

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**September 9, 2019**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President David Jensen at 6:30pm. Members present: Scott Gibson, Morgan Hall David Jensen, Betty Majors, Katherine Petesch (arriving at 6:36pm), and John Thelen. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; and Jessica Rodecap, Steve Johnson, Mark Ralston, Myra Mohr, Jon and Amber Clare.

- A. *Comments from Patrons and Guests* – There were no comments.
- B. *Communications* – Thank you's from Food Service and Elementary Staff.

**II. APPROVE AGENDA (a)**

Motion made by Gibson, second by Hall to approve the agenda as amended: under Board Issues, insert new item A, Weight Room Donation and reletter all other items B - F. Motion carried 5-0.

**III. CONSENT AGENDA (a)**

- A. Minutes of August 12, 2019
- B. Claims for Payment
- C. Treasurer's Report

Motion made by Gibson, second by Majors to approve the consent agenda as presented, including the check journals. Motion carried 5-0.

**IV. ACADEMIC REPORTS**

- A. Building Principal Reports

Mr. Sturgeon and Mrs. Frakes gave building updates. Mr. Hamon would present later when he arrives.

Katie Petesch arrived at 6:36pm.

- B. Keystone Update  
Scott Gibson gave the Keystone update.

**V. BOARD ISSUES**

- A. Weight Room Donation

Mr. Steve Johnson presented information regarding the weight room donation of turf and installation labor valued at \$12,500.00 by Kansas Turf. Motion made by Gibson, second by Hall to accept the donation as presented. Motion carried 6-0.

- B. Health Insurance Contract Renewal

Motion made by Gibson, second by Majors to approve and authorize the renewal for health insurance with the State of Kansas Health Insurance Plan for the next three years beginning January 1, 2020 through December 31, 2022, as presented. Motion carried 6-0.

- C. Enrollment Update

Mr. Happer gave enrollment updates.

D. 2019-20 Building Site Councils

Motion made by Gibson, second by Hall to approve the building site council member lists as presented, ES – Susan Welborn, Cleo Starr, Cody McArthur, Cortni Esman, Kevin Waters, Phil Korb, Tara Yost, Wes Sturgeon; MS – Keith Bartlett, Hana Dreiling, Brian Funk, Lori Gilihan, Alicia Gonzales, Sarah Hunt, Adrienne Meyer, Jill Morrow, Cory Payne, Terri Rowe, Maret Schrader, Melissa Stark; HS – Karen Seymore, Kris Kahler, Lorie Davis, Teresa Graber, Scott Campbell, Rhonda Frakes. Motion carried 6-0.

E. Volleyball Donation

Motion made by Gibson, second by Hall to accept the donation of volleyballs for the HS and MS use, as donated by Mark Majors, through his company TDI Global Solutions. Motion carried 6-0.

F. 2019-20 Admin Handbook

Motion made by Gibson, second by Petesch to approve the updates to the 2019-20 Admin handbook as presented. Motion carried 6-0.

**VI. STUDENT ISSUES**

A. FFA Trip Request

Motion made by Gibson, second by Petesch to approve the request for out-of-state travel for the FFA trip to the National Convention in Indiana October 29 through November 2, 2019, as presented. Motion carried 6-0.

B. FCCLA Trip Request

Motion made by Gibson, second by Majors to approve the request for out-of-state travel for the FCCLA trip to the National Leadership Event in Dallas, Texas, November 13<sup>th</sup> through 17<sup>th</sup>, with use of a school van. Motion carried 6-0.

Mr. John Hamon arrived.

C. High School Student Club

Mark Ralston and Myra Mohr presented information regarding the activation of a Gay Straight Alliance Club. Motion made by Gibson, second by Majors to authorize the implementation of the GSA Club as presented. Motion carried 6-0.

Mr. John Hamon gave the MS building update.

**VII. PLANNING/FACILITIES/EQUIPMENT**

A. Acquisition of Land

Motion made by Gibson, second by Majors to adjourn to executive session for a period of ten minutes to discuss the acquisition of real property under the exception of potential properties of a building site under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 7:12pm. Motion carried 6-0.

**VIII. PERSONNEL ISSUES**

Motion made by Gibson, second by Majors to adjourn to executive session for a period of

twenty minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer, and Mrs. Frakes, as needed, with the meeting to resume in the boardroom at 7:33pm. Motion carried 6-0. Mrs. Frakes entered executive session at 7:27pm.

Motion made by Jensen, second by Gibson to adjourn to executive session for ten minutes to discuss personnel issues of non-elected personnel under the KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 7:44pm. Motion carried 6-0. Mr. Happer exited executive session at 7:43pm

Motion made by Gibson, second by Jensen to continue executive session for fifteen minutes to discuss personnel issues of non-elected personnel under the KOMA exception, with the meeting to resume in the boardroom at 8:00pm. Motion carried 6-0.

A. Contracts

Motion made by Gibson, second by Thelen to authorize contracts and approve the recommendations for hire: John Olson, MS Girls Asst Basketball; an additional Cross Country Asst Coach; Charles Dalrymple, HS evening custodian at \$13.46/hr; Jaime Werner, regular bus route driver and sub food service and custodial; Judy Cody, ES part time cook at \$10.98/hr; Sherry Bingham, ES 2hr custodial at \$12.05/hr; Heather Roenne and John Hamon, Concessions Managers at \$15/hr; and Chelsea Pitts, HS Musical Asst Director. Motion carried 6-0.

B. Leave Request

Motion made by Gibson, second by Thelen to approve the long term leave request as presented by Darrell Pater . Motion carried 6-0.

**IX. SUPERINTENDENT REPORT**

A. District Task Force

Mr. Happer gave an update on the listed item.

**X. ADJOURN**

Meeting was adjourned by President David Jensen at 8:03pm.

Respectfully submitted,

---

Amy Adams-Mitchell, Board Clerk

---

David Jensen, Board President