

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**February 10, 2020**

**I. CALL MEETING TO ORDER**

The meeting was called to order by Vice President Morgan Hall at 6:30pm. Members present: Scott Gibson, Morgan Hall, Betty Majors, Katherine Petesch, John Thelen and Kris Tuck. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, Brandan Giltner, John Hamon, and Wes Sturgeon, Bldg Administration; Jessica Rodecap, John Clare, Blanche Wulfekoetter, Leslie and Dave Bruton.

- A. *Comments from Patrons and Guests* – John Clare addressed the board.
- B. *Communications* – Two Thank You's were shared with the board.

**II. APPROVE AGENDA**

Motion made by Gibson, second by Petesch to approve the agenda as amended: under Board Issues, item A, second Donation; under Personnel Issues, additional resignation; under Supt Report, add item E, HS Course Book and item F, K4 Sports Usage. Motion carried 6-0.

**III. CONSENT AGENDA**

- A. Minutes of January 13, 2020
- B. Claims for Payment
- C. Treasurer's Report

Motion made by Gibson, second by Tuck to approve the consent agenda as presented. Motion carried 6-0.

**IV. ACADEMIC REPORTS**

- A. Building Principal Reports  
Mrs. Frakes, Mr. Sturgeon, and Mr. Hamon gave building updates.
- B. Keystone Update  
Scott Gibson gave the Keystone update.

**V. BOARD ISSUES**

- A. Donations  
Motion made by Gibson, second by Tuck to accept the donations as presented. Motion carried 6-0.
- B. Tobacco Free School Grounds Policy  
Motion made by Gibson, second by Petesch to approve the Tobacco Free School Grounds policy as presented and recommended by the KS State Board of Education. Motion carried 6-0.
- C. District Calendar 2020-21  
Mr. Happer shared draft calendars with the board.
- D. Love & Logic Class Opportunity  
Mr. Happer shared information regarding an opportunity to provide Love & Logic classes to parents and staff this spring.
- E. Mental Health Supports  
Mr. Happer shared that the district was selected to participate in a Mental Health Implementation Workshop this summer; four staff members will attend.

**VI. STUDENT ISSUES**

A. Her Hike

Motion made by Gibson, second by Tuck to approve the request as presented by Blanche Wulfekoetter for Her Hike travel arrangements. Motion carried 6-0.

**VII. PLANNING/FACILITIES/EQUIPMENT**

A. District Planning Parent & Community Input

Mr. Happer presented information on the upcoming District Planning Meeting.

B. Security

Mr. Happer presented information regarding the recent security updates within the district.

**VIII. PERSONNEL ISSUES**

Motion made by Gibson, second by Petesch to adjourn to executive session for a period of twenty minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer, and Mr. Giltner, Mrs. Frakes and Mr. Hamon, if needed, with the meeting to resume in the boardroom at 7:58pm. Motion carried 6-0. Mr. Giltner entered at 7:42pm, exited at 7:56pm.

A. Resignations

Motion made by Gibson, second by Petesch to accept the resignation of Allan Cooper MS VB Asst Coach position; Justin Schwinn, MS Head FB Coach; and Jenny Bair, HS Counselor Clerical/Office Aide. Motion carried 6-0.

B. Contracts

Motion made by Gibson, second by Majors to authorize contract and accept the recommendation for hire of Joshua East for HS/MS Vocal Music position as presented; and the transfer of Justin Schwinn to HS Asst FB Coaching. Motion carried 6-0.

C. Fall Coach Evaluations

D. Superintendent Evaluation

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of fifteen minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer, if needed, with the meeting to resume in the boardroom at 8:15pm. Motion carried 6-0.

**IX. NEGOTIATIONS**

Motion made by Gibson, second by Tuck to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, with the meeting to resume in the boardroom at 8:21pm. Motion carried 6-0.

**X. SUPERINTENDENT REPORT**

A. JWEF Update

B. 2/3 Prof Learning Day

C. 1/20 Prof Learning Day

D. Bond Fiscal Update

E. HS Course HB Update

F. K4 Sports Usage

Mr. Happer gave updates on the listed items.

**XI. ADJOURN**

Meeting was adjourned by Vice President Morgan Hall at 8:30pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Morgan Hall, Board Vice President

UNOFFICIAL