

JEFFERSON WEST USD #340
Minutes of Regular Meeting
August 4, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President Carol Meneley at 7:00 p.m. Members present: Bill Bradford, Dan Harden, Dave Jolly, Bette Lopez, Blaine Moore.

- A. *Budget Hearing* - Motion was made by Bette Lopez and seconded by Dave Jolly to accept the 2003-2004 Budget as presented. Motion carried 6-0.
- B. *Comments from Patrons and Guests* - Kirk Fast addressed the Board.
- C. *Communications* - Letter from Dave Petesch regarding the Nuts and Bolts Conference.

II. APPROVE AGENDA

- A. *Items added*
 - V. Student Issues
 - B. Stephanie Larson - request for early graduation
 - VII. Personnel
 - B. Recommendation of Ron Christlieb for high school evening custodial position

Motion was made by Dave Jolly and seconded by Bette Lopez to approve the agenda as amended. Motion carried 6-0.

III. CONSENT AGENDA

- A. *Minutes of July 7, 2003*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Bill Bradford and seconded by Dave Jolly to approve the consent agenda as presented. Motion carried 6-0.

IV. BOARD ISSUES

- A. *Food and Milk Bids*
 - *U.S. Food Service for food and new food items*
 - *Anderson Erickson for milk products*

Motion was made by Bette Lopez and seconded by Dave Jolly to accept the bid for food and new food items from U.S. Food Service and milk products from Anderson Erickson. Motion Carried 5-1 (one abstention).

- B. *Short-term Goals Review* - Rob Little reviewed the list of goals and asked that the Board be considering future goals. Carol Meneley suggested patrons contact the Board members with suggestions on future goals.
- C. *Health Insurance Update* - Superintendent Little explained that the Blue Cross and Blue Shield insurance rates dropped slightly and the district health insurance committee consensus is to continue with Blue Cross for the 2003-2004 school year.

D. *Policy Manual*

1. *All policy statements found in the minutes prior to July 1, 2003, be rescinded, and that the Board of Education adopt the policies as recommended to govern this school district during the 2003-2004 school year, subject to review, amendment, and revision by the Board.*

Motion was made by Dave Jolly and seconded by Bette Lopez to rescind all policy statements found in the minutes prior to July 1, 2003 and adopt policies as recommended to govern this school district during the 2003-2004 school year, subject to review, amendment, and revision by the Board. Motion carried 6-0.

E. *Resolution for Lease with Countryside Bank*

CERTIFICATION

Lessee: Jefferson West School District 340, PO Box 267, Meriden, Kansas 66512

Lessor: Countryside Bank, 3675 74th Street, Meriden, Kansas 66512

Date of Lease: July 18, 2003

I the undersigned, being the duly elected President of the Board of Jefferson West School District 340, representing the Lessee under the Lease with Option to Purchase Agreement referred to above (the "Lease"), do hereby approve the following resolution and certify that said resolution has not been amended or rescinded and is in full force and effect on this date:

RESOLVED, by the Board of Jefferson West School District 340 (the Issuer), as follows:

SECTION 1. RECITALS AND AUTHORIZATION. The Issuer, as Lessee, will heretofore enter into a Lease Purchase Agreement dated July 18, 2003 (the Lease), with Countryside Bank, as Lessor. It is hereby determined that it is necessary and desirable and in the best interests of the Issuer to enter into the Lease for the purposes therein specified, and the execution and delivery of the Lease by the Issuer are hereby approved, ratified and confirmed

SECTION 2. DESIGNATION AS QUALIFIED TAX-EXEMPT OBLIGATION. Pursuant to Section 265(b) (3) (B) of the Internal Revenue Code of 1986 (the Code), the Issuer hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b) (3) of the Code. In compliance with Section 265(b) (3) (D) of the Code, the Issuer hereby represents that the Issuer will not designate more than \$10,000,000 of obligations issued by the Issuer in the calendar year during which the Lease is executed and delivered as such "qualified tax-exempt obligations."

SECTION 3. ISSUANCE LIMITATION. In compliance with the requirements of Section 265(b) (3) (C) of the Code, the Issuer hereby represents that the issuer (including all "subordinate entities" of the Issuer within the meaning of Section 265(b) (3) (E) of the Code) reasonably anticipated not to issue in the calendar year during which the Lease is executed and delivered, obligations bearing interest exempt from federal income taxation under Section 103 of the Code

(excluding "private activity bonds" as defined in Section 141 of the Code other than qualified 501 (c) (3) bonds) in an amount greater than \$10,000,000.

In witness whereof, I have hereunto set my hand this 18th day of July, 2003.

Board President

Board Clerk

Motion was made by Dave Jolly and seconded by Bette Lopez to approve the Lease with Countryside Bank. Motion carried 6-0.

V. STUDENT ISSUES

A. Student Conduct Policy

Each principal shall develop rules and regulations to govern student conduct consistent with board policies. The rules shall be reviewed by the board and adopted as policy by reference. A copy of the current rules shall be filed with the state board of education. Discipline records shall be kept as confidential records as long as the principal deems necessary and as long as the student is enrolled, and may be communicated to the principal of the next grade level as necessary for the overall discipline program and safety of students and staff. All discipline records sunset five years after graduation.

Motion was made by Bill Bradford and seconded by Bette Lopez to approve the student conduct policy as amended. Motion carried 6-0.

B. Stephanie Larson - request for early graduation

Motion was made by Dan Harden and seconded by Dave Jolly to approve early graduation for Stephanie Larson. Motion carried 6-0.

VI. FACILITIES/EQUIPMENT

A. Middle School Gym Exterior

- *Recommend low bid of Heinen Custom Operations for \$34,350.00.*

Motion was made by Bette Lopez and seconded by Bill Bradford to accept the bid from Heinen Custom Operations for \$34,350.00 to repair the Middle School gym exterior wall.

B. Continuation of Pavement Project

- *Elementary School, Intermediate School, Middle School*

This will appear on the September 2, 2003 Board meeting agenda.

VII. PERSONNEL ISSUES

A. Resignation

1. Jim Keyes - Elementary School Custodian

Motion was made by Dan Harden and seconded by Bette Lopez to accept Jim Keyes' resignation as the Elementary School custodian. Motion carried 6-0.

B. Recommendation of Ron Christlieb for High School evening custodial position

Motion was made by Bill Bradford and seconded by Dave Jolly to approve Ron Christlieb as the High School evening custodian. Motion carried 6-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

August 6, 2003 - New Clerks' Training, Lecompton

August 6, 2003 - Excel Training for Clerks, Lecompton

September 18, 2003 - Employment Law, KASB, Topeka

September 20, 2003 - Superintendent Evaluation, KASB, Topeka

October 22-24, 2003 - NSBA Technology and Learning Conference, Anaheim, California

IX. ADJOURN

Meeting was adjourned by President Carol Meneley at 8:06 p.m.

Respectfully submitted,

Tyra Hansen, Board Clerk

Carol Meneley, President