

JEFFERSON WEST USD #340
Minutes of Regular Meeting
June 2, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President William Bradford at 7:00 p.m. Members present: Dan Harden, Dave Jolly, Bette Lopez, Carol Meneley, Jeff VanPetten, Marvin Waters.

Officials Present: Tyra Hansen, Board Clerk; Rob Little, Superintendent; Pat Happer, Principal, Randol Walker, Principal.

Patrons addressing the Board: Leslie Anderson.

- A. *Comments from Patrons and Guest* - There were no comments.
- B. *Communications* - There were no communications.

A brief recess was taken at 7:04 p.m. to allow Superintendent Little to visit with a concerned parent. The Board reconvened at 7:10 p.m.

II. APPROVE AGENDA

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the agenda as presented. Motion carried 7-0.

III. CONSENT AGENDA

- A. *Minutes of May 5, 2003*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Dave Jolly and seconded by Bette Lopez to approve the consent agenda as presented. Motion carried 7-0.

IV. BOARD ISSUES

- A. *High School Handbooks* - Randol Walker explained the changes made to the handbook. Motion was made by Dan Harden and seconded by Carol Meneley to accept the changes to the High School handbook. Motion carried 7-0.
- B. *Kansas Association of School Boards Membership Dues* - Motion was made by Dave Jolly and seconded by Marvin Waters to approve the annual membership to the Kansas Association of School Boards in the amount of \$6,281.00 and the Legal Assistance Fund for \$900.00. Motion carried 7-0.
- C. *Jefferson County Health Department Contract* - Dr. Little explained that the agreement is similar to years past, except that the Health Department will no longer be providing student physicals for sports. Motion was made by Dave Jolly and seconded by Bette Lopez to approve the contract with the Jefferson County Health Department. Motion carried 7-0.
- D. *Budget Issues* - Superintendent Little explained that there may be a ten day delay in generating budget estimates.
- E. *Calendar* - Dr. Little recommend changing the last day of school for students to Monday, May 24th and substituting a teacher inservice/work day on May 25th.

This would provide two teacher inservice/work days at the end of the calendar, as usual. Motion was made by Dave Jolly and seconded by Bette Lopez to approve the changes. Motion carried 7-0.

V. STUDENT ISSUES

- A. *Student Insurance* - Rob Little recommended that the Board approve the basic insurance packet with Student Assurance Services, Inc. Motion was made by Jeff VanPetten and seconded by Dave Jolly to approve the policy in the amount of \$7,814.30 with Student Assurance Services, Inc. Motion carried 7-0.

VI. FACILITIES/EQUIPMENT

- A. *Vehicles* - Dr. Little stated that the bus bid is in process and the Board will have the information at the June 25, 2003 meeting. Dave Jolly asked that cost information be available for adding air conditioning to the bus bid.
- B. *Summer Projects* - Superintendent Little explained that the pavement of the High School parking lot, the bus lane at the Elementary School and the area behind the Middle School will begin this summer. Work is already progressing on changing the stage area to a computer class room at the Middle School.

VII. PERSONNEL ISSUES

Motion was made by Jeff VanPetten and seconded by Dave Jolly to adjourn to executive session at 7:25 p.m. for a period of thirty minutes to discuss negotiations and personnel matters of non-elected personnel as per K.S.A. 75-4319. Motion carried 7-0. The Board invited Randol Walker into executive session. Randol Walker left the executive session at 7:33 p.m. Upon return to open session at 7:55 p.m., motion was made by Carol Meneley and seconded by Bette Lopez to extend the executive session by 10 minutes until 8:05 p.m. The Board returned to open session at 8:05 p.m.

- A. *Staffing* - Motion was made by Jeff VanPetten and seconded by Bette Lopez to hire Lance Bradley as the High School custodian and to post Lance's evening custodial position at the High School. Motion carried 7-0.
- B. *Resignations* - Motion was made by Bette Lopez and seconded by Dave Jolly to accept the resignation of Lori Ferguson as the High School JV Volleyball Coach. Motion carried 7-0.
- C. *Negotiations* - Motion was made by Dan Harden and seconded by Dave Jolly to ratify the tentative agreement between JWEA and the Board of Education dated May 7, 2003. Motion carried 7-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

June 14, 2003 - New Board Member Workshops - Topeka

June 18-19, 2003 - School Law Seminar - Topeka

June 25, 2003 - Reconvened Board Meeting 5:30 p.m., end-of-year

IX. RECOGNITION OF RETIRING BOARD MEMBER'S SERVICE

President Bill Bradford presented Marvin Waters with a plaque and a lifetime sports pass

in recognition of his four years serving on the Board of Education.

X. ADJOURN

Meeting was adjourned by President Bradford at 8:09 p.m.

Respectfully submitted,

Tyra Hansen, Board Clerk

William Bradford, President