

JEFFERSON WEST USD #340
Minutes of Regular Meeting
February 7, 2005

I. CALL MEETING TO ORDER

The meeting was called to order by President Dave Jolly at 7:00pm. Members present Bill Bradford, Dan Harden, Bette Lopez, Carol Meneley, Blaine Moore and Jeff VanPetten. Officials present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto Director of Curriculum and Instruction; Pat Happer, Bill Scott, and Ed West, principals.

A. *Comments from Patrons and Guests* – There were none.

B. *Communications-*

1. *Tegan Swoboda – Tongie Tourney Official's Report*
2. *Terry Newell – NVHS FR Game Official's Compliment*
3. *Carolyn Trimble – Thank you for plant.*

The Board wishes to have the communications of the Officials noted in some manner in the newsletter.

II. APPROVE AGENDA

A. *Items added-*

Motion was made by Jeff VanPetten and seconded by Carol Meneley to approve the agenda as amended. Motion carried 7-0.

III. CONSENT AGENDA (a)

A. *Minutes of January 3, 2005*

B. *Claims for Payment*

C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Bill Bradford to approve the consent agenda as presented. Motion carried 7-0.

IV. BOARD ISSUES

A. *Utility Cost Control Monitoring Agreement (a)*

Motion was made by Jeff VanPetten and seconded by Carol Meneley to accept the Utility Cost Control Monitoring Agreement with the addition of on-going negotiations under item II. Motion carried 7-0. Carol Meneley left the room at 7:05pm.

B. *School Finance – SQE Proposal (i) or (a)*

Motion was made by Dan Harden and seconded by Jeff VanPetten to draft a letter to the legislature regarding this issue. Dave Jolly suggested this be shared with the Site Council members. Carol Meneley returned to the room at 7:07pm. Motion carried 7-0.

- C. *School Calendar (i) and (a)*
- *Drafts for next year (i)*
 - *Adapt schedule for this year for make up (a)*

Motion was made by Jeff VanPetten and seconded by Blaine Moore for Dr. Little to evaluate using the week of 5/23/05 through 5/27/05 for makeup days missed already and for days to be missed in the future due to weather circumstances. Motion carried 7-0.

V. STUDENT ISSUES

- A. *Confidence in Kansas Public Education (i)*
1. *Middle School Award*

Motion was made by Jeff VanPetten and seconded by Dan Harden commending the Middle School Staff, especially Dave Petesch, for the recognition received by the Confidence in Kansas Public Education Award. Motion carried 7-0. The Board referred this note to the newsletter.

- B. *Request for out-of-state trip (a)*
1. *7th grade team*

- C. *Request for out-of-state trip (a)*
1. *Mark Ralston - Art*

Motion was made by Jeff VanPetten and seconded by Bette Lopez to approve both out-of-state trips as recommended. Motion carried 7-0.

VI. PLANNING/FACILITIES/EQUIPMENT

- A. *NEKESC*
1. *Minutes (i)* – The minutes were noted by Carol Meneley.

- B. *Bidding IS Parking Lot (i)*

Information from the engineering group, PEC, had just been received earlier that day and only a preliminary look had been given to the information that was sent. Dr. Little will review the information and prepare an overview for the board to review.

- C. *Summer Property Use (a)*
- Meriden practice field: Dennis Rouse*
 - Meriden main field: Dennis Rouse*
 - Ozawkie main field: Bret Williams*
 - Fee for participation: K-1, \$5.00; 2-8, \$9.00; 9 and above, \$12.00*
(no changes from last year)

Motion was made by Bill Bradford and seconded by Bette Lopez to accept the ball field schedulers and participation fees as listed and presented. Motion carried 7-0.

VII. PERSONNEL ISSUES

These items were taken out of order. A motion was made by Jeff VanPetten and seconded by Carol Meneley to go into executive session for a period of fifteen minutes to discuss matters of non-elected personnel, items A2, B, and C; John and Pat Welborn were invited in at 7:35pm and dismissed at 7:43pm. Upon return to open session a motion was made by Bette Lopez and seconded by Carol Meneley to extend executive session for five minutes to 7:50pm, motion carried 7-0. Upon return to open session a

motion was made by Bette Lopez and seconded by Bill Bradford to extend executive session by an additional five minutes to 7:55pm, motion carried 7-0. Upon return to open session a motion was made by Bill Bradford and seconded by Bette Lopez for an additional five minutes to 8:00pm, motion carried 7-0. The Board returned to open session at 8:00pm.

A motion was made by Jeff VanPetten and seconded by Bill Bradford to go into executive session to discuss matters of non-elected personnel and negotiations, items A1 and D, for a period of twenty minutes at 8:07pm. The Board returned to open session at 8:27pm.

A. Personnel

1. Appointments – Administrative Team Contracts (*a*)

Mary Getto – Director of Curriculum & Instruction
Pat Happer – Elementary & Intermediate School Principal
Harley Lohness – High School Assistant Principal
Bill Scott – Middle School Principal
Ed West – High School Principal

Motion was made by Jeff VanPetten and seconded by Carol Meneley to accept the recommendation for the administrative contracts to be approved as listed; salaries to be determined at a later date. Motion carried 7-0.

2. Appointments – Staff Vacancies (*a*)

PT Custodial Position @ HS –
a) Ed Lindsay

AM/PM Route Driver –
b) Keith Brumley

Motion was made by Bill Bradford and seconded by Dan Harden to approve the recommendation of Ed Lindsay for the part-time custodial position at the high school. Motion carried 7-0. Motion was made by Jeff VanPetten and seconded by Bette Lopez to approve the recommendation of Keith Brumley as a regular route driver both AM and PM. Motion carried 7-0.

B. Transportation personnel (*i*) or (*a*)

C. Supplementals

1. Appointments – (*a*)

HS Baseball Assistant Coach –
a) Steve Rogers

Motion was made by Bill Bradford and seconded by Jeff VanPetten to approve the appointment of Steve Rogers as HS Baseball Assistant Coach with salary accommodation approved as recommended by Don Meneley and Dan Hypse. Motion carried 7-0.

D. Negotiations (*i*)

E. Payroll

1. 941 reporting (*i*)
2. Pay dates (*i*) or (*a*)

Information was shared with the Board regarding 941 quarterly tax reportings to the IRS and current guidelines used for pay dates. As information regarding these topics is collected, it will be shared with the Board.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

- KASB Student Discipline Seminar 2/10
- KASB Complying with FLSA 2/11 or 2/23
- KASB Special Education: Understanding IDEA 2/11 or 2/23
- Mid-Quarter Progress Reports sent home this week 2/14
- KASB Leadership for Tomorrow 2/15, 16
- KASB Governmental Relations Seminar 2/16, 17
- AASA Annual Conference 2/17, 18, 19, 20
- NO SCHOOL P/T Conference 2/21
- KASB Administrative Leadership in Student Ach Conf 2/24
- 4th Grade Curriculum Program 2/24
- NASSP Convention 2/25, 26, 27, 28

IX. ADJOURN

The meeting was adjourned by President Dave Jolly at 8:30pm.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Dave Jolly, Board President