

Goal One: Budget

USD #340 will aggressively pursue a budget development process that allows us to maintain quality programs and opportunities while making sound fiscal decisions in light of current and future economic difficulties.

ITEM ONE

Action Step

Create BoE statement regarding possible reductions

Responsibility

Primary BoE

Secondary Superintendent

Who Else Should be Involved?

Principals

Site Councils

Directors

Support or Resources Required

Mission Statements

Time

Completion Date

November 30, 2009

Evidence of Success

Document Detailing Criteria to Follow

ITEM TWO

Action Step

Create "Fiscal Situation" document detailing possible reduction areas arranged by priority

Responsibility

Primary Superintendent

Secondary BoE

Who Else Should be Involved?

Principals

Site Councils

Directors

Support or Resources Required

Budget Documents

Current
Predicted
Criteria Document

Completion Date

On-Going
Ultimately – June 30, 2010

Evidence of Success

Completed Document
Completing Actions Detailed on Document

ITEM THREE

Action Step

Investigate grant opportunities

Responsibility

Primary District Leadership Team
Secondary Professional Staff

Who Else Should be Involved?

BoE

Support or Resources Required

Appropriate Web Sites
Time

Completion Date

On-Going

Evidence of Success

List of Grant Opportunities

ITEM FOUR

Action Step

Continual improvement of ALL programs

Responsibility

Primary Principals
Secondary Teachers/Sponsors

Who Else Should be Involved?

BoE
Site Councils

Superintendent

Support or Resources Required

Time

Money

Completion Date

On-Going

Evidence of Success

Increased Participation

“Success of Each Program”

ITEM FIVE

Action Step

Communicate more with educational community about fiscal situation

Responsibility

Primary Superintendent

Secondary BoE/Principals

Who Else Should be Involved?

Site Councils

Directors

Support or Resources Required

Budget Information

Current

Predicted

Completion Date

On-Going

Evidence of Success

Agendas

Newsletter Articles

Goal Two: Technology

USD #340 will increase efforts to enhance and ensure technology is used in an on-going, appropriate and efficient manner throughout the district.

ITEM ONE

Action Step

Complete comprehensive software/hardware audit

Responsibility

Primary Dynamic
Secondary Building Personnel

Who Else Should be Involved?

Leadership Team

Support or Resources Required

Time

Completion Date

January 31, 2010

Evidence of Success

Hard Copy of Lists, Software and Hardware

ITEM TWO

Action Step

Create replacement rotation cycle

Responsibility

Primary Dynamic
Secondary Superintendent

Who Else Should be Involved?

Designated People at the Building Levels as Needed
BoE

Support or Resources Required

Hard Copy of Inventories

Completion Date

February 28, 2010

Evidence of Success

Completed Rotation Schedule

ITEM THREE

Action Step

Create staff development plan that is on-going and continual, focusing on technology use/concepts

Responsibility

Primary Curriculum and Instruction Director
Secondary Professional Development Council

Who Else Should be Involved?

Superintendent
Principals
Teachers
ALTECH

Support or Resources Required

Space
Time
Money

Completion Date

On-Going

Evidence of Success

Documentation of Trainings
Reports to the BoE

ITEM FOUR

Action Step

Hold technology cohort training sessions

Responsibility

Primary ALTECH
Secondary Superintendent/Curriculum and Instruction Director

Who Else Should be Involved?

Principals
Selected Teachers
Dynamic Support

Support or Resources Required

Dynamic Support
Appropriate Equipment

Completion Date

On-Going Training throughout the Year

Evidence of Success

Agendas

Teachers Use of Emerging Technologies

ITEM FIVE

Action Step

Develop an “Accountability Indicator” device

Responsibility

Primary Curriculum and Instruction Director

Secondary Superintendent/Principals

Who Else Should be Involved?

Teachers

ALTECH

Support or Resources Required

Time

Model Instruments

Completion Date

January 31, 2010

Evidence of Success

Instrument Tracking Student Achievement Gain

Goal Three: Staff Relations

USD #340 will build and maintain positive relations with classified, instructional, and administrative staff members. The district will seek ways to ensure levels of communication are established that provide for increased understanding of district issues among all groups.

ITEM ONE

Action Step

Create complete list of communication efforts

Responsibility

Primary Leadership Team

Secondary

Who Else Should be Involved?

Staff

Support or Resources Required

Time

Completion Date

November 30, 2009

Evidence of Success

List Created for Review

ITEM TWO

Action Step

Create Focus Team

Have Principals Create Groups

Responsibility

Primary Superintendent

Secondary BoE/ Principals

Who Else Should be Involved?

