

**Jefferson West USD #340
Minutes of June 10, 2019**

I. CALL MEETING TO ORDER

The meeting was called to order by President Jensen at 6:30pm. Members present were: Scott Gibson, Morgan Hall, Dave Jensen, Betty Majors, Dreana McClurg, Katherine Petesch. John Thelen was absent. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, Brandan Giltner, John Hamon, and Wes Sturgeon, Administrators; and Jessica Rodecap.

- A. Comments from Patrons and Guests- none
- B. Communications – thank you notes were shared from staff.

II. APPROVE AGENDA

Motion made by Gibson, second by McClurg to approve the agenda as presented. Motion carried 6-0.

III. CONSENT AGENDA

- A. Minutes of May 13 & 17, 2019
- B. Claims for Payment, Check Journal(s) #
- C. Treasurer's Report

Motion made by Gibson, second by Majors to approve the consent agenda as presented. Motion carried 6-0.

IV. ACADEMIC REPORTS

- A. Building Principal Reports
Mr. Sturgeon, Mr. Hamon, and Mrs. Frakes gave building updates.

- A. Keystone Update
Morgan Hall gave the Keystone Board update.

V. BOARD ISSUES

- A. Student Accts & Fees for Bldgs
Motion made by McClurg, second by Gibson to approve and accept the Student Acct and Fees as presented with meal prices as follows: Breakfast K-5 \$1.80; Breakfast 6-8 \$1.90; Breakfast 9-12 \$1.90; Lunch K-4 \$3.00; Lunch 5-8 \$3.00; Lunch 9-12 \$3.10; Extra Milk 50 cents; Adult Breakfast \$2.20; Adult Lunch \$4.00. Motion carried 6-0.

- B. Workers Comp Insurance Renewal
Motion made by Gibson, second by Majors to authorize payment of \$74,411.00 to KASB Workers Compensation Fund for 2019-20 work comp coverage as presented. Motion carried 6-0.

- C. Attorney Contract Renewal
Motion made by Majors, second by McClurg to authorize contract renewal for legal services with Mears/Hausmann Law Office for \$3000, retainer fee; \$175 hourly fee. Motion carried 6-0.

D. Donation to JWES

Motion made by Gibson, second by McClurg to accept the donation of \$1,640.00 from Larry Rogers on behalf of the Troy Rogers Memorial Golf Tourney benefiting JW elementary students. Motion carried 6-0.

E. Donation to HS Ag Program

Motion made by Gibson, second by Petesch to accept the donation of wood, supplies, and hardware from Dave Gudenkauf valued at approximately \$500 for the HS Ag Program as presented. Motion carried 6-0.

F. Bullying Prevention Plan

This item was reviewed and tabled until the next meeting.

G. Policy Update – JCDA & GAOC

Motion made by Majors, second by Gibson to approve the small language change (from personal vaporizer to vaping device) as presented for policies JCDA & GAOC. Motion carried 6-0.

H. Student Handbooks

Motion made by Gibson, second by McClurg to approve all student handbooks as presented and listed: ES Student, MS Student, HS Student, HS Athletic. Motion carried 6-0.

I. Staff Handbooks

This items was reviewed and tabled until the next meeting.

J. 2019-20 Milk Bids

Motion made by Gibson, second by Majors to approve and accept the firm milk bid from Hiland Dairy as presented, with no other bids received. Motion carried 6-0.

K. Prime Vendor Food Contract Renewal

Motion made by Petesch, second by Majors to approve the renewal of the prime vendor food contract with Keystone Learning Services, formerly Kaw Valley Purchasing Cooperative. Motion carried 6-0.

L. Out of District Student Process/Procedures

Administration presented the current process for reviewing and accepting out of district students.

M. Nursing Contract

There was discussion regarding this topic. Mr. Happer is to gather more information and have on the agenda at the next board meeting.

N. Closeout Mtg Time Confirmation

June 24th at 5:30pm was the confirmed meeting date and time for the closeout meeting.

O. Budget

Mr. Happer shared early budget information.

VI. STUDENT ISSUES

A. FFA Rewards Summer Trip

Motion made by McClurg, second by Majors to approve the request as presented by Mr. Buss for FFA to participate in a summer rewards trip to Omaha Nebraska. Motion carried 6-0.

VII. FACILITIES/EQUIPMENT/PLANNING

A. Disposal of Old/Broken Equipment

Motion made by Gibson, second by McClurg to approve the disposal of broken and old items as presented; old score board, John Deere mower, old computer equipment and iPads. Motion carried 6-0.

VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)

Motion made by Gibson, second by McClurg to adjourn to executive session, after a five minute recess, for fifteen minutes to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer and Mr. Giltner with the meeting to resume in the boardroom at 8:15pm. Motion carried 6-0.

Motion made by Jensen, second by Gibson to continue executive session for five minutes to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer and Mr. Giltner, with the meeting to resume in the boardroom at 8:20pm. Motion carried 6-0.

A. Evaluations

B. Coach & Sponsor Contract Renewals

Motion made by Gibson, second by Majors to approve the contract renewals for coaches and sponsors as listed and presented: MS Activities: FCCLA, Leslie Abbott; Scholars Bowl, Mary Williams; HS Activities: Vocal Music, Ed DiZerega; Instrumental Music, Katie Grose; Pep Band, Katie Grose; FFA, Steve Buss; FCCLA, Leslie Abbott; FBLA, Darin Lawhorn; Journalism, Lisa Sage; Scholars Bowl, Lisa Sage; Forensics, Mary Williams; Debate, Mary Williams; Senior Class, Heather Roenne; Homecoming, Lisa Sage & Deb Downing; Musical, Ceci Yager; Play Ceci Yager; Thespians, Ceci Yager; SADD, Sara Becker; NHS, Brandy Robben; Stuco, Heather Roenne; Prom, Deb Downing & Melanie Hainer; FCA, Stephanie Magill & Drew Bosack; Spanish Club, Sara Becker; **MS** Fall Coaches: FB – Justin Schwinn, Clay Mayer, Phil Korb; VB – Pam Clark, Jennifer Lloyd; Girls BKB- John Malloy, Trey Moss, Danielle Slimmer; MS Winter Coaches: Boys BKB – Justin Schwinn, Dan Hypse, Darin Lawhorn; MS Spring Coaches: Track-Mary Williams, Pam Clark, Phil Korb; **HS** Fall Coaches: FB – Steve Johnson, Doug Sidener, Dan Hypse, Jake Farrant, Chris Powers; VB – Penny Fleming, Tayla Moss, Hayley Johnson; HS & MS Cross Country – Mary Williams; Girls Golf – Larry Kennedy, Larry Deiter; HS Winter Coaches: Girls BKB – John Malloy, John Riley; Boys BKB – Matt Simmons, AJ Vinent, Dave Overstreet; HS & MS WR – Shawn Dolezilek, Monte Sheets; Cheer – Wendi Stanley; Weststeppers – Heather Roenne; HS Spring Coaches: Softball- Chad Jackson, Clay Mayer, Todd Han; Baseball – Dan Hypse,

Steve Johnson, Brian Axtell; Track- Shawn Dolezilek, Scott Campbell, Kevin Bouton; Boys Golf- Darin Lawhorn, Larry Deiter. Motion carried 6-0.

C. Classified Contract Renewals

Motion made by Hall, second by Majors to approve the contract renewals for classified staff as presented. Motion carried 6-0.

D. Resignation

Motion made by Gibson, second by Majors to accept the resignation as presented from Ryan West, HS Social Studies Teacher. Motion carried 6-0.

E. Contract

Motion made by Gibson, second by Majors to approve the recommendation for contract as presented for Trey Moss, MS Girls Asst Basketball Coach; Tayla Moss, HS Asst Volleyball Coach; Alberto "AJ" Vinent, HS Boys Asst Basketball Coach. Motion carried 6-0.

IX. NEGOTIATIONS

Motion made by Gibson, second by Majors to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, and the meeting will resume in the boardroom at 8:30pm. Motion carried 6-0. Motion made by Gibson, second by Majors to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, and the meeting will resume in the boardroom at 8:35pm. Motion carried 6-0. Motion made by Gibson, second by Majors to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, and the meeting will resume in the boardroom at 8:40pm. Motion carried 6-0. Motion made by Gibson, second by Majors to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, and the meeting will resume in the boardroom at 8:45pm. Motion carried 6-0.

X. SUPERINTENDENT'S REPORT

A. Election of Board Officer Statute Change

B. Student Graduation Credits

C. ALICE Training

D. Bond Fiscal Update

Mr. Happer gave updates on the above listed items.

XI. ADJOURN

The meeting was adjourned at 8:47pm by President Jensen.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Dave Jensen, Board President