

**Jefferson West USD #340  
Minutes of August 21, 2017**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President McClurg at 6:30pm. Members present were: Scott Gibson (via phone), Dave Jensen, Don Knowles, Betty Majors, Dreana McClurg, Katie Petesch and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell; Cindy Galle, Transportation Director.

**II. BUDGET HEARING**

The 2017-18 Budget was presented by Mr. Happer.

**III. APPROVE AGENDA**

Motion made by Jensen, second by Knowles to approve the agenda as presented. Motion carried 7-0.

**IV. BOARD ISSUES**

Motion made by Majors, second by Knowles to approve and accept the 2017-18 budget as presented. Motion carried 7-0.

**V. PERSONNEL ISSUES**

Motion made by McClurg, second by Thelen to adjourn to executive session, for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:00pm. Motion made by McClurg, second by Thelen to continue executive session for fifteen minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:15pm. Motion made by McClurg, second by Knowles to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:25pm. Motion made by Majors, second by McClurg to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:35pm. Motion made by McClurg, second by Majors to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:45pm. Motion made by Majors, second by McClurg to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 7:55pm. Motion made by Majors, second by McClurg to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. The Board returned to open session at 8:05pm. Motion made by Majors, second by McClurg to continue executive

session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer, Cindy Galle and Amy Adams-Mitchell. Motion carried 7-0. McClurg and Thelen exited at 8:11pm, returned at 8:13pm. The Board returned to open session at 8:15pm. Motion made by Jensen, second by Thelen to reduce the required work hours as presented in the State Health Administration Manual and Classified Handbook. Employees that work 630 – 799 hours will be considered part time and will be classified as part time for insurance premium recording purposes. Employees that work 800 hours or more will be considered full time and will be classified as full time for insurance premium recording purposes; to alleviate premium collection shortages from those employees that may be impacted by hours classification, the higher part time premium will be withheld. Premium overages will be refunded in June at fiscal year-end for those that qualified for full time status but paid part time premiums. Motion carried 6-1, Gibson.

## **VI. NEGOTIATIONS**

Motion made by McClurg, second by Thelen to adjourn to executive session, for ten minutes to discuss matters of negotiations, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 8:42pm. Motion made by Jensen, second by Thelen to adjourn to executive session, for ten minutes to discuss matters of negotiations, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 8:52pm. Motion made by Majors, second by Thelen to continue discussions of negotiations, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 9:02pm. Motion made by Majors, second by Thelen to continue discussions of negotiations, including Mr. Happer. Motion carried 7-0. Mr. Happer exited at 9:05pm, returned at 9:06pm. The Board returned to open session at 9:12pm. Motion made by Majors, second by Jensen to continue discussions of negotiations in executive session including Mr. Happer for an additional five minutes until 9:17pm. Motion carried 7-0. Open session resumed at that time.

## **VII. ADJOURN**

The meeting was adjourned at 9:19pm by President McClurg.

Respectfully submitted,

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Amy Adams-Mitchell Board Clerk

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Dreana McClurg, Board President