

Jefferson West USD #340
Minutes of June 11, 2018

I. CALL MEETING TO ORDER

- A. Comments from Patrons and Guests
- B. Communications

The meeting was called to order by President McClurg at 6:30pm. Members present were: Dave Jensen, Betty Majors, Dreana McClurg, Katherine Petesch and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, Brandan Giltner, John Hamon, and Wes Sturgeon, Administrators; Steve Brown, John Clare, Morgan Hall, and Jessica Rodecap.

II. APPROVE AGENDA

Motion made by Jensen, second by Petesch to approve the agenda as presented. Motion carried 5-0.

III. CONSENT AGENDA

- A. Minutes of May 14, 2018
- B. Claims for Payment, Check Journal(s) #
- C. Treasurer's Report

Motion made by Jensen, second by Majors to approve the consent agenda as presented. Motion carried 5-0.

IV. ACADEMIC REPORTS

- A. Building Principal Reports

Mr. Sturgeon, Mrs. Frakes, and Mr. Hamon, gave building updates.

V. BOARD ISSUES

- A. Board Vacancy

Motion made by Jensen, second by McClurg to appoint Morgan Hall to fulfill the vacancy of position 4. Motion carried 5-0. The loyalty oath was administered to Morgan Hall and then was seated at the board table.

- B. Student Fees, Dues & Bldg Accts

Motion made by Thelen, second by Jensen to approve the proposed student fees and building accounts with amended textbook fee of \$0.00 zero, all other fees as presented. Motion carried 5-1, Petesch.

- C. Property & Liability Insurance Renewal

Motion made by Jensen, second by Thelen to approve the renewal premiums as presented for the property and liability insurance with CBIZ for the amount of \$93,294.00. Motion carried 6-0.

- D. Workers Comp Renewal

Motion made by Jensen, second by Thelen to approve the renewal premiums as presented for workmans comp coverage insurance with KASB in the amount of \$48,801.00. Motion carried 6-0.

E. Staff Handbooks

Motion made by Majors, second by Jensen to approve staff handbooks as presented. Motion carried 6-0.

F. Bullying Prevention Plan

Motion made by Jensen, second by Thelen to approve the recommended updates for the Bullying Prevention Plan as presented. Motion carried 6-0.

G. Milk Bids

Motion made by Jensen, second by Majors to approve the milk bid from Hiland Dairy as presented, no other bids received. Motion carried 6-0.

H. Prime Vendor Contract Renewal for FS

Motion made by Jensen, second by Hall to approve the recommendation as presented for food service. Motion carried 6-0.

I. Meal Prices

Motion made by Jensen, second by Petesch to approve the recommendation for meal prices as presented. Motion carried 6-0.

Meal Charges	Elementary		Middle or Jr. High		High School	
	Full Price	Reduced Price	Full Price	Reduced Price	Full Price	Reduced Price
<input checked="" type="checkbox"/> Lunch	2.90, K-4	.40	2.90, 5-8	.40	3.00	.40
<input checked="" type="checkbox"/> Breakfast	1.70, K-5	.30	1.80, 6-8	.30	1.80	.30
<input type="checkbox"/> After School Snack						

J. NCS Contract Renewal

Motion made by Jensen, second by Thelen to approve the contract renewal with NCS for technology support for 2018-19 as presented. Motion carried 6-0.

K. Donation to ES

Motion made by Jensen, second by Thelen to accept the monetary donation of \$1,300.00 from Larry Rodgers for use at the Elementary School as needs arise and fit. Motion carried 6-0.

L. Donation to HS Art

Motion made by Majors, second by Hall to accept the monetary donation of \$500.00 from Mr. and Mrs. Mike Miller for use within the HS Art Dept. Motion carried 6-0.

M. 6/25 Close out meeting time

Motion made by Jensen, second by Thelen to set the 6/25 Close Out meeting time at 5:30pm. Motion carried 6-0.

N. Appoint Keystone Board Member

It was the consensus of the board that Betty Majors would attend the next Keystone Board meeting, as Scott Gibson was unavailable.

O. Budget
Mr. Happer shared budget information with the board.

VI. STUDENT ISSUES

A. Early Graduation Request

Motion made by Jensen, second by Thelen to provide the opportunity for the early graduation request from Isaiah LaDuron, as presented, provided all criteria are met. Motion carried 6-0.

VII. FACILITIES/EQUIPMENT/PLANNING

A. Sale of Old Wrestling Mats

Motion made by Jensen, second by Hall to authorize the sale of old wrestling mats for \$1,000.00 as presented. Motion carried 5-1, Majors abstained.

B. HVAC Systems for Gyms & Locker Rooms

It was the consensus of the board to hold a special board meeting on Monday, 6/18/18, at 3pm for bid selection of the HVAC System Project.

