

Jefferson West USD #340
Minutes of June 12, 2017

I. CALL MEETING TO ORDER

A. Comments from Patrons and Guests

B. Communications

The meeting was called to order by President McClurg at 6:30pm. Members present were: Scott Gibson, Dave Jensen, Betty Majors, Dreana McClurg, and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, Brandan Giltner, John Hamon, and Wes Sturgeon, Administrators; Derrick Helton. Gibson arrived at 6:31pm.

II. APPROVE AGENDA

A. Items added

Motion made by Majors, second by Jensen to approve the agenda as amended under Board Issues, item N, NCS Contract for tech support. Motion carried 5-0.

III. CONSENT AGENDA

A. Minutes of May 8, 2017

B. Claims for Payment
Check Journal(s) #

C. Treasurer's Report

Motion made by Majors, second by Jensen to approve the consent agenda as presented. Motion carried 5-0.

IV. ACADEMIC REPORTS

A. Building Principal Reports

Mr. Hamon, Mrs. Frakes and Mr. Sturgeon gave building updates.

V. BOARD ISSUES

A. Board Member Resignation

Motion made by Gibson, second by Thelen to accept the resignation of Amy Brooks, position 5 at the conclusion of the board meeting. Motion carried 5-0.

B. Resolution to Replace Board Member

Motion made by Gibson, second by Thelen as read aloud:

Madam President, I move the adoption of the following resolution:

Whereas, a vacancy exists in the membership of the Board of Unified School District #340, Jefferson County, Kansas, and

Whereas, KSA 25-2022 authorizes a Board of Education to fill such vacancies no sooner than fifteen (15) days following publication of notice in a newspaper having general circulation in the school district,

Be it resolved, that the clerk of the Board of Education of Unified School District #340, Jefferson County, Kansas, shall cause such notice to be published in the Vindicator Newspaper.

Motion carried 5-0.

C. Donation of Old Scoreboard

Motion made by Gibson, second by Jensen to approve the recommendation as presented to donate the old scoreboard to JW Ball Association. Motion carried 5-0.

D. Donation for FFA

Motion made by Gibson, second by Jensen to accept \$1,278 from the sale of Keystone Wire as sold at through Tarwater's Farm & Home. Motion carried 5-0.

E. Budget FY2018

Mr. Happer gave a brief update regarding the budget for next year.

F. Benefits for part time eligible staff

Motion made by Gibson, second by Thelen to approve the recommendation as presented for qualifying work hour standards for health insurance benefits as described on page 10 in the classified handbook. Motion carried 5-0.

G. Staff Handbooks

Motion made by Majors, second by Thelen to approve the recommendation for the Classified Handbook with the following amendments: in regards to vacation, the word original be struck and changed to remaining; base wages would be tabled until later. Motion failed, 3-2, McClurg and Gibson opposing. Motion made by Gibson, second by Jensen to continue with current language of Use It or Lose It and base wages tabled until a later date. Motion failed, 3-2 Majors and Thelen opposing. This item was tabled.

H. Property & Liability Insurance

This item was tabled as there was not complete information available.

I. Student Fees, Dues & Acct Activity

Motion made by Gibson, second by Thelen to approve the recommendations for student fees, dues, and activity accounts as presented in proposal B. Motion carried 5-0.

McClurg designated a five minute break at 8:38pm with a return to open session at 8:43pm.

J. Meal Prices

Motion made by Gibson, second by Jensen to approve the recommendations for meal prices as presented; no increase in breakfast, .10c increase in lunch. Motion carried 5-0.

K. Milk Bid

Motion made by Gibson, second by Jensen to approve the recommendation for milk prices (esc) as presented by Hiland Dairy; Anderson-Erickson declined to bid. Motion carried 5-0.

L. Keystone Assessment Cost

Mr. Happer updated the board on the proposed Keystone Assessment cost for next year.

M. Policy JBC

Upon further review with KASB policy attorneys, the district will maintain current policy language.

