

JEFFERSON WEST USD #340
Minutes of Regular Meeting
January 6, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President William Bradford at 7:00 p.m.

Members present: Jeff VanPetten, Marvin Waters, Dave Jolly, and Bette Lopez.

Officials Present: Tyra Hansen, Board Clerk; Rob Little, Superintendent; Mary Getto, Curriculum Director; Pat Happer, Principal; Randol Walker, Principal and Bill Scott, Principal.

Patrons Addressing the Board: Anita Graham, Earl Rodecap and Glynda Hunt.

A. *Comments from Patrons and Guests* - There were no comments.

B. *Communications* - There were no communications received.

II. APPROVE AGENDA

Items added to the agenda were as follows: under VII Personnel Issues, move Lisa Farrant from half-time employment to full-time employment. Motion was made by Dave Jolly and seconded by Marvin Waters to approve the agenda as amended. Motion carried 5-0.

III. CONSENT AGENDA

A. *Minutes of December 2, 2002*

B. *Claims for Payment*

C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the consent agenda as presented. Motion carried 5-0.

IV. BOARD ISSUES

A. *Payroll Process* - Motion was made by Jeff VanPetten and seconded by Marvin Waters to approve a 10-day cutoff for payroll processes with payday remaining the same, beginning July 1, 2003.

B. *School Improvement Plans*

- Bill Scott presented the Middle School Improvement Plans to the Board.

- Randol Walker presented the High School Improvement Plans to the Board.

- Phil Korb presented the Elementary and Intermediate School Improvement Plans. Motion was made by Dave Jolly and seconded by Bette Lopez to receive the improvement plans in transition. Motion carried 5-0.

C. *Technology Plan* - John Riley explained the Technology Plan and stated that staff development was an integral part of the plan. Motion was made by Jeff VanPetten and seconded by Marvin Waters to accept the Technology Plan. Motion carried 5-0.

V. STUDENT ISSUES

A. *Transportation* - Motion was made by Marvin Waters and seconded by Dave Jolly to table until the next Board meeting any requests for transporting non-school aged children on school buses. The Board instructed Dr. Little to cease

- allowing the transport of non-school aged children until a policy is in place.
- B. *High School Required Extended Study Program* - Motion was made by Marvin Waters and seconded by Bette Lopez to accept the program as presented. Motion carried 4-1.
 - C. *High School Seminar Proposal* - Randol Walker presented the proposal to the Board. Motion was made by Bette Lopez and seconded by Marvin Waters to implement the proposal as amended with a pass/fail grade. Motion carried 5-0.
 - D. *Freshman Orientation Class Proposal* - Randol Walker requested that this be moved to the February Board meeting.

VI. FACILITIES/EQUIPMENT

- A. *Short Term Goals* - Motion was made by Jeff VanPetten and seconded by Marvin Waters to accept the Board's Short-term Goals as listed. Motion carried 5-0.
- B. *NEKESC Report* - No comments were made regarding the report.

VII. PERSONNEL ISSUES

- A. *Personnel* - Don Lehman of OFG Financial Services requested permission to implement an Employee 457 Plan. The Board instructed the contract to be forwarded to Attorney Larry Mears for review.
- *Parent request* - Motion was made by Dave Jolly and seconded by Marvin Waters to adjourn to executive session at 7:35 p.m. for a period of 20 minutes to discuss personnel matters of non-elected personnel and matters affecting a student as per K.S.A. 75-4319. Motion carried 5-0. The Board invited Randol Walker, Rob Little and Glynda Hunt into executive session. Glynda Hunt left the executive session at 8:55. Upon return to open session, motion was made by Marvin Waters and seconded by Dave Jolly to extend the executive session 20 minutes until 9:15 p.m. Motion carried 5-0. Randol Walker left the executive session at 9:05 p.m. Upon return to open session, motion was made by Jeff VanPetten and seconded by Bette Lopez to extend the executive session 10 minutes until 9:25 p.m. Rob Little left the executive session at 9:23 p.m. The Board returned to open session at 9:25.
- B. *Negotiations*
- C. *Superintendent* - Motion was made by Jeff VanPetten and seconded by Marvin Waters to extend the Superintendent's contract by one year. Motion carried 5-0.
- D. *Lisa Farrant - move from half-time employment to full-time employment* - Motion was made by Jeff VanPetten and seconded by Marvin Waters to approve full-time employment for Lisa Farrant. Motion carried 5-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

IX. ADJOURN

Meeting was adjourned by President Bradford at 9:35 p.m.

Respectfully submitted,

Tyra Hansen, Clerk

William Bradford, President