

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**January 11, 2021**

As January is Board Member Appreciation month, the members were each presented a Certificate of Appreciation and a meal was served in their honor. Their dedication to serving the youth of our school district is greatly appreciated!

**I. CALL MEETING TO ORDER**

The meeting was called to order by Vice President Morgan Hall at 6:33pm. Members present: Morgan Hall, Betty Majors, John Thelen (via Zoom), Kris Tuck and Matt Williams. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; others in attendance via Zoom: Rhonda Frakes, John Hamon, Wes Sturgeon, Brandan Gilter, Jessica Rodecap, Jenny Ramsey, Amanda Feuerborn, Lori Rodecap, Dana and Jason Boyer, Marcia Ricklefs and John Clare.

**A. Organization of Board of Education**

**1. Election of Officers**

**a. President**

**b. Vice President**

Motion made by Majors, second by Tuck to nominate Morgan Hall for Board President. Motion carried 5-0. Motion made by Hall, second by Tuck to nominate Dave Jensen for Board Vice President. Motion carried 5-0.

**RESOLUTION TO ESTABLISH ELECTION OF SCHOOL BOARD OFFICERS**  
**RESOLUTION**

Madam Vice- President, I move the adoption of the following Resolution:

WHEREAS, K.S.A. 72-1133 requires boards of education to elect the board president and vice-president at the first meeting on or after the second Monday in January of each year or at a later meeting date during the calendar year if so determined by the board at that first meeting;

WHEREAS, Unified School District No. 340, Jefferson County, Kansas must act each year on or after the second Monday in January or at a later meeting date during the calendar year to establish when it will elect its president and vice-president;

BE IT RESOLVED THAT, the Board of Education of Unified School District No. 340, Jefferson County, Kansas will elect its school board president and vice-president:

Choose One:

At the first meeting on or after the second Monday in January, (or the next board meeting date if the board does not meet on the second Monday in January). **Or**

At its first meeting of the Board of Education in July 12, 2021.

By \_\_\_\_\_

/s/ Board Members

CERTIFICATE

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 340, Jefferson County, Kansas, on the 11th day of January, 2021.

\_\_\_\_\_  
Clerk of the Board of Education

**II. APPROVE AGENDA (a)**

Motion made by Tuck, second by Majors to approve the agenda as amended: under Board Issues, item B Instructional Aide at HS. Motion carried 5-0.

**III. CONSENT AGENDA (a)**

- A. Minutes of December 14, 2020
- B. Claims for Payment
- C. Treasurer’s Report

Motion made by Tuck, second by Williams to approve the consent agenda as presented.  
 Motion carried 5-0.

**IV. ACADEMIC REPORTS**

- A. Building Principal Reports  
 Mrs Frakes gave her building report. Mr. Hamon and Mr. Sturgeon gave their building updates throughout the meeting when they were available.\*

- B. Keystone Update  
 Mr. Happer gave the Keystone update.

**V. BOARD ISSUES**

- A. Meeting Dates & Times  
 Motion made by Tuck, second by Williams to approve and authorize the resolution to establish regular monthly board meetings as presented. Motion carried 5-0.

**RESOLUTION TO ESTABLISH BOARD’S REGULAR MEETING DATES**

**RESOLUTION**

Madam Vice-President, I move the adoption of the following Resolution:

WHEREAS, K.S.A. 72-1138 requires boards of education, at the first meeting on or after the second Monday in January or at a later date during that calendar year if so determined by the board at that first meeting, to adopt a resolution to establish its regular board meeting dates, times, and location, as well as the alternative date and time of any meeting if the regular meeting date falls on a Sunday or holiday;

WHEREAS, the board of education must act each year on or after the second Monday in January and before February 1<sup>st</sup> of each year or at a later date during the calendar year to establish its meeting dates, times, and location;

BE IT RESOLVED pursuant to K.S.A. 2019 Supp. 72-1138, that the Board of Education of Unified School District No. 340, Jefferson County, Kansas at its meeting on January 11, 2021 does hereby adopt this resolution to:

Establish the following meeting schedule at the first meeting on or after the second Monday in January and before February 1<sup>st</sup>, for regular board of education meetings to be held during 2021 as follows:

- Hour of commencing the meeting: 6:30PM; 5:30PM close out
- Day of week the meeting will be held: Monday
- Week of the month the meeting will be held: Second week; Exception for March – Third week; Exception Close Out – 6/21
- Meeting location: USD 340 Board Office 367574<sup>th</sup> St, Meriden, KS 66512

If the established meeting date falls on a Sunday, a legal holiday, or a holiday specified by the board of education, such regular meeting will be held on the day following, commencing at the same hour and location as detailed above.

The board of education reserves the right to adjourn any regular meeting to another time and/or place.

By: \_\_\_\_\_  
/s/ Board Members

**CERTIFICATE**

This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. 340, Jefferson County, Kansas, on the 11<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Clerk of the Board of Education

**\* MS Building Report**

- B. Donation  
 Motion made by Majors, second by Tuck to accept the snare drum donation by Mrs.

Morstorf for the JW Music Dept as presented. Motion carried 5-0.

C. Policy Updates

Motion made by Tuck, second by Williams to approve and authorize the policy updates as presented for policies: EBBD, GAR, JBE, JBE Waiver, JGCA, JGCA Form, JGCC and JHCAA. Motion carried 5-0.

D. District Calendar 2021-22

**VI. STUDENT ISSUES**

**VII. PLANNING/FACILITIES/EQUIPMENT**

A. Items for Disposal

Motion made by Majors, second by Tuck to approve the items listed for disposal as presented. Motion carried 5-0.

**VIII. PERSONNEL ISSUES**

Motion made by Tuck, second by Williams to adjourn to executive session for a period of ten minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer with the meeting to resume in the boardroom at 7:00pm. Motion carried 5-0.

A. Resignations

Motion made by Tuck, second by Williams to accept the resignation of Dan Hypse for the HS Asst Football Coach. Motion carried 5-0.

B. Addtl Position

Motion made by Tuck, second by Williams to authorize a 3.5 hour daily instructional aide position at the high school. Motion carried 5-0.

\*ES Bldg Report

**IX. NEGOTIATIONS**

**X. SUPERINTENDENT REPORT**

A. Spectators at School Events

B. JWEA Thanks for COVID MOU

C. JWHS Course Handbook

Mr. Happer gave updates on the listed items.

**XI. ADJOURN**

Meeting was adjourned by newly elected President Morgan Hall at 7:12pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Morgan Hall, Board President