



It is the desire of your Board of Education to be responsive to its patrons. This information is designed to help you understand the responsibilities and operations of the Board. As your Board, we want you to attend Board meetings, keep informed on school issues, and express your view. We hope this brochure helps you to do so.

DUTIES

The Board of Education consists of seven members elected by the voters of the school district for staggered 4-year terms. It's major responsibility is to determine and interpret the educational needs of the community and to harmonize any differences of opinion relative to formulation of policies of the best evidence available.

MEETINGS

All meetings of the Board are open to the public and are regularly held on the second Monday of each month at 7:00pm at the District Office, 601 E Wyandotte, Meriden. The Board may schedule special meetings at other times, generally for special or emergency issues that arise from time to time in the life of a school district. These are limited to agenda items included in the meeting notice or as provided by law. During any meeting when specific matters requiring confidentiality arise, the Board may go into closed session for a specified length of time. State law defines items allowed in these sessions. Even in these instances, final action must be made in public session. Four votes are required for any action.

CITIZEN ACCESS

If you have an issue of general concern to the District or one you feel has not been resolved at a more direct level, you may address the Board in one of the following ways:

1. Patron Comments - you may come to any regular meeting and ask, before the meeting begins, to address the Board under this agenda item. Time limit: 5 minutes. Remember, this is a public meeting so anything you say may be

reported in the media. Be sure of your facts. Expect: a study of your issue and comments back to you at a later date.

2. To Be Placed On the Agenda:

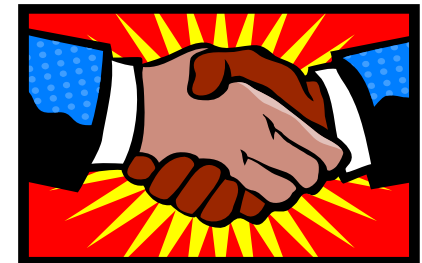
- *Notify the Superintendent seven days prior to the meeting.

- *Have a specific spokesperson appointed, if a group.

- *Be factual.

- *Realize once an agenda item is opened, others may wish to speak on the same subject, but not in agreement with you.

- *Expect action, but not necessarily a vote at the same meeting if further study is required. Many people with many viewpoints are affected by each decision. We are responsible to weigh these views.



3. Discussion: It is the desire of the Administration and the Board of Education to hear and involve the public during the decision-making process. Therefore, patrons are given a formal opportunity to bring to the Board questions, comments, or concerns as outlined above. Once an item is being discussed by the Board, patrons are requested to limit comments except when requested by the Board.

LETTERS of INQUIRY

If you have questions or requests for the Board and cannot attend the meeting, you may write to:

Board of Education
c/o Clerk of the Board
PO Box 267
Meriden, KS 66512
785-484-3444

The members of the Board of Education,
and the districts of election, are:

Blaine Moore, President
Position #1

Dr. G Daniel Harden
Position #5

Mrs. Shannon McMahon
Position at Large

Mr. Dave Jolly
Position #4

Mrs. Sandra Mumaw
Position #6

Mrs. Dreana McClurg
Position #2

Dr. Jeff Van Petten, Vice-President
Position #3

Welcome to Your

Jefferson West, USD #340

Board of Education Meeting

