

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**June 7, 2004**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Acting President Dave Jolly at 7:00pm. Members present: Dan Harden, Bette Lopez, Blaine Moore and Jeff VanPetten. Officials present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto, Curriculum Director; Pat Happer, Bill Scott, and Randol Walker, principals; Lori Rodecap and Carolyn Trimble, teachers; and several other patrons.

A. *Comments from Patrons and Guests* – Leslie Anderson and Kirk Fast addressed the Board.

B. *Communications* –

*Thank you from 4<sup>th</sup> Grade* – this was shared with Board members.

*Thank you from Dolores Korb* – this was shared with Board members.

**II. APPROVE AGENDA (a)**

A. *Items added* – Motion was made by Bette Lopez and seconded by Blaine Moore to approve the agenda with items added as presented. Motion carried 5-0.

**III. CONSENT AGENDA (a)**

A. *Minutes of May 3, 2004*

B. *Claims for Payment*

C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Jeff VanPetten to approve the consent agenda as presented. Motion carried 5-0. Jeff VanPetten left at 7:40pm.

**IV. BOARD ISSUES**

A. *Building Handbooks (a)*

1. *MS*

2. *HS*

3. *MS/HS Athletic*

4. *ES*

Motion was made by Dan Harden and seconded by Bette Lopez to accept the handbooks as presented. Motion failed 3-1. Later in the meeting this issue was revisited; a motion was made by Bette Lopez and seconded by Dan Harden to accept the handbooks as written with language added to the faculty handbooks to provide teacher contact for D or F grades on a 9 week or semester basis and progress reports. The motion carried 4-0. The Board will expect reports from building principals to see how the new communication process is working.

B. *Low Enrollment Weighting – SQE (a)*

1. *\$500.00*

Motion was made by Dan Harden and seconded by Blaine Moore to provide \$500.00 in financial resources for legal brief work and listing the district as plaintiff in the brief supporting Low Enrollment Funding being prepared by Schools for Quality Education and the Kansas Education Coalition. Motion passed 4-0.

- C. *Library Presentation* – Billie Esser presented the Board with information regarding utilization of the Middle and High School library systems.
- D. *Trophy Committee* – Leslie Anderson reported to the Board the feelings of some of the alumni since the last meeting of the Alumni Association. It was decided that all awards and trophies would be moved to the Central Office or locked in a room in the high school until decisions are made regarding permanent display or storage. The Board asked for a recommendation from administration at the July meeting regarding organizing these issues on a long term basis.
- E. *FFA* – Jolee VanPetten and Dan Bigham shared with the Board the awards and trophies the local chapter had just received at the State Awards Presentation in Manhattan.

## V. STUDENT ISSUES

- A. *KSHSAA Membership Costs (a)*
  - 1. *Membership Costs MS- \$125.00*
  - 2. *Membership Costs HS - \$977.04*
  - 3. *Insurance Costs - \$646.64*Motion was made by Bette Lopez and seconded by Blaine Moore to pay KSHSAA membership and insurance costs totaling \$1748.68. Motion passed 4-0.

## VI. PLANNING/FACILITIES/EQUIPMENT

- A. *NEKESC -*
  - 1. *Minutes (i)* – The Service Center Coop minutes were noted.
- B. *Food Service (a)*
  - 1. *Middle School Dish Washer*  
*Hobart \$7601.37 (through US Foods)*  
Motion was made by Bette Lopez and seconded by Blaine Moore to purchase a Hobart Dish Washer from US Foods at \$7601.37 for the Middle School. Motion passed 4-0.
  - 2. *ES Roofing* – Dr. Little briefed the Board on the current status of resurfacing this roof.
- C. *Bus Bid (a)*
  - 1. *Midwest Bus was the low bidder @ \$55,574.00 with options and trade. (Kansas Truck and Allied also bid).*  
Motion was made by Blaine Moore and seconded by Bette Lopez to accept the low bid by Midwest Bus of \$55,574.00 for purchase. Motion carried 4-0.
- D. *Recommendation for removal of old computers – Pat Happer* – Motion was made by Dan Harden and seconded by Bette Lopez to give permission to Pat Happer to dispose of old equipment at the Elementary School as presented. Motion passed 4-0.

## VII. PERSONNEL ISSUES

Motion was made by Bette Lopez and seconded by Blaine Moore to adjourn to executive session

at 8:47pm for a period of thirty minutes to discuss negotiations and personnel matters of non-elected personnel as per KSA 75-4319. Motion carried 4-0. The Board invited Rob Little into executive session. Pat Happer was invited into executive session at 9:06pm and left executive session at 9:12pm. Upon return to open session, a motion was made by Bette Lopez and seconded by Dan Harden to extend executive session ten minutes to 9:27pm. Upon return to open session, a motion was made by Dan Harden and seconded by Bette Lopez to extend executive session five minutes to 9:32pm. The Board returned to open session at 9:30pm.

A. *Negotiations (i) or (a)* – No action taken.

B. *Supplementals (a)*

1. *Resignation – Chris Baker as HS Assistant FB Coach*

2. *Appointments – Steve Scott as MS Assistant FB Coach*

3. *Mary Naumann – MS Scholars Bowl Coach – Group 1, Step 1*

Motion was made by Bette Lopez and seconded by Dan Harden to accept the above listing of resignations, appointments and salary placements as recorded. Motion passed 4-0.

C. *Staffing – ES position – Anna Rockers*

Motion was made by Dan Harden and seconded by Bette Lopez to accept the recommendation of Anna Rockers for the Elementary position. Motion passed 4-0.

#### **VIII. CALENDAR ITEMS/TRAINING PROGRAMS**

- KASB Legislative Committee Mtg June 12
- KASB Board of Directors Mtg June 12
- Negotiations June 14 @ 5:30pm
- Negotiations June 23 @ 5:30pm
- KASB School Law Seminar June 23,24,25
- Reconvened Board Mtg June 25 @ 5:30pm
- Negotiations June 28 @ 5:30pm

#### **IX. ADJOURN to Reconvene on June 25<sup>th</sup> @ 5:30pm.**

Meeting was recessed by Acting President Dave Jolly at 9:40pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Carol Meneley, President