

**USD 340 BOARD OF EDUCATION  
REGULAR MEETING  
JULY 14, 2008  
7:00pm  
601 E Wyandotte, Meriden, KS 66512**

<b>Members Present</b>	Moore, Harden, Jolly, McMahon, McClurg, Van Petten
<b>Members Absent</b>	Mumaw, arrived later
<b>Others Present</b>	Superintendent Scott Myers, Clerk Amy Adams-Mitchell  Patrons: Leslie Anderson, Karen Kiefat, Bob Overstreet
<b>Call to Order</b>	The meeting was called to order at 7:00pm by President Moore.
<b>Election of Officers</b>	Motion made by Jolly, seconded by Harden to nominate Van Petten for Board President. Motion carried 5-0, Van Petten abstained.  Motion made by Van Petten, seconded by McClurg to nominate Jolly for Board Vice President. Motion carried 5-0, Jolly abstained.
<b>Approve Agenda</b>	Motion made by Moore, seconded by McClurg to approve agenda with the addition of item M, Masonic Lodge Building; correction of year item D, to 2008-09; and name correction of item F, from NEKESC to Keystone Learning Center, all under Board Issues. Motion carried 6-0.
<b>BOE Member Arrival</b>	Mumaw arrived at 7:05pm.
<b>Appointments for Board Operations</b>	Motion made by McClurg, seconded by Jolly to approve the following Board Appointments: Board Clerk, Amy Adams-Mitchell; Board Treasurer, Marcia Ricklefs; Board Attorney, Larry Mears; Deputy Clerk, Dayna Heineken. Motion carried 7-0.
<b>Consent Agenda</b>	Motion made by Jolly, seconded by McMahon to approve the consent agenda as presented, which included the minutes of June 23, 2008; check journal 24; and the Treasurer's report. Motion carried 7-0.
<b>Establish Meeting</b>	Motion made by McClurg, seconded by Moore to approve the

**Dates, Times, & Locations** following dates, times, and locations as the established board meeting schedule for the 2008-09 school year.

Monday, August 11<sup>th</sup>, 2008, 7:00pm  
Monday, September 8<sup>th</sup>, 2008, 7:00pm  
Monday, October 13<sup>th</sup>, 2008, 7:00pm \*Elementary School  
Monday, November 10<sup>th</sup>, 2008, 7:00pm  
Monday, December 8<sup>th</sup>, 2008, 7:00pm \*Middle School  
Monday, January 12<sup>th</sup>, 2009, 7:00pm  
Monday, February 9<sup>th</sup>, 2009, 7:00pm \*High School  
Monday, March 9<sup>th</sup>, 2009, 7:00pm  
Monday, April 13<sup>th</sup>, 2009, 7:00pm \*Intermediate School  
Monday, May 11<sup>th</sup>, 2009, 7:00pm  
Monday, June 8<sup>th</sup>, 2009, 7:00pm  
Monday, June 22<sup>nd</sup>, 2009, 5:30pm  
Monday, July 13<sup>th</sup>, 2009, 7:00pm  
Motion carried 7-0.

**Annual Appointments** Motion made by Jolly, seconded by McMahon to approve the following Annual Appointments as presented:  
Agent for KPERS: Amy Adams-Mitchell  
Food Service Representative & Hearing Officer: Mr. Scott Myers  
Impact Aid Representative: Amy Adams-Mitchell  
Coordinator for Homeless Duties: Mary Getto  
P.L. 874 Representative: Scott Myers  
Attendance and Compliance Officer, Reporting Agent, and Hearing Officers: Mr. Scott Myers, Mrs. Rhonda Frakes, Mr. Harley Lohness, Mr. John Hamon, Mr. Pat Happer and Ms. Mary Getto  
Title IX Officer and Compliance Officer: Mr. Scott Myers  
ADA Hearing and Compliance Officer: Mr. Scott Myers  
Motion carried 7-0.

**Annual Designations** Motion made by McClurg, seconded by Mumaw to approve the following Annual Designations as presented:  
Depository for District Funds: Denison State Bank in Meriden  
Official Newspaper: Valley Falls Vindicator  
Motion carried 7-0.

**Annual Organizational Adoptions** Motion made by Jolly, seconded by McMahon to adopt the 1,116 hour calendar for the 2008-09 school year. Motion carried 7-0.

**GAAP Waiver** Motion made by McMahon, seconded by McClurg to adopt the GAAP Waiver Resolution as read and presented. Motion carried 7-0.

**Petty Cash** Motion made by McClurg, seconded by Mumaw to adopt the following petty cash levels as presented: Elementary School, \$750; Middle School, \$750; High School, \$1,050; District Office, \$1,150. Motion carried 7-0.

**Mileage Reimbursement** Motion made by Jolly, seconded by McClurg to establish the mileage reimbursement rate at 50.5¢ per mile for privately owned vehicles, following the state rate. Motion carried 7-0.

**Student Meal Prices** Motion made by Mumaw, seconded by Jolly to approve student meal prices as presented:

JWES	breakfast \$1.25	lunch \$2.00
JWIS	breakfast \$1.25	lunch \$2.00
JWMS	breakfast \$1.35	lunch \$2.00
JWHS	breakfast \$1.35	lunch \$2.10
Adults	breakfast \$1.70	lunch \$2.90
Milk	\$0.35	

**Textbook Fees** Motion made by Moore, seconded by Jolly to approve the textbook rental fee, as presented, of \$55 for all students. Motion carried 7-0.

