

**JEFFERSON WEST USD #340**  
**Minutes of Regular Meeting**  
**September 14, 2020**

**I. CALL MEETING TO ORDER**

The meeting was called to order by President David Jensen at 6:30pm. Members present: Scott Gibson, Morgan Hall, David Jensen, Betty Majors, John Thelen and Kris Tuck. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; viewing via Zoom: Wes Sturgeon, Rhonda Frakes, Jessica Rodecap, John Hamon, John Clare, Haley Dean, Cassy Bevitt, Dolores Korb, Blanche Wulfekoetter, Jenny Lamb, Laurie Middendorf, Michele Herring, Maret Schrader, Amanda Feuerborn, Lori Rodecap.

**II. APPROVE AGENDA**

Motion made by Gibson, second by Tuck to approve the agenda as amended: under Board Issues, item K, 2<sup>nd</sup> Chance Breakfast. Motion carried 6-0.

**III. CONSENT AGENDA**

- A. Minutes of August 10 and 24, 2020
- B. Claims for Payment – Check Journals & Payment List
- C. Treasurer’s Report & Bank Recs
- D. Building Principal Reports
- E. Keystone Update

Prior to board approval, the administrators gave building updates and Scott Gibson gave the Keystone update. Motion made by Gibson, second by Tuck to approve the consent agenda as presented. Motion carried 7-0.

**IV. BOARD ISSUES**

- A. Beginning Yr Update

- B. Board Policy - IIBGC

Motion made by Gibson, second by Majors to approve the addition of policy IIBGC as presented. Motion carried 6-0.

- C. Big 7 League Spectator Code of Conduct/Policy KGD update & KGDA

Motion made by Gibson, second by Tuck to approve the Big 7 League Spectator Code of Conduct and Policy KGD update and KGDA, as presented. Motion carried 6-0.

- D. 2020-21 COVID19 MOU w JWEA

Motion made by Gibson, second by Tuck to approve the 2020-21 MOU with JWEA as presented pending approval by JWEA. Motion carried 6-0.

- E. Student Head Count

Updated enrollment counts were shared with the board.

- F. Site Councils

Motion made by Gibson, second by Tuck to approve the MS and HS Site Council lists as presented. MS – Keith Bartlett, Pam Devlin, Miranda Dick, Hana Dreiling, Brian Funk,

Lori Gilihan, John Hamon, Lauren Kern, Linette McCune, Jill Morrow, Cory Payne, Terri Rowe, Maret Schrader, Melissa Stark; HS – Scott Campbell, Teresa Graber, Amy Fleischer, Alexa Surritt, Jennifer Brunton, Abby Martin, Rhonda Haslett, JJ Scott, Mollie Kearney. Motion carried 6-0.

**G. Open Board Position Process**

Mr. Happer shared the process to fill the vacant board member position 5.

**H. Resolution to fill Board Vacancy**

WHEREAS, a vacancy exists in the membership of the Board of Unified School District No. 340, Jefferson County, Kansas, and

WHEREAS, KSA 25-2022 authorizes a Board of Education to fill such vacancies no sooner than fifteen (15) days following publication of notice in a newspaper having general circulation in the school district,

BE IT RESOLVED, that the clerk of the Board of Education of Unified School District No 340, Jefferson County, Kansas, shall cause such notice to be published in the Valley Falls Vindicator.

Motion made by Gibson, second by Tuck to approve the resolution to fill the board vacancy as presented and read aloud. Motion carried 6-0.

**I. Resolution for 2<sup>nd</sup> Budget Publication**

Whereas, KSA 79-2952b, as amended, provides that a levy of property taxes to finance the 2020-2021 budget of USD 340 exceeding the amount levied to finance the 2019-2020 budget of USD 340, as adjusted to reflect changes in the Consumer Price Index for All Urban Consumers for calendar year 2019, be authorized by a resolution.

Now, therefore, be it resolved by USD 340 that the 2020-2021 budget with a levy of property taxes exceeding the amount levied in 2019-2020, as adjusted pursuant to KSA 79-2925b, as amended, is hereby adopted this 14<sup>th</sup> day of September, 2020 by USD 340 Jefferson County, Kansas, Jefferson West School District.

Motion made by Hall, second by Gibson to approve the resolution for second budget publication as presented and read aloud. Motion carried 6-0.

**J. Grant Money Acceptance – Ketcherside Art Symposium & NEKL**

Motion mad by Gibson, second by Tuck to accept and utilize the grant donations as presented. Motion carried 6-0.

**K. Second Chance Breakfast**

The second chance breakfast option was discussed.

**V. STUDENT ISSUES**

**VI. PLANNING/FACILITIES/EQUIPMENT**

**VII. PERSONNEL ISSUES**

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of ten minutes, after a five minute break, to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:20pm. Motion carried 6-0.

A. Resignations

Motion made by Gibson, second by Tuck to accept the resignations as presented: Tom Blair, Transportation and Mary Williams, Forensics Coach. Motion carried 6-0.

B. Contracts

Motion made by Gibson, second by Tuck to approve the recommendation for hire as presented, Bill Mitchell, Transportation; Erin Watson, ES Office Aide @ \$11.75; and Jimmy Lohrbach, HS Custodian. Motion carried 6-0.

**VIII. NEGOTIATIONS**

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of ten minutes to discuss negotiations issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:33pm. Motion carried 6-0. Motion made by Jensen, second by Tuck to adjourn to executive session for a period of ten minutes to discuss negotiations issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:44pm. Motion carried 6-0. Motion made by Gibson, second by Tuck to adjourn to executive session for a period of ten minutes to discuss negotiations issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:55pm. Motion carried 6-0. Motion made by Gibson, second by Tuck to adjourn to executive session for a period of five minutes to discuss negotiations issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 9:01pm. Motion carried 6-0. Motion made by Gibson, second by Tuck to adjourn to executive session for a period of five minutes to discuss negotiations issues of non-elected personnel under KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 9:07pm. Motion carried 6-0.

**IX. SUPERINTENDENT REPORT**

- A. COVID Gating Guidance Update
- B. Contingency Planning for Hybrid Model

**X. ADJOURN**

Meeting was adjourned by President David Jensen at 9:09pm.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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David Jensen, Board President