

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**October 4, 2004**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President Dave Jolly at 7:00pm. Members present Bill Bradford, Dan Harden, Bette Lopez, Carol Meneley, and Blaine Moore. Officials present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto, Director of Curriculum and Instruction; Pat Happer and Ed West, principals; Randy Wise, Denison State Bank Representative; Rod Smith, Gil Hall, Janine Johnson, Janell Ross, Stephanie Brake, Diana Cowing, Lori Rodecap, Carolyn Trimble, Mark Gordon, Jennifer Greene, Jan Wells, Jody Lockhart, and Anna Lansbury, teachers; Kirk Fast, Karen Kiefat, Fay Streeter, Leslie Anderson, Marlene Jolly and Sherry Bingham.

A. *Comments from Patrons and Guests-* Karen Kiefat commented about the new board clock.

B. *Communications-* There were none.

**II. APPROVE AGENDA (a)**

A. *Items added-* Motion was made by Bette Lopez and seconded by Carol Meneley to approve the agenda with items added as presented. Motion carried 6-0.

**III. CONSENT AGENDA (a)**

A. *Minutes of September 7, 2004*

B. *Claims for Payment*

C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Bill Bradford to approve the consent agenda as presented. Motion carried 6-0. Jeff VanPetten arrived at 7:03pm.

**IV. BOARD ISSUES**

A. *K4 Hwy Safety Issues (i)*

Dave Jolly and Jeff VanPetten gave an update from a meeting with KDOT; Mary Getto explained a grant proposal she was working on; a safety presentation was to be held at the high school for all students to attend. More information would be shared as it was available.

B. *Site Council Members (a)*

Motion was made by Bill Bradford and seconded by Blaine Moore to approve Site Council Members as listed below. Motion carried 7-0.

ES/IS	MS	HS
Kirk Fast	Rhonda Baker	Dave Cherry
Kathy Flood	Linda Bigham	Lois Lohrbach
Tina Gibson	Lauri Bruton	Rena Kilgore
Jan Shenk	Mike Kimberlin	Angela Rupp
Roberta Hagemann	Karon Lee	Ed West
Janell Holmes	Ed Lindsay	
Michelle Deiter	Cynthia McCarvel	
Phil Korb	Bill Scott	
Pat Happer	Dee Dee Skaggs	
	Pat Welborn	
	Blanche Wulfekoetter	

C. *Board Paid Fringe: Life Insurance (a)*

1. *KC Life to Standard Insurance*

Motion was made by Jeff VanPetten and seconded by Dan Harden which granted Permission for Dr. Little to negotiate a new carrier for board paid life insurance to meet the needs as specified currently in board policy. Motion carried 7-0.

D. *Community Sponsorship of Tiger Talk Newsletter (a)*

1. *Denison State Bank*

Motion was made by Dan Harden and seconded by Jeff VanPetten to accept the generous offer volunteered by Denison State Bank to share the expense of the Tiger Talk newsletter in exchange for a brief mention “supported by DSB” or similar language. Motion carried 7-0.

E. *KASB Delegate Assembly (a)*

1. *Designate Delegate as Dave Jolly*

2. *Alternate Bette Lopez or Carol Meneley*

Motion was made by Jeff VanPetten and seconded by Bill Bradford to designate Dave Jolly as the KASB voting delegate, with Carol Meneley volunteering as designated alternate. Motion carried 7-0.

V. **STUDENT ISSUES**

A. *Enrollment Update (i)*

1. *Official Count September 20<sup>th</sup>* – A draft copy of the enrollment section of the Superintendent’s Organizational Report was shared.

B. *Request for out-of-state trip (a)*

1. *Rod Smith – Physics Class to Chicago*

Motion was made by Jeff VanPetten and seconded by Blaine Moore to approve the out-of-state trip requested by Rod Smith for the Physics Class. Motion carried 7-0.

## **VI. FACILITIES/EQUIPMENT/PLANNING**

- A. *NEKESC Minutes (i)* – The Service Center Coop minutes were noted.
- B. *City Easement (i) or (a)*  
Motion was made by Jeff VanPetten and seconded by Carol Meneley to table the item until the next meeting, or hold a special meeting if necessary, until more information regarding project and location could be provided by the City of Meriden. Motion carried 7-0.
- C. *Roofing Repair (a)*  
Motion was made by Bette Lopez and seconded by Bill Bradford to accept the bid of \$28,611.00 from Midwest Coating for repair to the IS roof. Motion carried 7-0.
- D. *Trophy Case at HS (i)*  
Information regarding the trophy case was shared by Ed West. Construction would begin soon. It was directed for all trophies and plaques to be returned to the District office to await completion and delivery of the new trophy case that would be placed in the commons area of the high school.
- E. *Disposal of Item (a)*  
1. *1992 Dodge Van – vin# 1B4GH4435NX271179*  
Motion was made by Jeff VanPetten and seconded by Blaine Moore to authorize the administration to dispose of the 1992 Dodge Van (vin#1B4GH4435NX271179). Motion carried 7-0.

## **VII. PERSONNEL ISSUES**

- A. *Negotiations (i) or (a)*  
1. *Gil Hall, Janine Johnson, Janell Ross*  
Motion was made by Bette Lopez and seconded by Bill Bradford to adjourn to executive session at 7:42pm for a period of thirty minutes to discuss negotiations and personnel matters of non-elected personnel as KSA 75-4319. Motion carried 7-0. Gil Hall, Janine Johnson, and Janell Ross were invited. Ed West was invited, as needed; Dr. Little was also invited. Upon return to open session, a motion was made by Carol Meneley and seconded by Jeff VanPetten to extend executive session five minutes to 8:17pm. Motion carried 7-0. Carol Meneley left executive session at 8:15pm. The Board returned to open session at 8:17pm. Motion was made by Jeff VanPetten and seconded by Bette Lopez to adjourn to executive session at 8:20pm for a period of fifteen minutes to discuss personnel and student matters of non-elected personnel as KSA 75-4319. Motion carried 7-0. Ed West was invited, as needed; Dr. Little was also invited. Ed West left executive session at 8:28pm. The Board returned to open session at 8:30pm.
- B. *Resignations (a)*  
1. *HS Assistant Baseball Coach – Ben Rutherford*  
Motion was made by Jeff VanPetten and seconded by Bill Bradford to accept the Resignation of Ben Rutherford, HS Asst Baseball Coach. Motion carried 7-0.

- C. *Substitutions for contract work (i)*  
Information was shared with the board regarding supplemental contract substitutions.
- D. *Superintendent Evaluation (i)*
- E. *Contracts – Title I Instructional Aide*
  - 1. *Janet Erickson*  
Motion was made by Jeff VanPetten and seconded by Carol Meneley to approve the recommendation by Pat Happer of Janet Erickson for the position of Title I Instructional Aide. Motion carried 7-0.

**V. CALENDAR ITEMS/TRAINING PROGRAMS**

- Homecoming Activities begin @ 5:30pm 10/6
- Homecoming Game – FCCLA/FFA Cookout 10/8
- Kansas State Board of Education Meeting 10/12 & 10/13
- Columbus Day – NO SCHOOL 10/18
- KASB Fall Regional Meeting Region 1 10/18
- KASB Site Council Seminar 10/25 & 10/26
- NSBA T + L Conference 10/27 – 10/29
- General Election 11/2
- KASB Leadership for Tomorrow 11/3 & 11/4

**IX. ADJOURN**

Meeting was adjourned by President Dave Jolly at 8:40pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Board President