

**Jefferson West USD #340
Minutes of August 8, 2016**

I. CALL MEETING TO ORDER

- A. Comments from Patrons and Guests- Rhonda Sayles addressed the Board.
- B. Communications- there were none.

The meeting was called to order by President McClurg at 6:30pm. Members present were: Amy Brooks, Scott Gibson, Don Knowles, Betty Majors, Dreana McClurg, and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, John Hamon, and Wes Sturgeon, Administrators; Marcia Ricklefs, Dave Jensen, Rhonda Sayles, Pam Petesch, Terri Pearson, Brandy Robben.

II. APPROVE AGENDA

- A. Items added

Motion made by Gibson, second by Brooks to approve the agenda as amended, under Facilities/Equipment/Planning Issues, item E, Easement for Activity Sign and item F, Staff Laptops. Motion carried 6-0.

III. CONSENT AGENDA

- A. Minutes of July 11, 2016
- B. Claims for Payment
Check Journal(s) #
- C. Treasurer's Report

Motion made by Gibson, second by Brooks to approve the consent agenda as presented. Motion carried 6-0.

IV. BUDGET HEARING

The budget hearing was held as the first item after the meeting was called to order.

V. BOARD ISSUES

- A. Board Member Selection

Motion made by Knowles, second by Brooks to postpone the selection of the new board member. Motion carried 4-2, Thelen and Gibson opposed.

- B. 2016-17 Budget Approval

Motion made by Gibson, second by Brooks to approve/accept the 2016-17 Budget as presented. Motion carried 6-0.

- C. Policy – Standard of Conduct w Fed Fund Contracts

Motion made by Gibson, second by Brooks to approve policy language for DFAB as presented. Motion carried 6-0.

- D. Board Goals 2016-17

This item was tabled to the September board meeting.

E. Health Insurance Update

This item was tabled to the September board meeting.

F. Opening Mtg 8/15

G. Ozawkie Bldg Survey Update

Mr. Happer shared that there had been 191 responses to date. The survey will remain open through 8/31/16.

VI. STUDENT ISSUES

A. Germany Exchange Trip

It was suggested that a liability policy be obtained from KASB regarding the district's liability during the course of this type of event.

VII. FACILITIES/EQUIPMENT/PLANNING

A. Insurance Rpt from 5/26 Storm

Mr. Happer gave an update on the storm damage and insurance claims.

B. Bldg Prep

Mr. Happer thanked the custodians and maintenance staff for their hard work this summer in preparation for the new school year.

C. Transportation

Bus inspections are done with a few additional repairs still needing to be done due to the storm damage.

D. MS Basement Project

Mr. Happer gave an update on the MS Basement; the sump pump that was installed is working and the area seems to be staying dry.

E. Easement for Sign

Motion made by Gibson, second by Knowles to approve the lease agreement with Creche Academy for event sign placement. Motion carried 6-0.

F. Staff Laptops – MAC Air

Motion made by Brooks, second by Gibson to authorize the purchase of 52 Mac Book Air laptops for faculty at a price not to exceed \$45,705.00. Motion carried 6-0.

VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)

Motion made by Gibson, second by Brooks to adjourn to executive session, after a five minute recess, for twenty minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:24pm.

Motion made by Gibson, second by Brooks to continue executive session for twenty

minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:44pm.

Motion made by McClurg, second by Brooks to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:54pm.

Motion made by Knowles, second by Gibson to continue executive session for five minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:59pm.

Motion made by McClurg, second by Brooks to continue executive session for two minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 9:01pm.

Motion made by McClurg, second by Brooks to continue executive session for five minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 9:06pm.

A. Personnel Update

B. Resignation

Motion made by Majors, second by Brooks to accept the resignation as presented from Jan Leonard as HS Counselor. Motion carried 6-0. Motion made by Gibson, second by Brooks to accept the resignation from Dave Marstall, Grounds/Maintenance. Motion 6-0.

C. Contract

Motion made by Gibson, second by Knowles to approve the recommendation for contract as presented for Michelle Decker, for HS Play; and Martin Smith for Custodial. Motion carried 6-0.

D. Wage Adjustment

Motion made by Brooks, second by Gibson to authorize a \$550 stipend to Rich Ferrell for additional services performed while serving as interim Maintenance Director. Motion carried 6-0.

IX. NEGOTIATIONS

Motion made by Gibson, second by McClurg to adjourn to executive session for five minutes to discuss matters of negotiations, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 9:27pm.

X. SUPERINTENDENT'S REPORT

A. Mr. Hamon's Absence

B. Senior Student Academic Awards

C. Facilities Tour – 8/22 @ 5:30pm, start at HS

D. ES Culvert Drain Project
Mr. Happer gave updates on the above listed items.

XI. ADJOURN

The meeting was adjourned at 9:29pm by President McClurg.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Dreana McClurg, Board President