

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**February 3, 2003**

**I. CALL MEETING TO ORDER**

Meeting was called to order by President William Bradford at 7:00 p.m. Members present: Dan Harden, Dave Jolly, Bette Lopez, Carol Meneley, Jeff VanPetten, Marvin Waters.

Officials Present: Tyra Hansen, Board Clerk; Rob Little, Superintendent; Mary Getto, Curriculum Director; Pat Happer, Principal and Randol Walker, Principal.

Patrons Addressing the Board: Leslie Anderson, Mary Getto, Pat Happer, Shannon McMahan, Jim Zwuygart.

- A. *Comments from Patrons and Guests* - Leslie Anderson had questions regarding the High School Seminar class.
- B. *Communications* - KASB Award for Jeff West Calendar and Tiger Talk and thank you note from Mary Getto to the Board.

**II. APPROVE AGENDA**

Items added to the agenda were as follows: under IV Board Issues, summer use of ball fields. Motion was made by Bette Lopez and seconded by Marvin Waters to approve the agenda as amended. Motion carried 7-0.

**III. CONSENT AGENDA**

- A. *Minutes of January 6, 2003*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Dave Jolly and seconded by Bette Lopez to approve the consent agenda as presented. Motion carried 7-0.

The following items were taken out of order at the request of a Board member.

**VII. PERSONNEL ISSUES**

Motion was made by Jeff VanPetten and seconded by Marvin Waters to adjourn to executive session at 7:08 p.m. for a period of 30 minutes to discuss personnel matters of non-elected personnel and for matters protected by the attorney-client privilege as per K.S.A. 75-4319. Motion carried 7-0. The Board invited Linn Rodriguez into executive session at 7:21 p.m. Linn was accompanied by her daughter Dawnell. Dr. Rob Little left the executive session at this time. Upon return to open session, motion was made by Marvin Waters and seconded by Jeff VanPetten to extend the executive session 15 minutes until 7:53 p.m. Rob Little was called into executive session at 7:41. Upon return to open session, motion was made by Jeff VanPetten and seconded by Carol Meneley to extend the executive session 15 minutes until 8:08 p.m. The Board returned to open session at 8:08 p.m.

- A. *Personnel* - Resignation of Assistant Baseball Coach Dean Boyles - Motion was made by Dave Jolly and seconded by Bette Lopez to accept Dean Boyles' resignation as Assistant Baseball Coach. Motion carried 7-0.

- B. *Assistant High School Softball Coach - Mike Esparza and Assistant High School Baseball Coach - Harley Douglas* - Motion was made by Dan Harden and seconded by Carol Meneley to approve the appointment of Mike Esparza as Assistant High School Softball Coach and Harley Douglas as Assistant High School Baseball Coach. Motion carried 7-0.
- C. *Administrative Team Contracts* - Mary Getto, Pat Happer, Harley Lohness, Bill Scott, Randol Walker - Rob Little suggested approval and renewal with salaries determined at a later date. Motion was made by Jeff VanPetten and seconded by Dave Jolly to approve contracts for the administrative team. Motion carried 6-1.
- D. *Deferred Compensation Plan* - Motion was made by Jeff VanPetten and seconded by Marvin Waters to adopt the Deferred Compensation Plan (457). Motion carried 7-0. That resolution is included.

#### V. STUDENT ISSUES

- A. *Transportation* - Requests for transport of non-school aged children. Rob Little explained the waiver and policy. Motion was made by Bette Lopez and seconded by Dan Harden to instate the Waiver and Release and Policy for Driver's Non-School Relatives/Children Riding the Bus at USD 340 on a trial basis. The Policy will be reviewed at the end of the 2002-2003 school year. Motion carried 5-2.
- B. *Freshman Orientation Class Proposal* - Randol Walker presented the proposal to the Board. Motion was made by Dan Harden and seconded by Jeff VanPetten to accept the freshman orientation class as a required freshman course but the credit is not to be a social study elective. Motion carried 7-0.
- C. *Activities - High School Expanded Cutting Policy* - Randol Walker and Don Meneley explained the policy. Motion was made by Dave Jolly and seconded by Jeff VanPetten to accept the High School Expanded Cutting Policy. Motion carried 6-1.
- D. *Activities - League Affiliation* - Randol Walker and Don Meneley explained changes in the league. It was the consensus of the Board to accept the recommendations of Randol Walker and Don Meneley that Jefferson West High School should stay in the Big 7 and the league needs to add 2-4 new schools and if the Big 7 does not add at least 2 new schools, then JWHS should look at joining the new league.

Bette Lopez left the Board meeting at this time.

#### IV. BOARD ISSUES

- A. *Payroll Process - Options of mail, drop by, or direct deposit rather than hand delivering for district employees* - Motion was made by Dave Jolly and seconded by Jeff VanPetten to accept the change in payroll distribution as presented with a review of the procedure the end of June. Motion carried 6-0.
- B. *Site Council Members*
  - Elementary and Intermediate Schools: Michelle Deiter, Kirk Fast, Kathy Flood, Tina Gibson, Roberta Hagemann, Pat Happer, Halene Hothan, Glynda Hunt, Phil Korb, Jody Lockhart, Jerry Real, Jan Shenk
  - Middle School: Rhonda Baker, Linda Bigham, Lauri Bruton, Mike

Kimberlin, Karon Lee, Ed Lindsay, Bill Scott, Dee Dee Skaggs, Pat Welborn, Blanche Wulfekoetter

- High School: Andrew Cherry, David Cherry, Rick Farrant, Laci Heller, Rena Kilgore, Sheri LaFever, Lois Lohrbach, Rod Smith, Randol Walker.

Motion was made by Jeff VanPetten and seconded by Marvin Waters to approve the Site Council Members. Motion carried 6-0.

- C. *Summer ball fields use* - Motion was made by Jeff VanPetten and seconded by Carol Meneley for Superintendent Rob Little to enlist volunteers to schedule the fields, develop a break-even pricing plan and develop criteria for maintenance of the fields. Motion carried 6-0.

## **VI. FACILITIES/EQUIPMENT**

- A. *NEKESC Report* - Carol Meneley discussed how paras are used in schools and that a two-year associates degree may be required in the future for all paras. She also stated that the NEKESC expressed interest in use of the Ozawkie building. William Bradford appointed Bette Lopez and Carol Meneley to a committee to enter into discussions with NEKESC regarding use of the Ozawkie building.
- B. *Easement at Ozawkie* - William Bradford appointed Dave Jolly and himself to a committee to begin discussions with the City of Ozawkie.

## **VIII. CALENDAR ITEMS/TRAINING PROGRAMS**

*Governmental Relations, February 19-20* - Dan Harden stated he is interested in attending this meeting.

## **IX. ADJOURN**

Meeting was adjourned by President Bradford at 9:20 p.m.

Respectfully submitted,

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Tyra Hansen, Clerk

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William Bradford, President