

JEFFERSON WEST USD #340
Minutes of Regular Meeting
November 9, 2020

I. CALL MEETING TO ORDER

The meeting was called to order by President David Jensen at 6:30pm. Members present: Scott Gibson, Morgan Hall, David Jensen, Betty Majors, John Thelen and Kris Tuck. Officials present: Pat Happer, Superintendent; Amy Adams-Mitchell, Board Clerk; those attending via Zoom: Rhonda Frakes, Wes Sturgeon, John Hamon, Brandan Giltner, Bldg Administration; Marcia Ricklefs, Dana Boyer, Jason Boyer, Lori Rodecap, Amanda Feuerborn, Jenny Lamb, April Droge, Maret Schrader, Haley Dean, Lisa Farrant, iPhone, Jessica Rodecap, John Clare, Darin Lawhorn, Kasey Jensen.

A. *Communications* – Two thank you's were shared with the board.

II. APPROVE AGENDA

Motion made by Gibson, second by Tuck to approve the agenda as amended: under Personnel Issues, Item C: Personnel Matter. Motion carried 6-0.

III. CONSENT AGENDA

- A. Minutes of October 12, 2020
- B. Minutes of October 5, 2020 amendment
- C. Claims for Payment – Check Journals
- D. Treasurer's Report

Motion made by Gibson, second by Tuck to approve the consent agenda as presented. Motion carried 6-0.

**Karen Linn with BTand CO, PA presented the annual fiscal audit presentation to the board.

IV. ACADEMIC REPORTS

- A. Building Principal Reports
Mr. Sturgeon, Mr. Hamon, and Mrs. Frakes gave building updates.
- B. Keystone Update
Scott Gibson gave the Keystone update.

V. BOARD ISSUES

- A. Fiscal Audit Presentation**
Karen Linn of Berberich Trahan CO CPA made the annual fiscal audit presentation to the board. Motion made by Gibson, second by Tuck to accept the audit as presented. Motion carried 6-0.
- B. Donation – Beef It Up
Motion made by Gibson, second by Tuck to accept the donations as presented from Henderson Farms and Elm Creek Farms. Motion carried 6-0.
- C. JCHD COVID Procedures Update

D. Long Term Substitute Pay

Motion made by Gibson, second by Tuck to approve the long term substitute rates as presented; days 1-10 @ \$100; days 11-20 @ \$135; days 21-30 @ \$150; days 31 and beyond @ 1/185th of base teaching salary, currently \$40,782.00; with a review at the end of the school year to determine if these rates will remain active. Motion carried 6-0.

E. PT Conferences

Administrators addressed this during their building updates.

F. Winter Sport Spectators

Motion made by Gibson, second by Jensen to approve Option A, with amendments to include two tickets available for pep band members and that students need to pick up tickets from the office prior to the activity. Motion carried 5-1, Thelen.

G. Filling Board Vacancy

Motion made by Jensen, second by Thelen to appoint John Clare to the open board position. Motion failed 3-3, Majors, Tuck and Hall. Motion made by Majors, second by Tuck to appoint Matt Williams to the open board position. Motion carried 4-2, Thelen and Hall.

H. KASB Annual Conference & Voting Delegate

Motion made by Gibson, second by Tuck to appoint Morgan Hall as the voting delegate for the KASB Conference, with all other board members as alternates. Motion carried 6-0.

VI. STUDENT ISSUES

VII. FACILITIES/EQUIPMENT/PLANNING

A. RFP Bus Repair Bids

This item was tabled.

B. Air Cleaner Devices

This item was tabled as more information was requested.

C. Ozawkie Building & Keystone

There was a brief discussion as this item was tabled.

VIII. PERSONNEL ISSUES

Motion made by Gibson, second by Tuck to adjourn to executive session for a period of twenty minutes to discuss personnel issues of non-elected personnel under KOMA exception, including Mr. Happer. with the meeting to resume in the boardroom at 8:18pm. Motion carried 6-0.

Motion made by Jensen, second by Gibson to continue executive session for ten minutes to discuss personnel issues of non-elected personnel under the KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:29pm. Motion

carried 6-0. Motion made by Jensen, second by Gibson to continue executive session for ten minutes to discuss personnel issues of non-elected personnel under the KOMA exception, including Mr. Happer, with the meeting to resume in the boardroom at 8:40pm. Motion carried 6-0.

A. Resignations

Motion made by Gibson, second by Tuck to accept the resignations of Darrell Pater, HS Day Custodian; Rod Smith, HS Chemistry/Physics Teacher; and Steve Johnson, HS Head Football Coach, HS Asst Baseball Coach, and HS Weights & Conditioning Coach. Motion carried 6-0.

B. Contracts

Motion made by Gibson, second by Tuck to authorize contract and accept the recommendation of hire of Hunter Overstreet for HS Boys Asst Basketball Coach as presented. Motion carried 6-0.

C. Personnel Matter

Motion made by Gibson, second by Tuck to adjourn to executive session for ten minutes to discuss personnel issues of non-elected personnel under the KOMA exception, including Mr. Happer and Mr. Hamon, as needed, with the meeting to resume in the board room at 8:52pm. Motion carried 6-0. Mr. Hamon entered executive session at 8:43pm.

IX. SUPERINTENDENT REPORT

A. Joint Site Council

B. Bond Fiscal Update

Mr. Happer gave updates on the listed items.

X. ADJOURN

Meeting was adjourned by President David Jensen at 8:57pm.

Respectfully submitted,

Amy Adams-Mitchell, Board Clerk

David Jensen, Board President