

**Jefferson West USD #340**  
**Minutes of September 12, 2016**

**I. CALL MEETING TO ORDER**

- A. Comments from Patrons and Guests – Ann Mah addressed the Board.
- B. Communications – there were none.

The meeting was called to order by President McClurg at 6:30pm. Members present were: Amy Brooks, Scott Gibson, Don Knowles, Betty Majors, Dreana McClurg, and John Thelen. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes and Wes Sturgeon, Administrators; Matthew & Joan Magathan, Kari Turk, Dave Jensen, Rhonda and Frank Sayles, Kirk Fast, Janell Ross, Halsey Wright.

**II. APPROVE AGENDA**

- A. Items added

Motion made by Brooks, second by Gibson to approve the agenda as presented. Motion carried 6-0.

**III. CONSENT AGENDA**

- A. Minutes of August 8 & 12, 2016
- B. Claims for Payment  
Check Journal(s) #
- C. Treasurer's Report

Motion made by Gibson, second by Knowles to approve the consent agenda as presented. Motion carried 6-0.

**IV. ACADEMIC REPORTS**

- A. Building Principal Reports

Mrs. Frakes and Mr. Sturgeon gave building updates.

**V. BOARD ISSUES**

- A. Board Member Selection & Oath

Motion made by Brooks, second by Majors to appoint Kari Turk to fulfill the board member vacancy in position 6 for the remainder of the term expiring January 8, 2018. Motion failed 2-4. Motion made by McClurg, second by Gibson to appoint Dave Jensen to fulfill the board member vacancy in position 6 for the remainder of the term expiring January 8, 2018. Motion carried 7-0. Amy Adams-Mitchell administered the Oath of Office to Dave Jensen and he was seated at the board table.

- B. Board Goals & Priorities

Motion made by Gibson, second by Brooks to approve/accept the Board Goals and Priorities for 2016-17 as presented. Motion carried 7-0.

- C. Health Insurance

Motion made by Gibson, second by Brooks to approve the recommendation to renew the

contract for health insurance coverage through the State Health Insurance Plan for coverage through December 31, 2019. Motion carried 7-0.

D. Core Belief Draft

Motion made by Knowles, second by Brooks to approve the District Core Belief Statement as presented. Motion carried 7-0.

E. Bldg Site Council Members

Motion made by Gibson, second by Brooks to approve the list as presented for Bldg Site Council representatives as presented: **ES** - Leia & Brian Funk, Susan Welborn, Roberta Hagemann, Trisha & Steve Vetsch, Wes Sturgeon, Phil Korb, Jay Jackson; **MS** – John Hamon, Cassy Bevitt, Teresa Graber, Jill Morrow, Petrina Murphree, Terri Rowe, Krystal Watkins, Kim Wheeler; **HS** – Hanni Stones, Kirk Fast, Scott Campbell, Carrie Zumbrum, Tara Frahm, Heather Roenne, Khristina Raines. Motion carried 7-0.

F. Policy Updates – JGFGBA & JGFGBB

Motion made by Brooks, second by Knowles to approve the recommendation to implement policies JGFGBA and JGFGBB as presented. Motion carried 7-0.

**VI. STUDENT ISSUES**

A. FCCLA Trip Request

Motion made by Brooks, second by Gibson to approve the request from Mrs. Abbott and the FCCLA members to travel to Denver, Colorado for Regional Cluster Meeting, November 3-6, at the students' expense with school van usage allowed for travel. Motion carried 7-0.

B. FFA Trip Request

Motion made by Gibson, second by Brooks to approve the request from Mr. Buss and the FFA members to travel to National FFA Convention in Louisville, Kentucky, October 19-22, at the students' and chapter expense. Motion carried 7-0.

C. Enrollment #'s

Mr. Happer shared current enrollment numbers.

**VII. FACILITIES/EQUIPMENT/PLANNING**

A. Ozawkie Survey Results

Mr. Happer shared the results from the Ozawkie building survey.

B. Discard List

Motion made by Gibson, second by Knowles to approve the items slated for discard from the HS, MS, and ES as presented. Motion carried 7-0.

**VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)**

Motion made by Gibson, second by Brooks to adjourn to executive session, after a five minute recess, for ten minutes to discuss matters of nonelected personnel, including Mr.

Happer. Motion carried 7-0. The Board returned to open session at 8:17pm.

A. Personnel Update

B. Resignation

Motion made by Gibson, second by Brooks to accept the resignation as presented from Wilma Scott, for ES Computers. Motion carried 7-0.

C. Contract

Motion made by Gibson, second by Brooks to approve the recommendations for contracts as presented for Lindsey Scherschligt, HS Student Support Coordinator; Tim Roberts, Grounds/Maint Asst; Bart Frakes, evening custodial; Larry Deiter, HS Boys Golf Asst. Motion carried 7-0.

Motion made by Gibson, second by Brooks to adjourn to executive session for twenty minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 8:40pm.

Motion made by McClurg, second by Brooks to continue executive session for an additional ten minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 8:51pm.

Motion made by Gibson, second by Brooks to continue executive session for an additional ten minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. Mr. Happer exited at 8:59pm. The Board returned to open session at 9:01pm.

Motion made by Gibson, second by Knowles to continue executive session for an additional ten minutes to discuss matters of nonelected personnel. Motion carried 7-0. The Board returned to open session at 9:11pm.

Motion made by Gibson, second by Brooks to continue executive session for an additional fifteen minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 9:26pm.

Motion made by Gibson, second by Thelen to continue executive session for an additional twenty minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 9:46pm.

Motion made by Thelen, second by Gibson to continue executive session for an additional five minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 9:51pm.

D. Wages & Salaries

Motion made by McClurg, second by Brooks to approve the recommendations for increases in hourly wages for custodial and maintenance as presented; for food service, as presented; for clerical, as presented with the exception of Cassy Bevitt, \$12.00/hr; for

transportation routes and activities, as presented. Motion carried 7-0.

## **IX. NEGOTIATIONS**

Motion made by Gibson, second by Brooks to adjourn to executive session for five minutes to discuss matters of negotiations, including Mr. Happer. Motion carried 7-0. The Board returned to open session at 10:00pm.

Motion made by Gibson, second by Thelen to accept the ratification of the 2016-17 Negotiated Agreement with JWEA as presented. Motion carried 7-0.

**Article II Salary Schedule:** The Board of Education and JWEA tentatively agree to one column movement to those that provided notice to the District of intent to move on the salary schedule (per Article II, Letter K), one step on the salary schedule for any eligible teacher, and \$300 on each cell on the salary schedule for the 2016-2017 school year.

**Article III Additive Schedule:** The Board of Education and JWEA tentatively agree to one step movement on the Additive schedule for the compensation paid for duties covered by the Additive Schedule for the 2016-17 school year.

**Article II Item C Health Insurance** – Pending approval by the Board at their September 2016 meeting to re-enroll in the state health insurance plan for the three years beginning January 1, 2017 and running through December 31, 2019: The district will re-enroll in the state health insurance plan and pay the employer rates as listed on the KHPA Non-State Group Monthly Base Rate Sheet, for the years 2017, 2018, 2019 with employer rates as determined for qualified KPERS contributing individuals. The Health Insurance committee will educate staff on methods to ensure insurability and will review and recommend insurance coverage to the BOE based on research gathered over the next three years.

**Article IV Reimbursement for Additional Training:** The Board of Education and JWEA tentatively agree to an increase of up to \$300 of the charged cost per credit hour for reimbursement of up to three college hours per year ONLY for those teachers needing additional hours to be certified to teach Highland Community College classes, due to new certification regulations set by the Board of Regents for Higher Education.

## **X. SUPERINTENDENT'S REPORT**

- A. Mr. Hamon update
- B. Germany Exchange Trip
- C. Insurance Adj from 5/26 Storm
- D. Facilities Tour
- E. JWEF Golf Tourney

Mr. Happer gave updates on the above listed items.

## **XI. ADJOURN**

The meeting was adjourned at 9:05pm by President McClurg.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Dreana McClurg, Board President