

**USD 340 BOARD OF EDUCATION  
REGULAR MEETING  
August 10, 2009  
7:00pm  
601 E Wyandotte, Meriden, KS 66512**

- Members Present** Jones-Giltner, Knowles, McClurg, McMahon, Moore, Sayles, Van Petten
- Members Absent** None
- Others Present** Superintendent Scott Myers, Clerk Amy Adams-Mitchell, Principals Pat Happer, John Hamon, & Rhonda Frakes, CI Director Mary Getto, Treasurer Marcia Ricklefs.
- Patrons/Staff: Karen Kiefat, Leslie Anderson, Anita Grahem, Kirk Fast, Lori Rodecap, Bob Overstreet
- Call to Order** The meeting was called to order at 7:00pm by President Moore.
- Comments** Leslie Anderson addressed the Board. Kirk Fast addressed the Board.
- Approve Agenda** Motion made by Knowles, seconded by Sayles, to approve the agenda as presented. Motion carried 7-0.
- Motion made by Knowles, seconded by Jones-Giltner to amend the approved agenda with items added; under Board Issues, F – Employee Performance Evaluation Form; G – Article in recent Tiger Talk; H – Funding for VEII; I – update of current district office to house two bus bays for maintenance. Motion carried 7-0.
- Consent Agenda** Motion made by McMahon, seconded by McClurg to approve the consent agenda as presented, which included the minutes of July 13, 2009; check journals 62, 71, 86, 138; and the Treasurer’s report. Motion carried 7-0.
- Budget Hearing** Motion made by Van Petten, seconded by McClurg to approve the budget document as presented. Motion carried 7-0.
- Handbook Approval** Motion made by Van Petten, seconded by McMahon to approve the Administrative and Classified Handbooks with amendments and adjustments discussed and presented. Motion carried 7-0.

- Janitorial Supervision** Motion made by Van Petten, seconded by McMahon to approve the recommendation assigning the Maintenance Director with the responsibility of supervising the district's janitors with amendments and adjustments discussed and presented with a review to be conducted at the end of semester to examine and assure that the process is working well. Motion carried 6-1, Knowles against.
- H1N1 Preparations** Mr. Myers shared information with the Board on how the district is preparing to face the possible H1N1 situation.
- Negotiations** Mr. Myers reminded the Board of the Impasse Process with Negotiations.
- Evaluation Form** Motion made by McClurg, seconded by Sayles for the evaluation form be reviewed, updated, and or amended and brought back to the Board for final approval for use. Motion carried 7-0.

McClurg exited the Board meeting at 8:31pm, McClurg returned at 8:32pm
- Tiger Talk** Knowles thanked Mr. Myers for inviting the public to the school buildings and for informing the community of the process of having a public forum available to them during board meetings.
- Funding VEII** A brief discussion regarding the funding of vocational education finances was held.
- District Office Bus Bays** Mr. Myers reported that the very preliminary estimates of modifying the district office to house two bus bays would be approximately \$20,000; which would require a bid process.
- Enrollment Information** Mr. Myers updated the Board with approximate enrollment numbers for the upcoming school year.
- KS State Assessment** A handout was available to Board members showing the 2009 preliminary results.
- MS Project Updates** Mr. Myers reported that the brickwork at the middle school is complete; the windows at the entry doors are also complete, and work on replacement windows for rooms will start tomorrow.
- Technology Update** Mr. Myers reported that Dynamic has completed the installation of the multi server system and the fiber connection for internet services will be coming on-line soon.

- Utility Savings Program** Mr. Myers will meet with the Trane representative regarding an efficiency study and possibly schedule a work session for the Board.
- Executive Session** Motion made by McClurg, seconded by Van Petten to adjourn to executive session per KSA 75-4319 for a period of fifteen minutes to discuss matters of non-elected personnel, including Mr. Myers, with a five minute recess prior to executive session. Motion carried 7-0.
- Return to Open Session** The Board returned to open session at 9:28pm.
- Resignations** Motion made by McClurg, seconded by Sayles to approve the resignations as presented: Cindy Wiedwald, ES Office Aide and Tammy Stickelman, HS Food Service; with thanks for their service and dedication. Motion carried 7-0.
- Superintendent Update** Mr. Myers shared the in-service schedules for the return of staff  
**Beginning of School Year** for 8/14, 8/17, and 8/18.
- SPED Update** Mr. Myers reminded the Board that Keystone is looking at some operational changes to increase savings. The next superintendent's meeting is scheduled for Thursday, 8/13.
- Clafd & Admin Contracts** This was a discussion item only and it was the consensus of the Board to restrain from any action regarding contracts for either of these classifications.
- Goal Setting Date** The Board would like to meet for a work session on August 25, 2009 at 6pm with KASB for the purpose of goal setting and directives.
- Adjournment** The meeting was adjourned at 9:41pm.

Respectively Submitted: \_\_\_\_\_  
 Amy Adams-Mitchell, Board Clerk, USD 340

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 Blaine Moore, Board President, USD 340