

**Jefferson West USD #340
Minutes of November 14, 2016**

I. CALL MEETING TO ORDER

- A. Comments from Patrons and Guests
- B. Communications

The meeting was called to order by President, Dreana McClurg, at 6:30 p.m. Members present were: Dreana McClurg, Dave Jensen, Don Knowles, Betty Majors and John Thelen.

Others present were: Pat Happer, Superintendent; Dayna Lloyd, Deputy Clerk; Rhonda Frakes, John Hamon (arrived at 6:48) and Wes Sturgeon (arrived at 7:08), Administrators; Marcia Ricklefs, Karen Linn; and Pam Petesch.

II. APPROVE AGENDA

Motion made by Majors, second by Thelen to approve the agenda as amended, under Facilities/Equipment/Planning, Item C, bid to repair metal roofs from hailstorm. Motion carried 6-0

III. CONSENT AGENDA

- A. Minutes of October 10, 2016
- B. Claims for Payment - Check Journal(s)
- C. Treasurer's Report

Motion by Knowles, second by Jensen to approve the consent agenda as presented. Motion carried 6-0

IV. ACADEMIC REPORTS

- A. Building Principal Reports

Mrs. Frakes, Mr. Hamon and Mr. Sturgeon gave building updates.

V. BOARD ISSUES

- A. Berberich Trahan Co PA Audit Results

Motion by Knowles second by Majors to accept the audit results as presented by Karen Linn of Berberish Trahan Company. Motion carried 6-0.

- B. Building Site Councils

Motion made by Knowles, second by Majors to approve as presented the additional participant for the Building Site Council; ES-Cortni Schneider. Motion carried 6-0.

- C. Donation – Joe Little Construction

- D. Donation – DSB

- E. Donation – Topeka Area School Personnel

Motion by Knowles, second by Jensen to accept the donation from Joe Little Construction and others in the amount of \$2,150, Denison State Bank in the amount of \$180 and Topeka Area Retired School Personnel in the amount of \$100 as presented. Motion carried 6-0.

VI. STUDENT ISSUES

A. Parent Teacher Conference #'s
Administration gave updates on Parent Teacher Conferences.

B. KSHSAA Reclassification
Mr. Happer gave an update on KSHSAA reclassification.

VII. FACILITIES/EQUIPMENT/PLANNING

A. Ozawkie Building/Field
Mr. Happer gave an update regarding the Ozawkie Building and Field.

B. District Office
Mr. Happer discussed the condition of the District Office building. Board gave permission to look at other options for short term location.

C. Bid to repair metal roofs from hailstorm
Motion by Majors, second by Thelen to accept the bid from Midwest Coating in the amount of \$319,260.05 for metal roof repairs from the hailstorm as presented. Motion carried 6-0.

VII. PERSONNEL ISSUES (*Executive Session per KSA 75-4319*)

Motion made by Knowles, second by Thelen to adjourn to executive session, after a five minute recess, for twenty minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:30pm.

Motion made by Knowles, second by Thelen to continue executive session for fifteen minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:45pm.

Motion made by Knowles, second by Thelen to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. The Board returned to open session at 8:55 pm.

Motion made by Knowles, second by Thelen to continue executive session for ten minutes to discuss matters of nonelected personnel, including Mr. Happer. Motion carried 6-0. Mr. Happer left executive session at 8:57. Dreana left executive session at 9:01 pm and returned at 9:02 pm. The Board returned to open session at 9:05pm.

Motion made by Knowles, second by Thelen to continue executive session for five minutes to discuss matters of nonelected personnel. Motion carried 6-0. Mr. Happer returned to executive session at 9:08 pm. The Board returned to open session at 9:10pm.

A. Personnel Update(s)

B. Resignation

Motion by Majors second by Thelen to accept the resignation as presented from Robin Cherry effective at the end of the 2016-2017 schoolyear. Motion carried 6-0.

C. Contract(s)

Motion by Knowles, second by Thelen to add (2) Middle School Boys Basketball coach positions based upon number of students signed up. Motion carried 6-0.

D. Transportation Director

No action was taken on this matter.

VI. SUPERINTENDENT'S REPORT

A. Event Sign

B. Insurance Adjustments from May 26 hailstorm

C. High School Student Services Coordinator Update

D. Job Description and FLSA

E. Bright Smiles Dental Program

F. Update on Amy Adams-Mitchell

G. Update on Veanna Unruh

H. KASB Convention

I. Bond Fiscal Update

VII. ADJOURN

The meeting was adjourned at 9:25 by President McClurg.

Respectfully submitted,


Dayna Lloyd, Deputy Clerk


Dreana McClurg, Board President