

JEFFERSON WEST USD #340
Minutes of Regular Meeting
September 2, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President Carol Meneley at 7:00 p.m. Members present: Bill Bradford, Dan Harden, Dave Jolly, Bette Lopez, Blaine Moore.

- A. *Comments from Patrons and Guests* - There were none.
- B. *Communications* - There were none.

II. APPROVE AGENDA

- A. *Items Added* - There were none.

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the agenda as presented. Motion carried 6-0.

III. CONSENT AGENDA

- A. *Minutes of August 4, 2003*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the consent agenda as presented. Motion carried 6-0.

IV. BOARD ISSUES

Jeff VanPetten entered the Board meeting at 7:03 p.m.

- A. *Easement for Public Right of Way at Ozawkie* - The Board made the following changes to the Easement: delete the last sentence of paragraph eight, change "written notice" to "shall communicate notice" in the first sentence of paragraph eight, and add the following sentence to paragraph eight "in the event of a cancellation, notification shall remain under the initial three days to reschedule." Motion was made by Bill Bradford and seconded by Bette Lopez to approve the Easement with the above-stated changes. Motion carried 7-0.
- B. *Short-term Goals* - Motion was made by Bette Lopez and seconded by Jeff VanPetten to schedule a special Board meeting for September 29, 2003 at 5:30 p.m. to discuss short-term goals. Motion carried 7-0.
- C. *Agriculture Education and Industrial Technology Review* - Steve Buss, Mary Getto and Gill Hall presented information to the Board regarding the need for larger facilities for Agriculture Education and Industrial Technology.
- D. *Request by Countryside Bank to provide free material* - Motion was made by Jeff VanPetten and seconded by Bill Bradford to allow Countryside Bank to provide popcorn sacks and miniature footballs with the Countryside Bank logo on them. Motion carried 7-0.

V. STUDENT ISSUES

- A. *Enrollment Update* - Dr. Little shared minimum enrollment numbers to date.

- B. *Participation Update* - Dr. Little added the following numbers to the participation

handout:

HS Band - 97
HS Vocal - 40
HS Art - 89

VI. FACILITIES/EQUIPMENT

- A. *NEKESC Minutes* - Dave Jolly said there was nothing to comment on regarding the NEKESC meeting.
- B. *Continuation of Pavement Repair/Replacement Project* - Motion was made by Jeff VanPetten and seconded by Dave Jolly to bid out the Middle School parking lot for repair. Motion carried 7-0.

VII. PERSONNEL ISSUES

Motion was made by Jeff VanPetten and seconded by Bill Bradford to adjourn to executive session at 8:07 p.m. for a period of fifteen minutes to discuss personnel matters of non-elected personnel as per K.S.A. 75-4319. Motion carried 7-0. The Board invited Sandra Mumaw and Rob Little into executive session. Upon return to open session at 8:22 p.m., motion was made by Bill Bradford and seconded by Dave Jolly to extend the executive session by ten minutes until 8:32 p.m. Motion carried 7-0. Upon return to open session, Sandra Mumaw left the executive session. Motion was made by Bette Lopez and seconded by Dave Jolly to extend the executive session by ten minutes until 8:42 p.m. The Board returned to open session at 8:42 p.m.

- A. *Resignation - Stacia Pfau, Assistant Softball Coach.*
- B. *Appointments*
1. *Chad Jackson - Middle School Assistant Girls Basketball Coach*
 2. *Mike Kimberlin - Middle School Assistant Boys Basketball Coach*
 3. *Frank Sales - Custodian at Elementary School*

Motion was made by Bill Bradford and seconded by Bette Lopez to approve the above-stated appointments and resignation. Motion carried 7-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

- *September 18, 2003 - Employment Law, KASB, Topeka*
- *September 20, 2003 - Superintendent Evaluation, KASB, Topeka*
- *September 25, 2003 - Basic School Finance Seminar, KASB, Topeka*
- *October 22-24, 2003 - NSBA Technology and Learning Conference, Anaheim, California*

IX. ADJOURN

Meeting was adjourned by President Carol Meneley at 8:43 p.m.

Respectfully submitted,

Tyra Hansen, Board Clerk

Carol Meneley, President