N. NCS Contract

Motion made by McClurg, second by Jensen to approve the recommendation as presented to continue tech support services with NCS at an annual cost of \$80,000.00. Motion carried 5-0.

VI. STUDENT ISSUES

A. HS Course Changes

Motion made by Majors, second by Jensen to approve the recommendation of HS Course changes as presented to provide the required support of the MTSS Foundations. Motion carried 5-0.

VII. FACILITIES/EQUIPMENT/PLANNING

A. Phone/Intercom/Bell System – this item taken out of order

Motion made by Gibson, second by Jensen to approve the bid from Keller Fire & Safety in the amount of \$185,511.28. Motion carried 5-0.

B. District Office Bldg Sale

Mr. Happer gave an update on the sale of the building.

C. Skylights at HS

This item was tabled as there was not adequate information available.

D. HVAC at Weight Room

This item was tabled as there was not adequate information available.

E. Windows @ ES Library

This item was discussed, then tabled.

F. Repurposing Roof Top AC Units

Mr. Happer will pursue the services of Bill Bassett to explore this item further.

VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)

Motion made by Gibson, second by Jensen to adjourn to executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Mr. Giltner, and Mr. Sturgeon. Motion carried 5-0. The Board returned to open session at 9:30pm.

Motion made by Thelen, second by McClurg to continue executive session for five minutes to discuss matters of nonelected personnel, including Mr. Happer, Mr. Giltner, and Mr. Sturgeon. Motion carried 5-0. Mr. Giltner exited at 9:34pm, Mr. Sturgeon entered at 9:34pm. The Board returned to open session at 9:35pm.

Motion made by Majors, second by McClurg to continue executive session for three minutes to discuss matters of nonelected personnel, including Mr. Happer and Mr. Sturgeon. Motion carried 5-0. Mr. Sturgeon exited at 9:37pm. The Board returned to open session at 9:38pm.

A. Personnel Update

B. Resignation

Motion made by Gibson, second by Jensen to accept the resignation as presented from Leslie Bruton, HS Scholars Bowl Sponsor. Motion carried 5-0.

C. Contract

Motion made by Gibson, second by Jensen to approve the recommendation for contract as presented for Katherine 'Katie' Bach as a 4th Grade Teacher. Motion carried 5-0.

Motion made by Gibson, second by Jensen to approve the recommendation to extend the contract of Leslie Bruton, HS Math from .74fte to a full time teaching position. Motion carried 5-0.

Motion made by Gibson, second by Jensen to approve the recommendation as presented to extend continued employment for 2017-18 to all classified staff. Motion carried 5-0.

Motion made by Gibson, second by Jensen to approve the recommendation as presented for spring coaches and sponsors as listed: MS FCCLA, Leslie Abbott; MS Scholar's Bowl, Mary Williams; HS Activities: Vocal Music, Ed diZerega; Instrumental Music, Katie Grose; Pep Band, Katie Grose; FFA, Steve Buss; FCCLA, Leslie Abbott; FBLA, Darin Lawhorn; Journalism, Lisa Sage; Yearbook, Lisa Sage; Forensics, Mary Williams; Debate, Mary Williams; Senior Class, Heather Roenne; Homecoming, Lisa Sage; Musical, Chelle Decker; Play, Chelle Decker; Asst Theater, Dakota Mumford; Thespians, Chelle Decker; SADD, Sara Becker; NHS, Brandy Robben; Stuco, Heather Roenne; Prom Sponsors, Deb Downing & Melanie Hainer. Motion carried 5-0.

IX. NEGOTIATIONS

X. SUPERINTENDENT'S REPORT

- A. Auction Update
- B. Something for Board Consideration
- C. HS Committee Rpt
- D. MTSS Update
- E. Summer Maintenance & Cleaning
- F. Required Training
- G. Bond Fiscal Update

Mr. Happer gave updates on the above listed items.

XI. ADJOURN

The meeting was adjourned at 9:48pm by President McClurg.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Dreana McClurg, Board President