

**JEFFERSON WEST USD #340**  
**Minutes of Regular Virtual Meeting**  
**May 11, 2020**

**I. CALL MEETING TO ORDER**

The virtual ZOOM meeting was called to order by President David Jensen at 6:30pm. Members present via ZOOM: Scott Gibson, Morgan Hall, David Jensen, Betty Majors, Katherine Petesch, John Thelen and Kris Tuck. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, Brandan Giltner, John Hamon, Wes Sturgeon, Bldg Administration; Jessica Rodecap, Megan Steele, and Jason Boyer.

**II. APPROVE AGENDA**

Motion made by Gibson, second by Majors to approve the agenda as amended. Motion carried 7-0.

**III. CONSENT AGENDA (a)**

- A. Minutes of April 13, 2020
- B. Claims for Payment
- C. Treasurer's Report
- D. Building Principal Reports
- E. Keystone Update

Motion made by Gibson, second by Petesch to approve the consent agenda, including the additional payments listing, as presented. Motion carried 7-0.

**IV. BOARD ISSUES**

- A. Continuous Learning Plan Update

Mr. Happer gave an update regarding the Continuous Learning Plan.

- B. Keystone Interlocal Non-Special Ed Agreement

Motion made by Gibson, second by Majors to approve the Keystone Interlocal Non-Special Ed Interlocal Agreement as presented. Motion carried 7-0.

- C. CARES Act Dollars

Mr. Happer gave an explanation regarding the CARES Act Dollars.

- D. 2020-21 Budget Special Board Mtg

No special meeting set at this time.

- E. 2020-21 Staff & Program Planning

Mr. Happer stated that most plans are on hold at this time, personnel vacancies are being filled, but any miscellaneous expenses are being cautioned, at this time.

- F. 2020-21 Classified Staff Handbook

This item was tabled.

**V. STUDENT ISSUES**

- A. Graduation

There was some discussion regarding possible dates.

- B. Health Practices for Student HB Language

- C. JWMS Student Handbook

This was presented as a first read only.

- D. 2020 Student Summer Activities

Mr. Happer and Mr. Giltner shared the KSHSAA guidelines for summer activities.

**VII. PLANNING/FACILITIES/EQUIPMENT**

A. iPad Sales to Senior Students

Motion made by Gibson, second by Tuck to authorize the sale of iPads to graduating seniors as presented for a cost of \$200. Motion carried 6-1, Thelen.

**VIII. PERSONNEL ISSUES**

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of ten minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer, Mr. Giltner, Mr. Sturgeon if needed, with the open session of the virtual meeting to resume online at 7:56pm. Motion carried 7-0.

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of ten minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer and Mr. Giltner, if needed, with the open session of the virtual meeting to resume online at 8:08pm. Motion carried 7-0.

A. Resignations

Motion made by Gibson, second by Tuck to accept the resignation of Bree Oyler, 3<sup>rd</sup> Grade Teacher. Motion carried 7-0.

B. Contracts

Motion made by Gibson, second by Tuck to authorize contract and accept the recommendations for hire of Tiffany Haynes, 3<sup>rd</sup> grade; Emily Noble, 1<sup>st</sup> Grade, due to the in-house transfer of Hannah Seals to KDG and Lisa Farrant to 3<sup>rd</sup> grade as presented. Motion carried 7-0.

**IX. NEGOTIATIONS**

Motion made by Gibson, second by Tuck to adjourn to executive session for five minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, with the open session of the virtual meeting to resume online at 815pm. Motion carried 7-0. Motion made by Gibson, second by Tuck to approve the MOU as presented.

**X. SUPERINTENDENT REPORT**

A. Virtual Academic Awards Ceremony

B. 2020-21 School Year Planning

C. Driver Education

D. Food Service Meals & Recognition

E. US Census 2020 Reminder

Mr. Happer gave updates on the listed items.

**XI. ADJOURN**

The virtual meeting was adjourned by President David Jensen at 8:22pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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David Jensen, Board President