

JEFFERSON WEST USD #340
Minutes of Regular Meeting
November 3, 2003

I. CALL MEETING TO ORDER

Meeting was called to order by President Carol Meneley at 7:00 p.m. Members present: Bill Bradford, Dan Harden, Dave Jolly, Bette Lopez, Blaine Moore and Jeff VanPetten. Officials Present: Tyra Hansen, Board Clerk; Rob Little, Superintendent; Mary Getto, Director of Curriculum and Instruction; and Pat Happer, Principal.

- A. *Comments from Patrons and Guests* - Rick Fast, Karen Kiefat, Gary Anderson and Leslie Anderson addressed the Board.
- B. *Communications* - A letter was received from the Westar Energy Foundation regarding a \$100 donation to the district in honor of Jim McCarvel. A copy of the article which appeared in the Kansas Department of Commerce regarding the district's physics class was included in the Board's packets.

II. APPROVE AGENDA

- A. *Items added* - There were no items added. Motion was made by Dave Jolly and seconded by Bette Lopez to approve the agenda as presented. Motion carried 7-0.

III. CONSENT AGENDA

- A. *Minutes of October 6, 2003*
- B. *Claims for Payment*
- C. *Treasurer's Report*

Motion was made by Bette Lopez and seconded by Dave Jolly to approve the consent agenda as presented. Motion carried 7-0.

IV. BOARD ISSUES

- A. *Classified Personnel Handbook* - Motion was made by Jeff VanPetten and seconded by Bette Lopez to approve the Classified Personnel Handbook. Motion carried 7-0.
- B. *Contract with Oppenheimer & Co., Inc.* - Motion was made by Dave Jolly and seconded by Bette Lopez to approve the contract with Oppenheimer & Co., Inc. Motion carried 6-1 (one abstention).
- C. *Student Data Management Program* - Motion was made by Jeff VanPetten and seconded by Dave Jolly to approve the purchase of the PowerSchool Program. Motion carried 7-0.

V. STUDENT ISSUES

- A. *High School Student Section Sizes* - Data from the High School on section sizes was shared.
- B. *Waivers for Students*
 - *Travel to and from Kaw Area Technical School*
Superintendent Little explained the waiver the district uses.
- C. *Recycling Program to Begin* - Rob Little stated that the recycling program with

Deffenbaugh Recycling Co. will begin soon. He also explained that the district will participate as long as the recycling bins are not an eye sore and not used inappropriately.

- D. *Early Graduation Request* - Motion was made by Jeff VanPetten and seconded by Dan Harden to approve the request from Darell Wright for early graduation. Motion carried 7-0.
- E. *Status Report on Virtual Lab* - Mary Getto presented an update on early progress in the virtual lab.

VI. PLANNING/FACILITIES/EQUIPMENT

- A. *Short-Term Goals* - Motion was made by Jeff VanPetten and seconded by Bill Bradford to accept the short-term goals with an emphasis on improving the Voc. Ag. programs. Motion carried 7-0.
- B. *NEKESC*
 - *Minutes*
 - *NEKESC Facility Group*Carol Meneley reviewed the minutes from the NEKESC board meeting.
- C. *Easement for Public Right-of-Way* - Dr. Little explained that the Board had previously approved the Easement and a signed copy was now being provided for them.

VII. PERSONNEL ISSUES

Motion was made by Bill Bradford and seconded by Jeff VanPetten to adjourn to executive session at 8:07 for a period of twenty minutes to discuss negotiations and personnel matters of non-elected personnel as per K.S.A. 75-4319. Motion carried 7-0. The Board returned to open session at 8:27 p.m.

- A. *Negotiations*
 - *Appointment to Board Team*
 - *Notice*President Meneley appointed Vice President Jolly and herself to the negotiations team.
- B. *Superintendent's Evaluation*
- C. *Appointments*
 - *Lance Bradley, High School Assistant Softball Coach*
 - *Dawn Reed and Jennifer Moran-Beuchat, Assistant Musical Directors*Motion was made by Jeff VanPetten and seconded by Dave Jolly to approve Lance Bradley as the High School Assistant Softball Coach and Dawn Reed and Jennifer Moran-Beuchat as Assistant Musical Directors. Motion carried 7-0.
- D. *Resignations*
 - *Diane Potter, Central Office Secretary/Student Data*Motion was made by Bette Lopez and seconded by Dan Harden to approve the resignation of Diane Potter as Central Office Secretary/Student Data. Motion carried 7-0.

VIII. CALENDAR ITEMS/TRAINING PROGRAMS

- November 8, 2003, School Law for Principals
- November 11, 2003, Technology Seminar, Topeka
- November 20, 2003, Preparation for Negotiations, Topeka
- December 5, 2003, KASB Convention, Topeka

IX. ADJOURN

Meeting was adjourned by President Carol Meneley at 8:31 p.m.

Respectfully submitted,

Tyra Hansen, Board Clerk

Carol Meneley, President