

**JEFFERSON WEST USD #340**  
**Minutes of Regular Monthly Meeting**  
**September 10, 2007**

**I. CALL MEETING TO ORDER**

The meeting was called by to order by Acting President Jeff Van Petten at 7:00pm. Members present: Dan Harden, Dave Jolly, Shannon McMahon, and Dreana McClurg. Officials present: Amy Adams-Mitchell, Board Clerk; Scott Myers, Superintendent; Mary Getto, Director of Curriculum and Instruction; Pat Happer, John Hamon, Ed West, Principals; Rhonda Frakes, Athletic/Activities Director and several members of the community.

A. *Comments from Patrons and Guests* – Leslie Anderson addressed the Board.

B. *Communications*- A communication from Westar Energy was read. A “Spirit of Giving” donation (\$100 check) has been received by the district from Westar Energy for volunteer work that Dave Jolly has provided toward community work.

**II. APPROVE AGENDA (a)**

A. *Items added*

Motion was made by Dave Jolly and seconded by Shannon McMahon to approve the agenda as presented. Motion carried 5-0.

**III. CONSENT AGENDA (a)**

A. *Minutes of August 13, 2007*

B. *Claims for Payment*

C. *Treasurer’s Report*

Motion was made by Dave Jolly and seconded by Dreana McClurg to approve the consent agenda as presented. Motion carried 5-0.

**IV. BOARD ISSUES**

A. *Introduction of New Teachers (i)*

Mr. Myers introduced the new teachers: Bob Heisler, MS Science; Joni Mikkelsen, MS Math; Leslie Abbott, MS FACS; Mark Lamb, K-5 Vocal Music; and Jeff Kilgore, HS Language Arts and Adult Learning Academy. All were in attendance, except for Mr. Kilgore, who was teaching class.

B. *Executive Session (e)*

Motion was made by Dreana McClurg and seconded by Dave Jolly to adjourn to executive session at 7:06pm for a period of twenty minutes to discuss matters of non-elected personnel as per KSA 75-4319; including Rhonda Frakes, Mr. West, and Mr. Myers; others to be invited in later were Nathan Martin, Robert Lee, and Austin Lee. Motion carried 5-0.

At 7:18pm Nathan Martin, Robert Lee, and Austin Lee were invited into executive session. The Board returned to open session at 7:26pm.

A short recess was taken to allow everyone to return from the building tour.

*C. Site Council Member Lists (a)*

ES/IS – Debra Adams, Susan Adams, Kirk Fast, Tina Gibson, Roberta Hageman, Pat Happer, Janell Holmes, Phil Korb, Mark Lamb, Lori Mahoney, and Jan Shenk.

MS- Linda Bigham, Pam Farrant, Kirk Fast, John Hamon, Spike Holloman, Gayle Hunter, Mike Kimberlin, Angie Rosebrough, Wes Sturgeon, and Pat Welborn.

HS- Rena Kilgore, Angel Rupp, Ed West, Jason Pickerell, Sandra Mumaw, Shelli Mercer, and Jane Shirley.

Motion was made by Dreana McClurg and seconded by Shannon McMahan to approve the Site Council Member Lists as presented with the exception of Kirk Fast being removed from the ES/IS list. Motion carried 4-1, with Jeff Van Petten abstaining.

*D. Enrollment Policy Proposal (a)*

See policy JBC.

Motion was made by Dan Harden and seconded by Dave Jolly to approve the Enrollment Policy proposal change as presented, striking the last sentence of the second paragraph. Motion carried 5-0.

*E. Summer School Report (i)*

Mary Getto gave an update regarding Summer School.

*F. Amendment to July 11, 2007, Minutes (a)*

Motion was made by Dave Jolly and seconded by Shannon McMahan to amend the July 11, 2007, minutes as presented in August for approval; striking the name Bill Scott and replacing with John Hamon, Truancy/Attendance Reporting Officer for the MS. Motion carried 5-0.

*G. Board Resolution Regarding Vandalism (a)*

Be it resolved as Unified School District #340 takes student safety and security issues very seriously and as the district also takes its fiduciary responsibilities very seriously, the district will not tolerate acts of vandalism and purposeful destruction and will take all steps necessary to dissuade this sort of behavior. Toward that end, the Board of Education of Unified School District #340 may give a cash reward of up to \$1,000 to any person who brings forth information that leads directly to the arrest and conviction of any person(s) committing an act of vandalism against the school district or any of its properties.

Motion was made by Dave Jolly and seconded by Dreana McClurg to approve the resolution regarding vandalism as presented. Motion carried 5-0.

**V. STUDENT ISSUES**

*A. Early Graduation Request (a)*

Motion was made by Dreana McClurg and seconded by Dave Jolly to approve the early graduation request for Kelsey Divan, as presented. Motion carried 5-0.

*B. MS Cross Country (a)*

Motion was made by Dan Harden and seconded by Dreana McClurg to designate and establish the Cross Country Team as participants from grades 7 through 12, rather than 9 through 12, as recommended to meet KSHSAA guidelines. Motion carried 5-0.

**VI. FACILITIES/EQUIPMENT/PLANNING**

*A. Charter School (d)*

Mr. Myers shared information on grant money/program obtainable to operate a charter school.

*B. Lawn Service (i)*

Mr. Myers shared financial proposals regarding lawn service care. The Board gave approval to advertise a vacancy for maintenance/lawn services.

*C. Plans to Address Fire Marshal Concerns (i)*

Mr. Myers shared plans to address the concerns of non-existent fire/emergency exits in the middle school classrooms adjacent to the gymnasium.

*D. Facilities Strategic Plan (d)*

Mr. Myers reported that he had met with Dr. Majors, with KASB, regarding a one year course to establish a facilities strategic plan for the district. The Board approved advancement of this development.

**VII. PERSONNEL ISSUES (executive session per KSA 75-4319)**

Motion was made by Dreana McClurg and seconded by Shannon McMahan to recess for five minutes prior to adjourning to executive session at 8:06pm for a period of twenty minutes to discuss matters of non-elected personnel per KSA 75-4319; including Mr. Myers. Motion carried 5-0.

Board Member, Sandra Mumaw entered the meeting at 8:16pm.

*A. Resignation (a)*

Motion was made by Dave Jolly and seconded by Shannon McMahan to accept the resignation of Joanne Lacey, cook.. Motion carried 6-0.

*B. Contracts (a)*

Motion was made by Dave Jolly and seconded by Sandra Mumaw to accept the recommendations for Larry Deiter, HS Asst Girls Golf Coach; Steve Rogers, HS Asst Baseball Coach; and Linda Schmidt, cook. Motion carried 6-0.

Motion was made by Jeff Van Petten and seconded by Dave Jolly to terminate the contract with Brandon Gengler, HS Wrestling Asst Coach and authorized two assistant positions to be posted as replacements. Motion carried 6-0.

## **VIII. SUPERINTENDENT'S REPORT**

### **A. *KASB, October 15 (i)***

Mr. Myers asked which board members would be attending the KASB Regional Meeting scheduled for October 15<sup>th</sup>, at Jefferson West High School.

### **B. *Adult Learning Academy Progress (i)***

Mr. Myers and Mr. West shared information as to the progress that was being achieved within the Adult Academy and continued need of achievement to meet the desired FTE.

### **C. *Germany Exchange Trip (i)***

Mr. Myers updated the Board regarding the Germany trip, stating the tickets would be purchased later this week. 13 students and 2 sponsors are planning to make the trip.

### **D. *TESA (i)***

Mr. Myers has met with Washburn University and has attained the essential sponsorship of WU. The preliminary meeting will be held on October 10<sup>th</sup>, with the first workshop session scheduled for October 17<sup>th</sup>.

## **IX. CALENDAR ITEMS/TRAINING PROGRAMS**

## **X. ADJOURN**

Meeting was adjourned by Acting President Jeff Van Petten at 8:41pm.

Mr. Happer gave the Board Members a tour of the Elementary building.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Jeff Van Petten, Acting Board President