

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**February 2, 2004**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President Carol Meneley at 7:00 p.m. Members present: Bill Bradford, Dan Harden, Dave Jolly, Bette Lopez, Blaine Moore and Jeff VanPetten. Officials Present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto, Director of Curriculum and Instruction; and Pat Happer and Randol Walker, Principals.

- A. *Comments from Patrons and Guests* - Karen Kiefat addressed the Board.
- B. *Communications* – A communications was received from Val DeFever; Carol Meneley read communications from Eric Osterhaus and shared a letter from Garry Olson regarding the KDOT study done on Hwy K-4 recently.

**II. APPROVE AGENDA**

- A. *Items added*- There were no added items.

**III. CONSENT AGENDA**

- A. *Minutes of January 5, 2004.*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Dan Harden and seconded by Bette Lopez to approve the consent agenda as presented. Motion carried 7-0.

**IV. BOARD ISSUES**

- A. *Kaw Area Technical School (status on Title IV Federal Audit)* – Dr. Little shared this information with Board members.
- B. *Summer Property Use: Ball Field Schedulers & Collecting Fees*
  - *Meriden practice field: Mike McNary*
  - *Meriden main field: Daytha Rodecap*
  - *Ozawkie main field: Bret Williams*
  - *Fee for participation: K-1, \$5.00; 2-8, \$9.00; 9 and above, \$12.00*

Motion was made by Jeff VanPetten and seconded by Dave Jolly to accept the three volunteers for scheduling and gathering fees as listed above. Motion carried 7-0.

- C. *Site Council Members* – Anyone interested should volunteer. The district will Publicize this issue in the newsletter.

## V. STUDENT ISSUES

- A. *Proposals for Additional Programs for Student Achievement: Basic and unsatisfactory results on the Kansas Assessments-* Randol Walker and Pat Happer explained the program and how it was to work. A motion was made by Bill Bradford and seconded by Bette Lopez to accept the Programs for Student Achievement as asked by the principals. Motion carried 7-0.
- B. *Curriculum Planning in late May-* Mary Getto – It was decided this subject would be discussed at a later time.

## VI. PLANNING/FACILITIES/EQUIPMENT

- A. *NEKESC- Minutes* – The Service Center Coop minutes were noted.
- B. *Bids on Middle School Parking Lot Repair/Improvement* – After a short discussion by the Board a motion was made by Jeff VanPetten and seconded by Bette Lopez to accept the low bid of \$90,050 (Base 1, Base 2, and Alternate 3) by Bettis and give Dr. Little the latitude to continue with the project and bid the elementary school parking lot. Motion carried 6-0. Bill Bradford abstained.

## VII. PERSONNEL ISSUES

Motion was made by Jeff VanPetten and seconded by Bill Bradford to adjourn to executive session at 7:55p.m. for a period of twenty minutes to discuss appointments and personnel matters of non-elected personnel as per K.S.A. 75-4319. Motion carried 7-0. Upon return to open session at 8:15 motion was made by Carol Meneley and seconded by Bette Lopez to extend the executive session by five minutes until 8:20p.m. Motion carried 7-0. The Board returned to open session at 8:20p.m.

- A. Personnel
  - 1. *Appointments – Administrative Team Contracts*  
*Mary Getto: Curriculum Director*  
*Pat Happer: Elementary & Intermediate School Principal*  
*Harley Lohness: High School Assistant Principal*  
*Bill Scott: Middle School Principal*  
*Randol Walker: High School Principal*

Motion was made by Jeff VanPetten and seconded by Dave Jolly to extend all contracts as listed: Mary Getto, Curriculum Director; Pat Happer, Elementary & Intermediate School Principal; Harley Lohness, High School Assistant Principal; Bill Scott, Middle School Principal; Randol Walker, High School Principal. Motion carried 7-0.

- 2. *Request for Early Retirement- Peggy Palmer*

Motion was made by Bette Lopez and seconded by Dave Jolly to accept the request for early retirement from Peggy Palmer. Motion carried 7-0. Several comments were made that she would be deeply missed.

- 3. *Resignations-* there were none.

- B. Negotiations

**VIII. CALENDAR ITEMS/TRAINING PROGRAMS**

- NSBA Leadership Conference 2/8
- NO SCHOOL Parent/Teacher Conferences 2/16
- Closing The Achievement Gap 2/17
- AASA Annual Conference 2/19,20,21,22
- KASB School Law for Principals Seminar 2/25
- NASSP Convention 2/27,28,29, 3/1
- KASB Governmental Relations Seminar 3/3,4

**IX. ADJOURN**

Meeting was adjourned by President Carol Meneley at 8:25 p.m.

Respectfully submitted,

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Amy Adams-Mitchell

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Carol Meneley, President