

**USD 340 BOARD OF EDUCATION  
REGULAR MEETING  
September 14, 2009  
7:00pm  
601 E Wyandotte, Meriden, KS 66512**

- Members Present** Jones-Giltner, Knowles, McClurg, McMahan, Moore, Sayles, Van Petten
- Members Absent** None
- Others Present** Superintendent Scott Myers, Clerk Amy Adams-Mitchell, Principals Pat Happer, John Hamon, & Rhonda Frakes, CI Director Mary Getto.
- Patrons/Staff: Bob Overstreet, Karen Kiefat, Steve Stallbaumer, Kirk Fast.
- Call to Order** The meeting was called to order at 7:00pm by President Moore.
- Kirk Fast addressed the Board regarding the Presidential Address. Karen Kiefat addressed the Board regarding the Band Trip cancellation to the State Fair.
- Approve Agenda** Motion made by Van Petten, seconded by McClurg to approve agenda as presented. Motion carried 7-0.
- Consent Agenda** Motion made by McMahan, seconded by McClurg to approve the consent agenda as presented, which included the minutes of August 10 and 25, 2009; check journals 238, 225, 230, 151, 259; and the Treasurer's report. Motion carried 7-0.
- Intro of New Staff** Rhonda Frakes, HS Principal, introduced Steve Stallbaumer, the new HS Counselor.
- BOE Goals** Mr. Myers read aloud the draft of board goals as set from the work session on August 25, 2009 at KASB. Motion by McClurg, seconded by McMahan to accept the goals as read and anticipate continued updates with monthly reports shared during the regular meetings.

- ACT Results** The results were shared from the most recent ACT Test; there was discussion about prep availability for students.
- Site Council Members** Motion made by Van Petten, seconded by McClurg to approve the Site Council Member lists as presented:  
**ES/IS** – Susan Adams, Susan Gaschen, Tina Gibson, Roberta Hagemann, Pat Happer, Janell Holmes, Phil Korb, and Mark Lamb;  
**MS** – Stacey Broers, Pam Farrant, Kirk Fast,  
**HS** – Rhonda Frakes, Scott Gibson, Shelly Greene, Amy Kahler, Rena Kilgore, Sandra Mumaw, Dennis Rouse, Frank Sayles, Dedee Skaggs, Dan Skaggs, and David Steffey. Motion carried 7-0.
- BOE Mtg Procedure Adj** Motion made by Knowles, seconded by McMahon to request Board Packet delivery to occur on the Thursday prior to the Board meeting allowing an additional day for questions and research. Motion carried 7-0.
- Early Grad Request** Motion made by Van Petten, seconded by Knowles to approve the requests for early graduation as presented for Jenna Duncan and Erin Wells. Motion carried 7-0.
- Drivers Ed** Motion made by Van Petten, seconded by Sayles to approve the recommendation as presented to change the Drivers Education eligibility age back to 14; age must be attained by the start of class. Motion carried 7-0.
- Field Trip Requests** Motion made by Sayles, seconded by McClurg to approve the out-of-state field trip request as presented by Canseco for Spanish to KCMO, with the district providing transportation. Motion carried 7-0.  
Motion made by McClurg, seconded by Knowles to approve the out-of-state field trip request as presented by diZerega for Music to KCMO, with the district providing the use of Ktag. Motion carried 7-0.  
Motion made by Knowles, seconded by Jones-Giltner to approve the out-of-state trip request as presented by Abbott for HS FCCLA Officers to Louisville, KY for Cluster, with the district providing a van for use. Motion carried 7-0.

Motion made by Van Petten, seconded by Knowles to approve the out-of-state trip request as presented by S Buss for FFA Officers/Members to Indianapolis, IN for National Convention, with the district providing \$1,000 to defray cost in lieu of providing a vehicle. Motion carried 5-2, with McClurg and McMahan opposed.

**Bus Barn**

Mr. Myers shared with the Board the rough estimates to replace the building at the current bus barn location; building shell \$35,000; completed \$70,000. Mr. Malloy, Maintenance Director, will be meeting with a vendor to discuss the possibilities of erecting a pole barn type structure. Mr. Myers will update the Board once that information is available.

**Building Use**

Motion by Van Petten, seconded by Knowles to investigate current rates for renting/leasing building space based on a square foot usage amount and insurance liability. Motion carried 7-0.

**BOE Broadcasting**

The Administrative Team will be undergoing a pilot test on September 15 to examine the possibilities of broadcasting meetings for public viewing. Mr. Myers will provide an update once more information is available regarding file size and cost.

**Executive Session**

Motion made by McClurg, seconded by McMahan to adjourn to executive session per KSA 75-4319 for a period of fifteen minutes to discuss matters of personnel and negotiations, including Mr. Myers, with executive session convening at 8:25pm. Motion carried 7-0.

**Return to Open Session**

The Board returned to open session at 8:40pm.

**Resignations**

Motion made by McClurg, seconded by Van Petten to accept the resignation as presented: Deb Downing, part time HS Custodian. Motion carried 7-0.

**Contracts**

Motion made by McClurg, seconded by McMahan to approve the recommendations as presented: Amanda Rush, HS Head Softball; Clay Mayer, MS Football Asst and MS Basketball Boys

Asst; and Julie Sieve, Homecoming Asst Sponsor. Motion carried 7-0.

**Business Savings**

Mr. Myers shared information regarding an automated clock-in system; the Board was not interested in pursuing this opportunity.

Mr. Myers stated that there would be a joint meeting with the Admin Team and the ISS representatives on September 29<sup>th</sup> at 1:30pm to continue discussing the outsourcing of janitorial services within one or all buildings.

**H1N1 Preparations**

Mr. Myers shared with the Board the different procedures that would be occurring in buildings to monitor the cold and flu season.

Jones-Giltner exited at 8:48pm, reentered at 8:49pm.

**Classified Eval Form**

Mr. Myers asked for feedback regarding the two samples of newly revised classified evaluation forms from the Board; the consensus was good improvement.

**Adjournment**

The meeting was adjourned at 9:05pm.

Respectively Submitted:

\_\_\_\_\_  
Amy Adams-Mitchell, Board Clerk, USD 340

\_\_\_\_\_  
Blaine Moore, Board President, USD 340