C. Summer Maintenance Projects

Motion made by Jensen, second by Petesch to approve the south lot work at the elementary school and the carpet bid as presented. Motion carried, 6-0.

D. Disposal of Broken Equipment

Motion made by Jensen, second by Majors to authorize the disposal of the broken equipment as presented. Motion carried 6-0.

VIII. PERSONNEL ISSUES (Executive Session per KSA 75-4319)

Motion made by Jensen, second by Petesch to adjourn to executive session to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer and Mr. Giltner; the meeting will resume in the boardroom at 9:00pm. Motion carried 6-0. Motion made by McClurg, second by Jensen to continue executive session to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer and Mr. Giltner; the meeting will resume in the boardroom at 9:05pm. Motion carried 6-0. Mr. Giltner exited at 9:04pm.

A. Personnel Update

B. Coach & Sponsor Evaluations

C. Resignation

D. Contract

Motion made by Majors, second by Petesch to approve the recommendation for contracts as presented for SPONSORS - Leslie Abbott, MS FCCLA; Mary Williams, MS Scholar's Bowl; Ed DiZerega, Vocal Music; Katie Grose, Instrumental Music; Katie Grose, Pep Band; Steve Buss, FFA; Leslie Abbott, HS FCCLA; Darin Lawhorn, FBLA; Lisa Sage, Journalism; Lisa Sage, Yearbook; Lisa Sage, Scholar's Bowl; Mary Williams, Forensics; Mary Williams, Debate; Heather Roenne, SR Class Sponsor; Lisa Sage, Homecoming; Deb Downing, Homecoming; Chelle Decker, Musical; Chelle Decker, Play; Dakota Mumford; Asst Theater; Chelle Decker, Thespians; Sara

Becker, SADD; Brandy Robben, NHS; Heather Roenne, Stuco; Deb Downing, Prom; Melanie Hainer, Prom; COACHES – Mary Williams, MS Head Track; Pam Clark, Dave Petesch, & Phil Korb, MS Asst Track; Justin Schwinn, MS Head Boys Basketball; Dan Hyspe, Steve Johnson, MS Asst Boys Basketball; John Malloy, HS Head Girls Basketball; Tyler Wright, HS Asst Girls Basketball; Ryan West, HS Head Boys Basketball; Dave Overstreet, John Olson, HS Asst Boys Basketball; Shawn Dolezilek, MS & HS Head Wrestling; Monte Sheets, MS & HS Asst Wrestling; Wendi Stanley, HS Cheerleading; Heather Roenne, HS Weststeppers; Chad Jackson, HS Head Softball; Clay Mayer, Todd Han, HS Asst Softball; Dan Hyspe, HS Head Baseball; Steve Johnson, Brian Axtell, HS Asst Baseball; Shawn Dolezilek, HS Head Track; Scott Campbell, Kevin Bouton, Stephanie Newell, HS Asst Track; Darin Lawhorn, HS Head Boys Golf; Larry Deiter, HS Asst Boys Golf. Motion carried 6-0.

Motion made by Jensen, second by Hall to approve the classified employee list for 2018- 19 as presented. Motion carried 6-0.

Motion made by Jensen, second by Hall to approve Stephanie Hyspe as the Driver's Ed Para Asst at the rate presented, \$13.25/hr. Motion carried 6-0.

Motion made by Jensen, second by Petesch to approve the recommendation for Haley Johnson for HS Volleyball Asst Coach. Motion carried 6-0.

Motion made by Jensen, second by Hall to adjourn to executive session to discuss matters of individual employee performance under nonelected personnel exception of KOMA, including Mr. Happer; with the meeting to resume in the boardroom at 9:20pm. Motion carried 6-0. Motion made by Jensen, second by Majors to continue discussions of individual employee performance under nonelected personnel exception of KOMA, including Mr. Happer; with the meeting to resume in the boardroom at 9:25pm. Motion carried 6-0.

Motion made by Majors, second by Petesch to extend all administrative contracts for one additional year. Motion carried 6-0.

IX. NEGOTIATIONS

Motion made by Jensen, second by Majors to adjourn to executive session to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer; with the meeting to resume in the boardroom at 9:35pm. Motion carried 6-0.

X. SUPERINTENDENT'S REPORT

- A. Threat Assessment Workshop
- B. District Crisis Plan
- C. Bond Fiscal Update

Mr. Happer gave updates on the above listed items and shared Transportation Handbooks, which will have action on at the close out meeting.

XI. ADJOURN

The meeting was adjourned at 9:38pm by President McClurg.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

Dreana McClurg, Board President

UNOFFICIAL