Teachers

Site Councils

Classified Staff

Support or Resources Required

List of Current Communication Efforts

Time

Completion Date
December 31, 2009

Evidence of Success
Document Detailing Options for Improved Communication

ITEM THREE

Action Step
Examine communication list, seeking improvements

Responsibility
Primary Leadership Team
Secondary

Who Else Should be Involved?
Staff
Site Councils
Directors
BoE

Support or Resources Required
Completed List
Time

Completion Date
January 31, 2010

Evidence of Success
Adjusted List of Communication Techniques

ITEM FOUR

Action Step
BoE discussion regarding public input during monthly meetings

Responsibility
Primary BoE
Secondary

Who Else Should be Involved?
Superintendent

Support or Resources Required
Time

Completion Date

Completed September 14, 2009

Evidence of Success

Consensus of BoE on Protocol

ITEM FIVE

Action Step

Continue Superintendent meetings with various groups

Responsibility

Primary Superintendent

Secondary Leadership Team

Who Else Should be Involved?

Superintendent's Advisory Council (SAC)

Staff Members

Site Councils

Support or Resources Required

Time

Completion Date

On-Going

Evidence of Success

Meetings Taking Place

Administrative Council

Directors Meeting

SAC

Soup with the Supt.

Site Councils

Goal Four: Community Relations

USD #340 will strive to improve relations through improved and increased communication and transparency.

ITEM ONE

Action Step

Create inclusive list of communication efforts

Responsibility

Primary Leadership Team

Secondary

Who Else Should be Involved?

Staff Members

Support or Resources Required

Time

Completion Date

November 30, 2009

Evidence of Success

List Created

ITEM TWO

Action Step

Create survey eliciting opinions of communication efforts

Responsibility

Primary Leadership Team

Secondary BoE

Who Else Should be Involved?

Educational Community

Support or Resources Required

Time

Money

Method of Conducting Survey

Completion Date

December 1, 2009

Evidence of Success

Created Survey

ITEM THREE

Action Step

Review survey results

Responsibility

Primary BoE

Secondary Leadership Team

Who Else Should be Involved?

Site Councils

Staff

Support or Resources Required

Survey Results

Time

Completion Date

February 28, 2010

Evidence of Success

Report Created Detailing Results

ITEM FOUR

Action Step

Establish additional/meaningful methods of transparency

Responsibility

Primary Leadership Team

Secondary BoE

Who Else Should be Involved?

Staff

Site Councils

Support or Resources Required

Completed List of Communication Methods

Completion Date

March 31, 2010

Evidence of Success

List of Additional Methods + Plans to Implement

Goal Five: Facilities

USD #340 will initiate a comprehensive review of its facility issues, culminating in a facility plan for the district. Said plan shall identify both long-term and short-term issues and solutions regarding facilities.

ITEM ONE

Action Step

Complete survey/assessment of all systems within district buildings

Responsibility

Primary	Maintenance Director
Secondary	Superintendent

Who Else Should be Involved?

Possible Outside Contractors
BoE

Support or Resources Required

Building Plans
Possible Contract Labor

Completion Date

ES	1/31/10
IS	2/28/10
MS	3/31/10
HS	4/30/10
DO et al	5/31/10

Evidence of Success

Completed Reports

ITEM TWO

Action Step

Identify short-term projects per building

Responsibility

Primary	Maintenance Director
Secondary	Superintendent/BoE

Who Else Should be Involved?

BoE
Principals
Janitors

Support or Resources Required
Completed Building Reports

Completion Date

ES	2/28/10
IS	3/31/10
MS	4/30/10
HS	5/31/10
DO et al	6/30/10

Evidence of Success

Plans to Address Issues
Reports of Completed Work

ITEM THREE

Action Step

Identify long-term projects per building

Responsibility

Primary	Maintenance Director
Secondary	Superintendent/BoE

Who Else Should be Involved?

Possible Outside Contractors
Principals

Support or Resources Required

Completed Building Reports

Completion Date

ES	2/28/10
IS	3/31/10
MS	4/30/10
HS	5/31/10
DO et al	6/30/10

Evidence of Success

Plans to Address Issues
Reports of Completed Work

ITEM FOUR

Action Step

Build budgetary plan to address needs

Responsibility

Primary Superintendent
Secondary Maintenance Director

Who Else Should be Involved?

BoE
Possible Outside Contractors

Support or Resources Required

Plans to Address Short-Term and Long-Term Needs
Hierarchical Long-Term List from BoE

Completion Date

Short-term 7/31/10
Long-term 8/31/10

Evidence of Success

Completed Budgetary Plan for Addressing Short-Term and Long-Term Needs

ITEM FIVE

Action Step

Complete projects as per priority list

Responsibility

Primary Maintenance Director
Secondary Superintendent/BoE

Who Else Should be Involved?

Possible Outside Contractors

Support or Resources Required

Short-Term and Long-Term Priority Lists

Completion Date

Short-term On-Going
Long-term Depends on BoE Decisions

Evidence of Success

Completed Projects