

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**November 1, 2004**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President Dave Jolly at 7:00pm. Members present Bill Bradford, Dan Harden, Bette Lopez, Carol Meneley, and Blaine Moore. Jeff VanPetten arrived at 7:01pm. Official present: Amy Adams-Mitchell, Board Clerk; Rob Little, Superintendent; Mary Getto, Director of Curriculum and Instruction; Pat Happer and Ed West, principals.

A. *Comments from Patrons and Guests* – Newsletter addresses are still a concern. The patron will leave her address with the clerk so it can be added to the circulation list.

B. *Communications*

1. *Wamego High School – John Black, Head FB Coach*

Dave Jolly read the letter from Wamego to those in attendance. It is noted as part of the official minutes:

Coach Grose, Year after year I try hard to teach my team sportsmanship and character. That is my number one goal. I always want to believe my team shows that sportsmanship and character on the field but I can never be certain. After the game, many of my players expressed their thoughts on your teams character and sportsmanship. The passion and determination your players use is tempered with great sportsmanship. That is rare indeed in this day and age. You and your staff have done a great job of instilling the right values in your team. I want you to be assured that my players and my coaching staff feel that your team has the best character and sportsmanship of any team we have faced this year.

Dave Jolly thanked the Alumni Association for refurbishing and returning the trophies and plaques to the central office.

**II. APPROVE AGENDA (a)**

A. *Items added* – Motion was made by Dan Harden and seconded by Carol Meneley to approve the agenda with items added as presented. Motion carried 7-0.

**III. CONSENT AGENDA (a)**

A. *Minutes of October 4, 2004*

B. *Claims for Payment*

C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Bill Bradford to approve the consent agenda as presented. Motion carried 7-0.

#### **IV. BOARD ISSUES**

A. *K-4 Hwy Safety Issues (i)*

1. *KDOT letter*

2. *Scheduled Public Meeting – November 9<sup>th</sup> @ 4:30-7:00pm*

Dr. Little and Dave Jolly shared information regarding K4 Hwy and the upcoming community meeting that was going to be held on November 9<sup>th</sup> at the high school gym.

B. *Utility Savings Proposal (i) or (a)*

1. *Utility Cost Control*

Motion was made by Jeff VanPetten and seconded by Bette Lopez to forward the information, as presented by Clayton Williams and Doug Hoppock of Utility Cost Control, to attorney Larry Mears for review. Motion carried 7-0.

C. *Audit Findings (i) or (a)*

1. *Berberich Trahan & Co, PA*

Motion was made by Bill Bradford and seconded by Carol Meneley to accept the findings of the formal audit FY2004 as presented by Karen Keehn of Berberich Trahan & Company. Motion passed 7-0.

#### **V. STUDENT ISSUES**

A. *FCA at JWHS (i)*

1. *Related bus issue*

Tammie Livingston and Dan Hypse addressed the Board. Following a discussion, a motion was made by Jeff VanPetten and seconded by Dan Harden to give FCA provisional status until January 2005 to provide structural provisions and information to then be presented as a student based organization. Motion passed 7-0. Motion was made by Jeff VanPetten and seconded by Blaine Moore to allow the utilization of a school vehicle for FCA use; fuel and driver expenses to be incurred by FCA. Motion carried 7-0.

B. *Fitness for Life Grant Award (i)*

1. *\$114,000 over three years*

The Fitness for Life Grant Award was noted by Dr. Little.

C. *Request for out-of-state trip (a)*

1. *Steve Buss – FFA – Dairy Cattle Competition*

Motion was made by Jeff VanPetten and seconded by Bette Lopez to approve the request for travel to the Dairy Cattle competition in Marysville. Motion carried 7-0.

D. *Early Graduation Request (a)*

1. *Jessica Bingham*

Following discussion, this issue was tabled until the next meeting.

E. *Family Access to PowerSchool (i)*

The internet access numbers of over 80% for the middle school were noted.

F. *Science/English Elective Courses (i)*

The information for additional Science and English elective courses were noted.

**VI. PLANNING/FACILITIES/EQUIPMENT**

A. *NEKESC (i)*

- *Minutes*

Carol Meneley noted items from the NEKESC minutes.

B. *Easement Request from City of Meriden (a)*

1. *Sewer System*

This issue was tabled until later. The Board requested more information from the city.

C. *Realty Issue*

Motion was made by Jeff VanPetten and seconded by Bette Lopez to adjourn to executive session at 8:20pm for a period of thirty minutes to discuss acquisitions of real property, negotiations and matters of non-elected personnel as per KSA 75-4319. Motion carried 7-0. The Board invited Dale Glenn and Rob Little into executive session. Dale Glenn left executive session at 8:37pm. Upon return to open session, a motion was made by Bill Bradford and seconded by Carol Meneley to extend executive session by twenty minutes. Motion carried 7-0. Rob Little left executive session at 8:53pm, returned to executive session at 9:00pm and left executive session again at 9:05pm. The Board returned to open session at 9:10pm.

**VII. PERSONNEL ISSUES**

A. *Superintendent Evaluation (i)*

B. *Negotiations (i)*

1. *Appointment to BOE team*

2. *Notice*

Jeff VanPetten and Dave Jolly were appointed to the negotiations team.

C. *Personnel (a)*

1. *Appointments -*

a. *Curtis Farris – HS Assistant Baseball Coach*

Motion was made by Bill Bradford and seconded by Jeff VanPetten to approve the recommendation of Curtis Farris as HS Assistant Baseball Coach. Motion carried 7-0.

Standard of Excellence Plaques were on display and will be distributed to the corresponding buildings; three for IS, one for MS and one for HS.

**VIII. CALENDAR ITEMS/TRAINING PROGRAMS**

- NO SCHOOL – Inservice/Parent/Teacher Conference 11/4 & 11/5
- KDOT Community Meeting 11/9
- ES 2<sup>nd</sup> Grade Curriculum Program @ 7pm 11/9
- KASB Technology Seminar 11/10 & 11/11
- HS Play @ 7pm 11/12 & 11/13

- KASB School Construction Seminar 11/16
- KASB School Law for Principals Seminar 11/17 & 11/18
- NO SCHOOL – Thanksgiving Break 11/24, 25, 26

**IX. ADJOURN**

The meeting was adjourned by President Dave Jolly at 9:10pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Dave Jolly, Board President