meeting was adjourned by President Dave Jolly at 8:45pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Dave Jolly, Board President