

APPLICATION FOR EMPLOYMENT

**Northeast Kansas Education Service Center
1220 Walnut
Oskaloosa, KS 66066**

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL INFORMATION

Date _____

Name _____
Last First Middle

Present Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Phone # _____

Referred By _____ Are you 18 years of age or older? ____ Yes ____ No

EMPLOYMENT DESIRED

Position _____ Date you can start _____ Salary Desired _____

If applying for paraeducator position, please circle all districts below you are willing to work in:
Valley Falls, JCN, Jeff West, Oskaloosa, McLouth, Perry-Lecompton, Atchison Community Schools.

Willing to work (check any or all) _____ Full-time _____ Part-time _____ Substitute

Are you employed now? ____ Yes ____ No If so, may we inquire of your present employer? ____ Yes ____ No

Have you applied with this agency before? ____ Yes ____ No If Yes, when? _____

EDUCATION

	Name and Location of School	Circle Last Year Completed	Did You Graduate?	Subjects Studied and Degree(s) Received
High School		1 2 3 4	____ Yes ____ No	
College		1 2 3 4	____ Yes ____ No	
Trade, Business or Correspondence School		1 2 3 4	____ Yes ____ No	

GENERAL

List specific skill areas:

Have you been convicted of a felony or a crime involving moral turpitude? Yes No If Yes, When? _____

FORMER EMPLOYERS List below your last four employers, starting with the most recent one first.

	Date Month and Year	Name and Address of Employer	Area Code & Phone Number	Position	Reason for Leaving
From	_____				
To	_____				
From	_____				
To	_____				
From	_____				
To	_____				
From	_____				
To	_____				

REFERENCES List below three persons not related to you, whom you have known at least one year.

	Name	Area Code & Phone Number	Position	Years Acquainted
1				
2				
3				

AUTHORIZATION

I authorize investigation on all statements contained in this application. I understand that misrepresentation of information requested is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without cause and without any previous notice.

Date _____ Signature _____

In case of Emergency, notify: _____
Name Area Code & Telephone Number

(For NEKESC Use Only)

Interviewed by:

Date:

Comments: