

**Jefferson West USD #340**  
**Minutes of May 14, 2018**

**I. CALL MEETING TO ORDER**

- A. Comments from Patrons and Guests
- B. Communications –

The meeting was called to order by Vice President Jensen at 6:30pm. Members present were: Dave Jensen, Betty Majors, Katherine Petesch and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, John Hamon, and Wes Sturgeon, Administrators; Keith Bartlett, Jessica Rodecap, and John Clare. A thank you note from the ES Staff for the Teacher Appreciation Gift Certificates was shared with the board.

**II. APPROVE AGENDA**

- A. Items added

Motion made by Majors, second by Petesch to approve the agenda as presented. Motion carried 4-0.

**III. CONSENT AGENDA**

- A. Minutes of April 9, 2018
- B. Claims for Payment, Check Journal(s) #
- C. Treasurer's Report

Motion made by Majors, second by Petesch to approve the consent agenda as presented. Motion carried 4-0.

**IV. ACADEMIC REPORTS - \*\*this item taken out of order\*\***

- A. Building Principal Reports

Mrs. Frakes, Mr. Hamon, and Mr. Sturgeon gave building updates.

**V. BOARD ISSUES**

- A. Board Vacancy

This item was tabled until next month.

\*\*

- B. Budget

Mr. Happer shared information regarding the 2018-19 budget.

- C. OVT Visit Update

Mr. Happer shared information regarding the recent OVT visit.

- D. Crisis Management Flip Chart

Mr. Happer shared that there would be updates for the Crisis Management Flip Chart.

- E. Inclement Weather & Eclipse Day

Motion made by Majors, second by Petesch to approve the recommendation to forgive the four inclement weather days and eclipse day for classified staff. Motion failed 2-2, Thelen and Jensen against.

F. Nursing Services Contract

Motion made by Thelen, second by Majors to approve the recommendation to increase nursing hours as contracted with Jefferson County Health Dept to 3 days/wk at 888hrs @ \$30,4549. Motion carried 4-0.

G. Bright Smiles Contract Renewal.

Motion made by Thelen, second by Petesch to approve the recommendation as presented for participation in the dental service program is Laura Gigstad and Heartland Community Health and Bright Smiles. Motion carried 4-0.

**VI. STUDENT ISSUES**

A. HS Dual Credit Classes

Motion made by Majors, second by Thelen to approve the recommendation to add Anatomy and Physiology for dual credit courses with Highland CC as presented. Motion carried 4-0.

B. 2018-19 Student Handbooks

Motion made by Petesch, second by Thelen to approve the student handbooks as presented with amendments. Motion carried 4-0.

C. Assessment Scoring

Kansas Assessment scoring was shared with the board.

**VII. FACILITIES/EQUIPMENT/PLANNING**

A. Old Vehicle Disposal

Motion made by Petesch, second by Majors to approve the disposal of the handicap bus and old white Dodge minivan. Motion carried 4-0.

B. Vision Screening Device

Motion made by Majors, second by Petesch to approve the expense of \$400 to be applied toward the purchase of the vision screening device by the Valley Falls Lions Club. Motion carried 4-0.

\*\*

**VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)**

Motion made by Petesch, second by Majors to adjourn to executive session to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer and Mr. Sturgeon, with a brief recess and the meeting to resume in the boardroom at 9:20pm. Motion carried 4-0.

Motion made by Majors, second by Jensen to continue executive session to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer. and the meeting will resume in the boardroom at 9:26pm. Motion carried 4-0.

Motion made by Jensen, second by Majors to continue executive session to discuss

individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer. the meeting will resume in the boardroom at 9:32pm. Motion carried 4-0.

A. Personnel Update

B. Resignation

Motion made by Petesch, second by Majors to accept the resignation as presented from Anna Lansbury, for 2<sup>nd</sup> Grade Teacher. Motion carried 4-0. Motion made by Petesch, second by Majors to accept the resignation as presented from Andy Meyer as HS Boys Basketball Asst Coach. Motion carried 4-0. Both were thanked for their service to the district.

C. Contract

Motion made by Majors, second by Petesch to approve the recommendations as follows: for summer school programs as needed for MS & HS to run from 5/31 through 6/15 and to employ Mary Williams, Scott Campbell, and Lisa Sage as teachers; to approve Ricky Hummel as a second driving teacher for the summer drivers ed program; to approve Michele Herring for the 2<sup>nd</sup> Grade Teacher vacancy; and approve John Olson and Dave Overstreet for HS Basketball Asst Coaching positions. Motion carried 4-0.

## **IX. NEGOTIATIONS**

### **X. SUPERINTENDENT'S REPORT**

A. KS Teacher of the Year \*\*-this item taken out of order\*\*

B. End of Year Activities

C. Education Commissioner Visit

D. 2018-19 Staff Handbooks

E. Winter Coach Evaluations

F. Bond Fiscal Update

Mr. Happer gave updates on the above listed items.

### **XI. ADJOURN**

The meeting was adjourned at 9:37pm by Vice President Jensen.

Respectfully submitted,

---

Amy Adams-Mitchell, Board Clerk

---

Dave Jensen, Board Vice President