

JEFFERSON WEST USD #340
Minutes of Regular Meeting
September 12, 2005

I. CALL MEETING TO ORDER

The meeting was called to order by President Jeff VanPetten at 7:00pm. Members present: Bill Bradford, Dan Harden, Dave Jolly, Carol Meneley, Blaine Moore, and Sandra Mumaw. Officials present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto, Director of Curriculum and Instruction; and Pat Happer and Ed West, Principals.

A. Comments from Patrons and Guests

Leslie Anderson shared her opinion regarding an article printed in the *Topeka Capital Journal* dated Saturday, September 10, 2005.

B. Communications

A letter sent from Jane Shirley regarding KDOT and K4 was shared with board members.

II. APPROVE AGENDA (a)

A. Items added

Under V. Student Issues

D. Student Transportation

- 1. Student Aides*
- 2. Pep bus*

E. Completion Program – New Directions Learning Academy

Under VII. Personnel Issues

A. Staffing (a)

- 3. IS Principal's Secretary – Angela Feyh*

D. Supplemental

- 1. Forensic Asst – Mark Gordon*

Motion was made by Dave Jolly and seconded by Carol Meneley to accept the items added as presented. Motion carried 7-0.

III. CONSENT AGENDA (a)

A. Minutes of August 8, 2005

B. Minutes of August 22, 2005

C. Claims for Payment

D. Treasurer's Report

Motion was made by Dave Jolly and seconded by Bill Bradford to approve the consent agenda as presented. Motion carried 7-0.

IV. BOARD ISSUES

A. *Job Descriptions (i) or (a)*

1. *Bus Driver*
2. *Cook*
3. *Head Cook*
4. *Custodian*
5. *Grounds Supervisor*
6. *Head Maintenance*

Motion was made by Dave Jolly and seconded by Carol Meneley to approve the job descriptions as presented. Motion carried 7-0.

B. *NEKESC Minutes (i)*

The service center minutes were noted.

C. *Resolution to Levy Tax for Capital Outlay Fund (a)*

Motion was made by Dave Jolly and seconded by Carol Meneley to approve the Resolution to Levy Tax for Capital Outlay setting the levy at 6 mills for a period not to exceed 5 years. Motion carried 7-0.

D. *K4 Developments: KDOT Request (a)*

Dave Jolly gave a brief update on the KDOT K4 Corridor Project. Motion was made by Carol Meneley and seconded by Blaine Moore to approve the draft letter written in support of KDOT and their work regarding the K4 Corridor Project. Motion carried 7-0.

E. *Parent request: Discipline Issue (exec session expected) ** this item taken out of order ***

Motion was made by Carol Meneley and seconded by Bill Bradford to adjourn to executive session for a period of fifteen minutes to discuss matters of a student per KSA 75-4319; inviting Ed West and parent in. Motion carried 7-0. The parent was invited in at 7:11pm and exited at 7:19pm. The Board returned to open session at 7:20pm.

F. *Smoking Policy (i) or (a)*

Angel Rupp addressed the Board with concerns of interpretation of the smoking policy. The practice will be reviewed at each building by the Administrative Team. A report of that information will be provided to the Board at the next meeting.

V. STUDENT ISSUES

A. *Early Graduation Requests (a)*

1. *Rebecca Pierson*
2. *Amanda Hannon*

Motion was made by Bill Bradford and seconded by Carol Meneley to approve the recommendations for early graduation as presented. Motion carried 7-0.

B. *Initial Enrollment Figures (i)*

Information regarding enrollment figures were shared.

C. Sports & Activity Participation (i)

Information regarding sports and activity participation were shared.

D. Student Transportation

1. *Student Aides*- This topic was referred to the Administration Team.

2. *Pep Bus*

Motion was made by Dave Jolly and seconded by Dan Harden to set a \$2 fee for non-participating students being transported by the district to out-of-town activities. Motion carried 7-0.

E. Completion Program – New Directions Learning Academy

Motion was made by Bill Bradford and seconded by Sandra Mumaw to accept the Learning Center Agreement as presented. Motion carried 7-0.

VI. FACILITIES/EQUIPMENT/PLANNING

A. Next Project (i) or (a)

1. *Chip and Seal @ IS*

2. *Repair to MS metal roof*

Motion was made by Carol Meneley and seconded by Blaine Moore to approve planning a chip and seal project for the IS top parking area. Motion carried 7-0.

B. Real Estate (ES) (i) or (a)

Motion was made by Carol Meneley and seconded by Sandra Mumaw to adjourn to executive session for a period of fifteen minutes to discuss matters of acquiring real estate and non-elected personnel per KSA 75-4319. Motion carried 7-0. The Board returned to open session at 8:35pm.

VII. PERSONNEL ISSUES

A. Staffing (a)

1. *Bus Driver Appointments*

Angie Anderson

Glen Herring, Sr

Motion was made by Dave Jolly and seconded by Sandra Mumaw to approve the bus driver appointments of Angie Anderson and Glen Herring, Sr. as presented. Motion carried 7-0.

2. *HS Custodial Appointment*

Kevin Loy

3. *IS Principal's Secretary*

Angela Feyh

Motion was made by Bill Bradford and seconded by Dave Jolly to approve the HS Custodial appointment of Kevin Loy and IS Principal Secretary of Angela Feyh, as presented. Motion carried 7-0.

B. Resignations (a)

1. *Ryan Pater from ES Custodian*

Motion was made by Bill Bradford and seconded by Dave Jolly to accept the resignation

of Ryan Pater as ES Custodian, as presented. Motion carried 7-0.

C. *Executive Session - personnel*

D. *Supplemental Position (a)*

1. *Forensic Asst – Mark Gordon*

Motion was made by Bill Bradford and seconded by Dave Jolly to approve the recommendation of Supplemental Contract of Forensic Asst for Mark Gordon for additional duties required for hosting the league competition. Motion carried 7-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

- *State Board of Education Meeting* 9/13 & 9/14
- *Mid Qtr Progress Reports* 9/19
- *KASB Employment Law Seminar* 9/21
- *KASB Basic School Finance Seminar* 9/22
- *KASB Basic School Finance Seminar* 9/27
- *ES/IS Parent University* 9/27
- *Homecoming Parade @ 7pm* 9/28
- *Powder Puff @ 6:30pm*
- *Pep Rally @ 7:15pm*
- *Bon Fire @ 7:45pm*
- *KASB Student Discipline Seminar* 9/29
- *Homecoming vs Maur Hill @ 7pm* 9/30

IX. ADJOURN

Meeting was adjourned by President Jeff VanPetten at 8:37pm.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Jeff VanPetten, Board President