

**Jefferson West USD #340  
Minutes of October 8, 2018**

**I. CALL MEETING TO ORDER**

- A. Comments from Patrons and Guests
- B. Communications

The meeting was called to order by President Jensen at 6:30pm. Members present were: Morgan Hall, Dave Jensen, Betty Majors, Katherine Petesch and John Thelen; Scott Gibson and Dreana McClurg were absent. Others present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; Rhonda Frakes, John Hamon, and Wes Sturgeon, Administrators; Michael Majors, John Clare, and Darin Lawhorn.

**II. APPROVE AGENDA**

- A. Items added

Motion made by Hall, second by Majors to approve the agenda as amended, under Facilities, item E, Equipment Disposal List. Motion carried 5-0.

**III. CONSENT AGENDA**

- A. Minutes of September 10, 2018
- B. Claims for Payment, Check Journal(s) #
- C. Treasurer's Report

Motion made by Petesch, second by Majors to approve the consent agenda as presented. Motion carried 5-0.

**IV. ACADEMIC REPORTS**

- A. Building Principal Reports  
Mrs. Frakes, Mr. Hamon, and Mr. Sturgeon gave building updates.
- B. Keystone Update  
Mr. Happer gave the Keystone update.

**I. BOARD ISSUES**

- A. Bldg Site Council Member Additions

Motion made by Majors, second by Hall to approve/accept the additional names as presented: Cleo Starr, ES; Kelli Streeter, Jill Morrow, MS; Karen Seymore, Kris Kahler, Lorie Davis, HS. Motion carried 5-0.

- B. Berberich Trahan Audit Service Contract

Motion made by Petesch, second by Majors to approve/accept the contract agreement with Berberich Trahan & CO PA for 2018-19 in the amount of \$11,200.00. Motion carried 5-0.

- C. Crisis Drill Update

Mr. Happer shared crisis drill information with the Board.

**VI. STUDENT ISSUES**

A. 9/20 Count Data

Mr. Happer shared 9/20 student count data with the Board.

B. Jf Cnty School Task Force Project

Mr. Happer shared with the board that the district is participating in this program. Sara Becker is the district coordinator for this project.

**VII. FACILITIES/EQUIPMENT/PLANNING**

A. MS/HS Computer Lab Devices

Motion made by Majors, second by Petesch to authorize the purchase of new computer lab devices as presented, not to exceed \$35,000.00. Motion carried 5-0.

B. District Office Rent

Motion made by Majors, second by Petesch to approve/accept the rental/lease increase of \$100 for the district office space at Denison State Bank, making the new monthly amount \$850.00 effective 1-1-2019. Motion carried 5-0.

C. Easement for Public Right of Way @ Ozawkie

Motion made by Petesch, second by Majors to approve/accept the contract language in the easement as presented and reviewed. Motion carried 5-0.

D. Future Planning (*Executive Session per KSA 75-4319*)

Motion made by Petesch, second by Hall to go into executive session to discuss the acquisition of land under the KOMA exception, including Mr. Happer, for five minutes, with the meeting to resume in the boardroom at 7:20pm. Motion carried 5-0.

E. Equipment Disposal List

Motion made by Petesch, second by Hall to approve the equipment disposal list as presented. Motion carried 5-0.

**VIII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)**

Motion made by Majors, second by Hall to adjourn to executive session for fifteen minutes to discuss individual employee performance under nonelected personnel exception under KOMA, including Mr. Happer, with the meeting to resume in the boardroom at 7:40pm. Motion carried 5-0.

A. Resignation

Motion made by Hall, second by Majors to accept the resignation as presented from Michelle Decker for HS Theatre Director. Motion carried 5-0.

B. Contract

Motion made by Hall, second by Majors to approve the recommendation for contract as presented for Cece Yager for HS Theatre Director; Ed diZerega HS Musical Asst Director; and Faith Becker for MS Girls Asst Basketball Coach. Motion carried 5-0.  
Motion made by Petesch, second by Majors to approve a fourth MS Girls Basketball Asst Coach due to participating numbers. Motion carried 5-0.

**IX. NEGOTIATIONS**

Motion made by Hall, second by Majors to adjourn to executive session for thirty minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, with the meeting to resume in the boardroom at 8:15pm. Motion carried 5-0.

Motion made by Hall, second by Majors to adjourn to executive session for fifteen minutes to discuss matters of negotiations under employer employee negotiations exception under KOMA, including Mr. Happer, with the meeting to resume in the boardroom at 8:35pm. Motion carried 5-0. Mr. Happer exited at 8:17pm and reentered at 8:19pm.

**X. SUPERINTENDENT'S REPORT**

- A. District Task Force Update
- B. Bond Fiscal Sheet

Mr. Happer gave updates on the above listed items.

**XI. ADJOURN**

The meeting was adjourned at 8:40pm by President Jensen.

Respectfully submitted,

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Amy Adams-Mitchell, Board Clerk

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Dave Jensen, Board President