**Credit Cards** Motion made by Jolly, seconded by McMahan to approve a credit limit of \$2,500 and the following credit cards, with no use without prior administrative approval, except in emergency situations: UMB Visa, Sams Club, Barnes & Noble, Casey's, Country Harvest, WinWholesale, Dillions, Diamond Shamrock, Valero, Lowes, Hobby Lobby, Office Max, Office Depot, US Bank. Motion carried 7-0.

**Physical Fee** Motion made by McClurg, seconded by Jolly to approve the reimbursement of employee physical exams of \$25, as presented. Motion carried 7-0.

**Substitute Teacher Rate** Motion made by McClurg, seconded by Moore to approve the daily Substitute Teacher Rate of \$75, as presented. Motion carried 7-0.

**Destruction of Records** Motion made by McClurg, seconded by Jolly to approve the adoption of destruction of records as presented. Motion carried 7-0.

**Early Payment of Claims** Motion made by Jolly, seconded by Mumaw to approve the adoption of early payment of claims as presented. Motion carried 7-0.

**Authorization of Accts** Motion made by McMahon, seconded by Moore to approve the authorization of activity accounts as presented:  
ES/IS District Activity Funds: vending machines, music, petty cash, library/book fair, yearbook, KDG snack, events/activities, special projects.  
MS District Activity Funds: Sales Tax;  
Football: receipts and officials; Volleyball: gate receipts, officials, entry receipts, entry fees paid; Basketball: gate receipts, officials, entry fees; Track: entry fees paid, entry receipts.  
MS Classroom Fees: sales tax, tent sale, vocal, technology/shop, JW plus, home economics, band, yearbook, art, cheerleaders, FCCLA  
MS Fee Funds: student beverage machines, book fair.  
HS Student Activity Funds: art, cheerleader, FFA, Key Club, Stuco, Drama, FCCLA, Pompon, VICA, Debate, Foreign Language, SADD, Band, FCA, FBLA. Forensics, NHS, Scholar's Bowl, Lakeside, Freshman, Sophomore, Junior, Senior.  
HS District Activity Funds: athletics, musical, field trips, yearbook, donations/fund raiser/misc, magazine sales, pe uniform, revolving band, textbook, counselor, athletics participation.  
HS School Fee Funds: art/photo, shop fees, library, student vending, calculator/locks/wkbks/agendas.  
Motion carried 7-0.

**Keystone Board** Motion made by Mumaw, seconded by Moore to appoint Dave Jolly as the representative for Keystone Learning Center, with all other board members serving as alternates.  
Motion carried 7-0.

**Food Service** Motion made by Mumaw, seconded by Jolly to approve the recommendation of Anderson-Erickson, for milk and milk coolers, and US Food Service, for food and non-food items, as presented. Motion carried 7-0.

**Policy** Motion made by Jolly, seconded by Mumaw to rescind all policy statements found in minutes prior to July 14, 2008.  
Motion carried 7-0.

**Handbook** Motion made by McMahon, seconded by Harden to approve the MS/HS Activities/Athletic Handbook as presented with changes reflected from two page insert. Motion carried 7-0.

- Policy Addition** Motion made by McMahon, seconded by Harden to approve policy IDCE College Classes, as presented. Motion carried 7-0.
- Discard Equipment** Motion made by Moore, seconded by McMahon to approve the request to discard four obsolete sewing machines, and to sell two buses, identified as #14 and #15. Motion carried 7-0.
- Bus pick-up Sites** Two maps of the City of Ozawkie were provided by Ron Christlieb, Transportation Director, proposing consolidated pick ups within the city of Ozawkie.
- Masonic Lodge Bldg** Superintendent Myers reported that Paul Monhollon had called upon him again regarding the gifting of the Masonic Lodge building to the school district; approximate utility cost is \$4,500.
- Student Participation At National Events** Superintendent Myers reported the potential for increased student participation at national level events could have an impact on district financial contributions.
- Land Acquirement** Superintendent Myers reported that Mr. Mears has stated that the owner/seller has agreed to the terms of the contract changes as renegotiated, reflecting the following changes: drop 26 acre plot reflecting a reduction in the purchase price, 100% of survey cost to be paid by owner/seller, fencing or boundary markings will be installed by district; possession at closing on 1/5/09. It was requested that Mr. Mears be present at the next board meeting in August and have a contract available reflecting the recent negotiations.
- McMahon reiterated her position of no deal.
- Executive Session** Motion made by Mumaw, seconded by McMahon to adjourn to executive session per KSA 75-4319 for a period of fifteen minutes to discuss matters of personnel of non-elected personnel and negotiations, including Mr. Myers. Motion carried 7-0.
- Return to Open Session** The Board returned to open session at 8:30pm.
- Resignations** Motion made by McClurg, seconded by McMahon to accept the resignations of John Riley, HS Boys Asst Basketball Coach and Steve Rogers, HS Asst Football & Baseball Coach. Motion carried 7-0.

**Contracts** Motion made by McClurg, seconded by Mumaw to accept the recommendations of Clay Mayer, 4<sup>th</sup> Grade Teacher, and Jake Farrant, HS Asst Football Coach. Motion carried 7-0.

**Budget Hearing Date** The Budget Hearing Date is scheduled for August 11, 2008, the next regularly scheduled board meeting as established earlier.

**Superintendent Update** Superintendent Myers reported that technology interviews would be scheduled later this month.

A work session will be scheduled depending on calendar availability.

**Adjournment** The meeting was adjourned at 8:40pm.

Respectively Submitted: \_\_\_\_\_  
Amy Adams-Mitchell, Board Clerk, USD 340

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Jeff Van Petten, Board President, USD 340