

JEFFERSON WEST USD #340
Minutes of Regular Meeting
October 6, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President Carol Meneley at 7:00 p.m. Members present: Bill Bradford, Dan Harden, Dave Jolly, Bette Lopez and Blaine Moore. Officials Present: Tyra Hansen, Board Clerk; Rob Little, Superintendent; Pat Happer, Principal, and Randol Walker, Principal;

Patrons addressing the Board: Leslie Anderson and Karen Kiefat.

- A. *Comments from Patrons and Guests* - Karen Kiefat and Leslie Anderson addressed the Board.
- B. *Communications* - There were no communications.

II. APPROVE AGENDA

- A. *Items added* - There were no items added. Motion was made by Bette Lopez and seconded by Dave Jolly to approve the agenda as presented. Motion carried 6-0.

III. CONSENT AGENDA

- A. *Minutes of September 2, 2003*
- B. *Minutes of September 29, 2003 Special Board Meeting*
- C. *Claims for Payment*
- D. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the consent agenda as presented. Motion carried 6-0.

Jeff VanPetten arrived at this time.

IV. BOARD ISSUES

- A. *Audit: Berberich & Trahan Co., Inc.* - Motion was made by Bill Bradford and seconded by Dan Harden to accept the audit from Berberich & Trahan. Motion carried 7-0.
- B. *Classified Personnel Handbook* - Dr. Little explained that this is a draft version. Dave Jolly requested that the requirement for the technology use form be included in the handbook.
- C. *125 Flex Spending Plan - Cafeteria Plan Agreement, Reliant* - Motion was made by Jeff VanPetten and seconded by Dave Jolly to approve the 125 Flex Spending Plan - Cafeteria Plan Agreement with Reliant. Motion carried 7-0.

V. STUDENT ISSUES

- A. *Enrollment Update* - Rob Little explained the official enrollment count as of September 20th/22nd.
- B. *Request for Early Graduation by Michelle Daniels and Ritchie Rupp* - Motion was made by Bill Bradford and seconded by Dan Harden to approve the early graduation of Michelle Daniels and Ritchie Rupp. Motion carried 7-0.
- C. *FBLA, FFA, Music and Physics Field Trips* - Motion was made by Dan Harden

and seconded by Jeff VanPetten to approve the FBLA, FFA, Music and Physics out-of-state field trips. Motion carried 7-0.

VI. PLANNING/FACILITIES/EQUIPMENT

- A. *Short-Term Goals* - Rob Little explained the initial summary of the short-term goals the Board discussed at the special board meeting September 29, 2003.

VII. PERSONNEL ISSUES

A. *Resignations*

- *Sandra Mumaw, Student Data Collections*
- *Todd Ferguson, Middle School Summer Weight Program*

Motion was made by Bill Bradford and seconded by Dave Jolly to accept the resignations of Sandra Mumaw, Student Data Collections and Todd Ferguson, Middle School Summer Weight Program. Motion carried 7-0.

B. *Appointments*

- *Justin Schwinn, Middle School Summer Weight Program*
- *Ben Rutherford, High School Assistant Baseball Coach*
- *Diane Potter, Central Office Secretary/Student Data*

Motion was made by Dan Harden and seconded by Jeff VanPetten to approve the appointments of Justin Schwinn, Middle School Summer Weight Program, Ben Rutherford, High School Assistant Baseball Coach and Diane Potter, Central Office Secretary/Student Data. Motion carried 7-0.

- C. *Superintendent's Evaluation* - Motion was made by Jeff VanPetten and seconded by Dave Jolly to adjourn to executive session at 7:54 p.m. for a period of five minutes to discuss personnel matters of non-elected personnel as per K.S.A. 75-4319. Motion carried 7-0. The Board returned to open session at 7:59 p.m.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

- Site Council Seminar, Topeka, October 21
- NSBA Technology and Learning Conference, Anaheim, CA October 22-24

IX. ADJOURN

Meeting was adjourned by President Carol Meneley at 8:01 p.m.

Respectfully submitted,

Tyra Hansen, Board Clerk

Carol Meneley, President